RESOLUTION NO. 2026-80

CITY OF CLYDE, OHIO

AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR SURVEYING AND ENGINEERING SERVICES WITH BLANCHARD DESIGN ASSOCIATES FOR THE SPRING STREET RECONSTRUCTION PROJECT – PHASE 1.

BE IT RESOLVED by the Council of the City of Clyde, State of Ohio:

SECTION 1. That the City Manager is hereby authorized to enter into an agreement with Blanchard Design Associates, Inc. ("BDA") to provide Professional Surveying and Engineering Services relative to the Spring Street Reconstruction Project – Phase I, as per the attached agreement.

SECTION 2. The expenditure of funds for such services in the amount of $82,500.00 is hereby expressly authorized and shall be taken from the Permanent Improvement Fund.

SECTION 3. That inasmuch as the services to be performed are of a professional nature, any bidding requirements imposed by law are hereby waived.

SECTION 4. The City Manager is further authorized to execute any change and/or additional work orders by agreed-upon pricing by the City of Clyde and BDA.

Adopted: 10-20-2026

Authorized: Doug McCauley

Attest: Janet R. Dickman

Approved to form:

Blanchard Design Associates, Inc.

ENGINEERS – SURVEYORS – PLANNERS

October 8, 2025

Mr. Justin LaBenne, City Manager
City of Clyde, Ohio
222 North Main Street
Clyde, Ohio 43410

RE: Proposal to Provide Professional Surveying and Engineering Services relative to the Spring Street Reconstruction Project

Dear Mr. LaBenne,

In response to Mr. Fiser's request, we are pleased to provide this proposal to the City of Clyde for professional surveying and engineering services relative to the OPWC Spring Street Reconstruction Project - Phase 1.

PROPOSED SCOPE OF SERVICES

The proposed project limits are based on the total reconstruction of Spring Street from the intersection with Amanda St, west approximately 850 feet to the western dead-end of Spring Street. The proposed project includes the replacement of sanitary sewers, waterlines, storm sewers, installation of curb and gutter, pavement and sidewalks.

PRELIMINARY DESIGN / FUNDING PHASE

BDA will review the existing maps, subdivision plats and utility records and evaluate the feasibility and related construction costs for replacing underground city utilities and pavement within the existing 40' right-of-way of Spring Street. BDA will prepare a preliminary engineer's estimate of the proposed improvements. This estimate will be incorporated into an Ohio Public Works Commission Loan/Grant Funding Application for review and submittal by the City of Clyde.

TOPOGRAPHIC SURVEY

BDA proposes to provide the following surveying services relative to this project.

1. File review of existing City maps, subdivision plats, surveys and available construction plans adjacent to the project limits.

2. Set control point network utilizing a GPS to occupy during topographic data collection and as control during construction.

1016 N. Blanchard St.
Suite A
P.O. Box 246
Findlay, Ohio 45840

Phone: (419) 425-2830
Fax: (419) 425-2118

3. Electronically collect existing pavement, sidewalks, trees, structures and all marked underground utilities. The limits of the topographic survey will include approximately 10 feet beyond the Spring Street right of way (50 feet at intersections) in order to provide mapping relative to future drive and/or sidewalk grading.

4. Incorporate existing City utility records/maps and City provided sewer inspection report/video into data collected in field.

5. Open and measure existing (accessible) underground structures (catchbasins, manholes, water valve boxes, etc) and incorporate elevations into mapping.

6. Right-of-Way and centerline delineation will be provided based on collected field information and available survey records.

FINAL DESIGN AND CONSTRUCTION PLAN PREPARATION

Following collection of topographic survey data, BDA will perform the following:

1. Coordinate with the Clyde department of Environmental Services regarding proposed water/wastewater material and main/service locations for review and comment.

2. Prepare detailed construction drawings including typical pavement sections, cross sections, plan and profile sheets and general notes and details for water, sanitary, storm sewers and pavement replacement.

3. Prepare OhioEPA water (if required) and wastewater Permit to Install applications and all associated data sheets (permit review fees to be paid directly to the State by the City of Clyde.)

4. Prepare construction quantity and cost estimates, distribute bid documents to contractors and issue any required addenda. Attend bid opening, tabulate bids and provide award recommendation to the City.

CONSTRUCTION ADMINISTRATION AND LAYOUT STAKING

1. Construction layout staking; Stake alignment and grade for proposed streets, water, sanitary and storm sewers, sidewalks and pavement, as requested by Contractor.

2. Construction Administration Services; Review of Contractor's material submittals, periodic site visits and review of contractor's monthly progress pay estimates during construction and prepare OPWC payment draw request forms.

3. As-Built/Record Construction Drawings; Prepare record drawings incorporating any revisions made during construction of all facilities constructed (if required).

COMPENSATION

BDA proposes that the above services be provided on fixed fee basis for each service outlined above. Invoices will be submitted at the end of each month based on the percentage of completion of each service item. Due to the wide variety of services requested by various contractors, Construction Layout Staking and Contract Administration would be billed monthly on a time and expense basis.

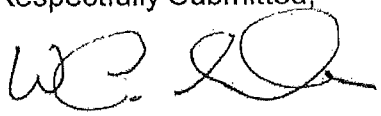
A breakdown of proposed costs for each scope of service item follows:

Preliminary Design/Funding Application Phase	$ 7,500.00
Topographic Survey & Mapping	$ 12,000.00
Final Design and Construction Plan Preparation	$ 38,000.00
Construction Layout Staking Budget	$ 15,000.00
Construction Administration Budget	$ 8,000.00
As-Built/Record Plan Preparation Budget	$ 2,000.00

Please note that costs associated with advanced sewer main/lateral locating services are not included in this scope. BDA will incorporate any markings provided into the topographic survey data and provide a copy to the City for their records.

We hope this proposal is responsive to your request. If you have any questions or need further information, please do not hesitate to call.

Respectfully Submitted,



W. Anthony Scanlon, P.S,
President

Accepted this ____ day of _____, 2025 by the undersigned who is duly and legally authorized to enter into such legal contracts for the above referenced entity.

By: _____

Title: _____