

**CLYDE CITY COUNCIL**  
**Regular Session – May 5, 2026**

Clyde City Council met at 7:00 p.m. on Tuesday, May 5, 2026, in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

**Roll Call.**

**Present:** Mayor Doug McCauley  
Vice Mayor Chris Shay  
Council Member Cody Browning  
Council Member Greg McMaster  
Council Member Terri Meek  
City Manager Justin LaBenne (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)  
Finance Director Frank Weasner (Not voting)  
Solicitor Zachary Selvey (Not voting)

**Absent/**

**Excused:**

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

The minutes of April 21, 2026, regular session of council were distributed for review prior to this meeting. There were no corrections.

**Motion:** to approve the minutes of April 21, 2026, regular session of council as written

**Action:** Approve,

**Moved by** Council Member Terri Meek, **Seconded by** Council Member Cody Browning.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4; No = 0; Abstain = 1).

**Yes:** Mayor Doug McCauley Vice Mayor Chris Shay, : Council Member Terri Meek, Council Member Cody Browning.

**Abstain:** Greg McMaster

**DISCUSSION OF PENDING OLD BUSINESS**

There was none.

**Visitors:**

Cindy Welty, Judge for Clyde and Woodville, spoke to Council regarding her courts. Judge Welty

informed Council the Court now has some security, Clyde on Tuesdays and Thursdays and Woodville, on Wednesdays. They also now have a magistrate, 32 hours a week. Judge Welty explained their program Court Hope, which addresses drug/ovi treatment. Stacy Dickman, Court Administrator, distributed informational materials. For someone to be accepted into Court Hope they must meet certain criteria; violent offenders are excluded. If someone tests positive, they are taken into custody. This Court is held every Tuesday at 10:30 a.m. and is open for observers.

Mayor McCauley questioned how long this program has been available (Judge Kolesar had it; Judge Fiser was not able to keep up; the program can accommodate 25 people; there are currently 13). Mayor McCauley questioned if this program has been successful (in one and a half years she has not kicked anyone out of the program; although some people have had their time extended; there have been some successes and some failures).

Judge Welty shared information regarding upcoming events, some will be to support Court Hope.

- Jim Wahlburg will speak on 5/20 at CHS regarding a redemptive life story and there will also be a book signing; this event is free; this event is also scheduled for May 2<sup>nd</sup>, 2027
- Maurice Clarett will speak on 5/2 in Gibsonburg
- Turn the Page event on 6/15 at the Woodville Court; there are 800 active warrants, they will try to get as many as possible done that day; she has not done this event before
- 9/18 Fore Recovery, a golf scramble to support Court Hope

### **CORRESPONDENCE**

Thank you card from the Hinkle family, former Water Treatment Plant Employee Smith Hinkle and present employee, for funeral flowers.

A letter from the Department of Commerce, Ohio Division of Liquor Control, regarding 1363 W. McPherson Hwy. (Red Roof Inn). They are requesting a D-5A permit for full bar (alcohol/liquor), not just beer, from 5:30 a.m. to 2:30 a.m. This is a new/first time request. Council has the option to request a hearing, or to have no comments/opposition.

Mr. McMaster is okay with offering this.

Mayor McCauley has observed multiple/frequent calls in the Police log, regarding this establishment. Mayor McCauley opposes fulfilling this permit request.

Mr. LaBenne will speak to the Police Department tomorrow, to get their input regarding calls to that address.

This issue will be listed under Old Business on the next regular Council agenda.

### **FIRST READING ORDINANCES**

**2026-39 AN ORDINANCE CREATING SECTION 145.01 OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO, TO ESTABLISH MINIMUM AND**

**MAXIMUM AGE REQUIREMENTS FOR APPOINTMENT TO THE POSITION OF POLICE OFFICE; AND DECLARING AN EMERGENCY.**

Ordinance No. **2026-39** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

**Motion:** to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

**Moved by** Vice Mayor Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley.

Mr. LaBenne explained the previous requirement was for ages 21-35; with this change, the ages will be 21-45. There is currently nothing in the codified ordinances to address this. This change will enable us to have good, qualified, skilled candidates to fill our openings.

Mayor McCauley questioned if this change will limit us (no, it will expand the candidate choices by ten years).

Mr. Selvey clarified the Police Chief is “at will” non-union. This change would not apply to the Police Chief or the dispatchers.

By poll of Council, Ordinance No. **2026-39** was read by title only for its second reading.

**Motion:** to adopt Ordinance No. **2026-39**, **Action:** Adopt,

**Moved by** Vice Mayor Chris Shay, **Seconded by** Council Member Terri Meek.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2026-39** has been adopted.

**2026-40 AN ORDINANCE REPEALING AND REPLACING CHAPTER 951, “CEMETERIES”, CHAPTER 955. “PARKS AND RECREATION AREAS”, AND CHAPTER 959, “MUNICIPAL SWIMMING POOL” OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE AND DECLARING AN EMERGENCY.**

Ordinance No. **2026-40** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

**Motion:** to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

**Moved by** Council Member Cody Browning, **Seconded by** Vice Mayor Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay.

