

CLYDE CITY COUNCIL
Regular Session – January 6, 2026

Clyde City Council met at 7:07 p.m. on Tuesday, January 6, 2026, in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Chris Shay
Council Member Cody Browning
Council Member Greg McMaster
Council Member Terri Meek
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused:

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Mayor McCauley welcomed new Council Member Cody Browning.

APPROVAL OF MINUTES

The minutes of December 16, 2025, regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of December 16, 2025, regular session of council as written,

Action: Approve,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

Andrea North spoke about her new business, All Flier'd Up. The Grand Opening is scheduled for January 22, 2026, at 3:30 p.m. All are invited to attend, and the Chamber will be there for a ribbon cutting. There is also a small toys business close by.

Mr. McMaster offered thanks for bringing a new business to Clyde.

Mr. Shay noted her years of service as a military veteran; he offered appreciation for her twenty-four years with the Air Force. It was also noted she is a Clyde High School graduate.

Mayor McCauley welcomed Ms. North back to Clyde. He offered thanks for her service, and thanks for filling a Clyde storefront. He complimented her fantastic business plan.

Solicitor Selvey offered a reminder of the Ohio Sunshine Laws training course through the Attorney General website. This is required for all Council Members starting a new term.

FIRST READING ORDINANCES

2026-01 AN ORDINANCE UPDATING FEES FOR CHAPTER 709, "PEDDLERS, SOLICITORS, AND CANVASSERS" OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE AND DECLARING AN EMERGENCY.

Ordinance No. **2026-01** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley.

Mr. LaBenne reported this code was updated last year. Now we are simplifying this into two fees and updating the fee into the master fee schedule.

By poll of Council, Ordinance No. **2026-01** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2026-01**, **Action:** Adopt,

Moved by Council Member Terri Meek, **Seconded by** Council Member Cody Browning.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Council Member Greg McMaster, Mayor Doug McCauley.

Mayor McCauley announced that Ordinance No. **2026-01** has been adopted.

2026-02 AN ORDINANCE AMENDING SECTION 1117.08, "FEE SCHEDULE" OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE AND DECLARING AN EMERGENCY.

Ordinance No. **2026-02** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter,

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay.

Mr. LaBenne explained this is further clean up to remove the fees from this location, as the fees were incorporated into the master fee schedule last summer.

By poll of Council, Ordinance No. **2026-02** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2026-02**, **Action:** Adopt,

Moved by Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek.

Mayor McCauley announced that Ordinance No. **2026-02** has been adopted.

2026-03 AN ORDINANCE REPEALING CHAPTER 1131, "PERMITS AND FEES" OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE AND DECLARING AN EMERGENCY.

Ordinance No. **2026-03** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Cody Browning.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning.

Mr. LaBenne stated this is additional clean up, noting the building code is from 1946.

By poll of Council, Ordinance No. **2026-03** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2026-03**, **Action:** Adopt,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley.

Mayor McCauley announced that Ordinance No. **2026-03** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2026-04 A RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT WITH AMERICAN MUNICIPAL POWER, INC., TO INTEGRATE AN ONLINE CUSTOMER PORTAL INTO THE ADVANCED METERING INFRASTRUCTURE PROGRAM.

Resolution No. **2026-04** was read in its entirety.

Mr. LaBenne reported this new program is up and running. The old meters have been switched out. This amendment will allow residents to log in and view their electric bill, immediately. We are hoping they can eventually view their water bill as well.

Mr. Browning questioned who owns the data (the data is housed here, with AMP, with the CMI system; additional information can be made available to Mr. Browning).

Mayor McCauley questioned what information the customer must provide to use this service; what security is in place regarding access to the customer information (general information such as a username and password; a user will have access to only their information, including peak and low times; this will be PCI compliant, which many municipalities use).

Mr. Selvey questioned if customers will need to provide any additional information than what they have already provided to the Finance Office (no).

Mr. Weasner noted customers do not have to sign up for this service. If they do not sign up for the service, they would still need to come to the Finance office to fill out a card with their information to receive the utility service.

Mr. McMaster questioned if the new service will allow for bill pay (no, only to view usage data).

Mayor McCauley will be interested to see in a year how many people have signed up.

Motion: to pass Resolution No. **2026-04**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2026-04** passed.

2026-05 A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF CLYDE FOR PHASE II CONSTRUCTION OF WASTEWATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

Resolution No. **2026-05** was read in its entirety.

Mr. LaBenne noted Council passed a Resolution for \$750,000; this is part of that project.

Mr. Selvey discussed the desire to be thorough and to cover all the bases. This does not change what was budgeted for this project, but it is an additional \$750,000.

Motion: to pass Resolution No. **2026-05**, **Action:** Pass,

Moved by Vice Mayor Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay.

Mayor McCauley announced that Resolution No. **2026-05** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Continue efforts to clean up codes and prepare legislation
- Clearing Cherry Street/Church Street property – demo completed
- 4151 Limerick Road nuisance property has shown great progress, following a fire and the sheds being condemned as unlivable
- Raw Water Line pressure testing being done, also repairing some leaks

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Extended thanks to Mr. LaBenne for presenting the financial information at the previous

- Council meeting
- Staff continue to clean up accounts
 - Auditors continue clean up of audit
 - General Fund is at \$1.35 mil; more definite year end numbers will be shared at the next Council meeting

COUNCIL REMARKS

Mrs. Meek extended a welcome to new Council member, Cody Browning.

Mr. Browning stated he is glad to be here.

Mr. Shay welcomed Mr. Browning, noting he served on BZA with Mr. Browning in the past.

Mayor McCauley noted that Council Members did not always agree in 2025, but discussions were professional and civil. He is proud of Clyde Council Members working well together.

Mayor McCauley commended Mr. Bill Brown for his Economic Development Report, and for his communication with Clyde business owners. Mr. Brown is dedicated to his role and the City is well represented by Mr. Brown.

Mayor McCauley commended Jared Brown for his zoning report.

We have received a request from the Postal Union to prepare a Proclamation for their 250th Anniversary; Council Members agreed to move forward with preparing this document.

MOTIONS

Motion: to enter into an executive session at 7:43 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate, **Action:** Enter Closed Session,

Moved by Mayor Doug McCauley, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Cody Browning, Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek.

Mayor McCauley announced that no further action will be taken following adjournment of the executive session.

Motion: to adjourn the executive session at 8:25 p.m., **Action:** Adjourn,

Moved by Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning.

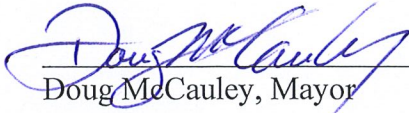
ADJOURNMENT

Motion: to adjourn the meeting at 8 :26p.m., **Action:** Adjourn,

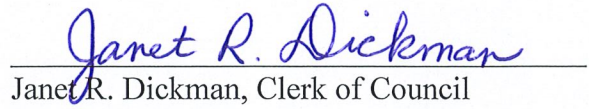
Moved by Council Member Cody Browning, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Vice Mayor Chris Shay, Council Member Terri Meek, Council Member Cody Browning, Mayor Doug McCauley.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE
COUNCIL MEETING

Date: Tuesday, January 6, 2026 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Brown
2. Gary Smith
3. Andrea North
4. Drew Weasner
5. GENE PAUL
6. B & J Paul
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____