Mr. LaBenne stated they pulled the fees out so we will not have to make changes to the Code whenever the fees are changed. This Ordinance will also set policies for the pool.

Mr. McMaster has experience buying a cemetery plot and outlined the need to go to the cemetery to speak with the supervisor, then going to the Finance Department to pay fees, then going to the Administration office to get the deed. He questioned if there would be a way to simplify the process (yes, this is the current process; we could consider changes when appropriate).

Mr. Shay agrees with Mr. McMaster, but notes the process is not difficult. He also noted the Ordinance includes two "section 2" within this Ordinance; the last one should actually be "section 5" (the correction will be made).

Mayor McCauley confirmed the process could be amended as appropriate.

Mr. Weasner stated they will make accommodations if the purchaser is unable to go to all three places as needed.

By poll of Council, Ordinance No. **2026-40** was read by title only for its second reading.

**Motion:** to adopt Ordinance No. **2026-40**, **Action:** Adopt,

**Moved by** Council Member Greg McMaster, **Seconded by** Vice Mayor Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek.

Mayor McCauley announced that Ordinance No. **2026-40** has been adopted.

## **SECOND READING ORDINANCES**

There were none.

## **RESOLUTIONS**

**2026-41 A RESOLUTION UPDATING AND SETTING FEES FOR CHAPTER 951, "CEMETERIES" OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE.**

Resolution No. **2026-41** was read in its entirety.

Mr. LaBenne noted the Cemetery Superintendent has worked with local funeral homes to update the fees appropriately. Some fees have been consolidated.

Mayor McCauley feels this schedule does not line up with what is already on the books, as related to ages of the deceased (those outliers were eliminated because we had never used those guidelines in the past; no one buys a half plot).

**Motion:** to pass Resolution No. **2026-41**, **Action:** Pass,

**Moved by** Council member Terri Meek, **Seconded by** Vice Mayor Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning.

Mayor McCauley announced that Resolution No. **2026-41** passed.

### **ADMINISTRATIVE REPORT**

Mr. LaBenne gave the following report:

- Extended compliments to our CL&P staff for working well with Impact Credit Union to replace a pole that was damaged from an accident. They worked after business hours to accommodate.
- Spoke with SafeBuilt regarding concerns.
- Continue with the Nature Trail project.
- Nothing new to report on Welcome Home Ohio.
- Turnpike information/report will be coming in June; initial estimate is \$50 mil.
- DORA application completed and reviewed by Mr. Selvey; process and timeline to present for approval will need to be set, with possible approval date of 6/16/2026; we have spoken with other neighboring towns and there have been minimal issues reported, using a single use clear 16 oz. cup.

### **FINANCE DIRECTOR'S REPORT**

Mr. Weasner reported the following:

- New payroll clerk is doing well
- Standardized operating procedures have been put in place and are being used; these will help to be efficient for the audit
- Financials will be presented at the next meeting

### **COUNCIL REMARKS**

Ms. Meek feels the new curbs on Woodland Avenue are looking nice and the traffic patterns are getting better.

Mr. McMaster offered thanks to Council and Administration for giving approval for the use of the dirt bike track on Route 20, which is near his neighborhood.

Mr. Shay noted the Library is looking for a volunteer trustee; Mr. Weasner is currently serving as

the Library Board President, and he reviewed the meeting frequency and other insights into serving on this Board. Mr. Shay noted there are always volunteer opportunities, including openings on City Boards and Commissions.

Mr. Shay commended Mr. LaBenne for assisting a resident on Woodland Avenue with a utility pole issue.

Mayor McCauley referenced the loss of one of Clyde's Firefighters, Eric Caudill, who is stepping down after twenty years of service. Our Fire Department is currently experiencing the highest rate of calls daily. He offered thanks to Mr. Caudill for his service.

Mayor McCauley commended our EVS superintendent for his good leadership, by working alongside his fantastic crew.

### MOTIONS

There were none.

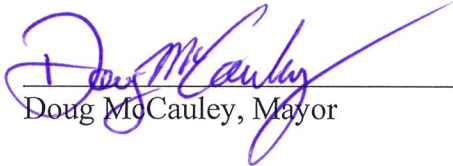
### ADJOURNMENT

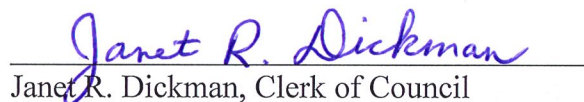
**Motion:** to adjourn the meeting at 7:49 p.m., **Action:** Adjourn,

**Moved by** Council Member Greg McMaster, **Seconded by** Vice Mayor Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek Member Cody Browning, Mayor Doug McCauley.

  
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Doug McCauley, Mayor

  
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Janet R. Dickman, Clerk of Council

CITY OF CLYDE  
COUNCIL MEETING

Date: Tuesday, May 5, 2026 Regular Session

Visitors – PLEASE SIGN IN:

1. Stacy Dickman
2. Cindy Welty
3. Ben Brown
4. Lee T Paul Jr
5. Gene Paul
6. Gary Smith
7. Ell Wiswell
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