

CLYDE CITY COUNCIL
Regular Session – December 2, 2025

Clyde City Council met at 7:00 p.m. on Tuesday, December 2, 2025, in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused:

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of November 18, 2025, regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of November 18, 2025, regular session of council as written,

Action: Approve,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was no correspondence.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

There were none.

SECOND READING ORDINANCES

2025-79 AN ORDINANCE CREATING CHAPTER 523, "UNAUTHORIZED CAMPING," OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO.

Ordinance No. **2025-79** was read in its entirety for its second reading.

Mr. McMaster had questions/concerns when this issue was first brought up, but he is now very pleased with this legislation. The goal is to be as compassionate as can be for a difficult issue.

Mr. Shay feels homelessness is a complicated issue. A person does not become homeless overnight, and the homeless situation cannot be fixed overnight. He feels this legislation is well written. The situation cannot be fixed by just throwing money at it; it needs to be a mix of money with compassion. He feels this legislation is a good start.

Mr. Black agrees this is a good start.

Mayor McCauley echoes all the comments. This can be a tool for sensible, compassionate enforcement. We need to try to remedy this situation as we are able.

Mr. LaBenne stated the process that is written in the legislation is what we have been doing, this is just putting it all in writing.

Motion: to adopt Ordinance No. **2025-79**, **Action:** Adopt,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Ordinance No. **2025-79** has been adopted.

RESOLUTIONS

2025-84 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH LJB, INC. FOR PHASE II PRELIMINARY DESIGN WORK FOR THE WASTEWATER TREATMENT PLANT EXPANSION PROJECT.

Resolution No. **2025-84** was read in its entirety.

Mr. LaBenne stated this is preliminary design work. We will be seeking funding/loans through LJB, and will not be doing a lump sum.

Mr. John Biggs, Wastewater Treatment Superintendent, stated this will be for 40% of the needed design work to be a roadmap to Phase II. By August/September, we will know what equipment to use, know what tanks to build, and know if we can use existing or if we will need to build new. LJB is working on a \$2 mil loan document for all design work.

Mayor McCauley questioned the capacity of the current plant (it is designed for 1.9; we are currently at 90%; EPA requires necessary changes to be made when you reach 80% capacity). If we would continue to grow 2% per year, how long until we would reach capacity with the new design (at a rate of 2% per year, it could go until 2040; our growth averages 1% per year; we do not want to over-build).

Ms. Meek questioned how the loan will be encumbered (it will not be encumbered until the loan is approved; we will not sign the contract until the loan is approved).

Mr. Shay met with Mr. Biggs recently. He recalls Mr. Biggs saying, "this can't be put off any longer", which is a serious statement. It is important to be fiscally responsible; in doing so, sometimes we may need to put some things off. In consideration of Mr. Biggs statement that this can't be put off any longer, it shows how important this is.

Mr. Black commended Mr. Biggs for doing a good job.

Mayor McCauley referred to the wastewater treatment plant as an aging dinosaur, being about forty years old. This situation is not going away; the wastewater treatment staff have done a masterful job of keeping it going. Council needs to make a decision for the future of the City.

Mr. LaBenne stated a big reason Mr. Biggs was brought into his current position was to rehab this facility.

Mr. Biggs noted we hope to build something that could be expanded, without the need to rebuild in the future.

Motion: to pass Resolution No. **2025-84**, **Action:** Pass,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2025-84** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Still working through negotiations with IBEW for Clyde Light & Power
- Met with MS Consultants and other stakeholders today at the Clyde Library to discuss the feasibility study for a turnpike exit to Clyde

- Met with Aaron Montz and American Structure Point at the Nature Trail to get estimates on engineering and permitting for a bridge – and cost estimates for aggregate for the trail. They also did a quick evaluation of the community park bridges and the downtown area.
- The Mayor and I attended a meeting at the County Commissioners with the US Senator Moreno – discussing housing mainly, other topics such as data centers, and economic development
- Teams call with DiSalvo group on the Housing Study commissioned by Beth Hannam / SCEDC – enlightening for some that Sandusky County is way behind and underutilizes development tools to incentivize development
- 233 S. Church St – Demolition Prep / Garage Cleanup
- Nuisance cleanup work at 4151 Limerick Road

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- The new clerk is doing well with AP reconciliation
- Training is held with supervisors regarding requisition routing
- Working on end of year appropriations, to be brought to Council at the next meeting

COUNCIL REMARKS

Mr. McMaster was in the general vicinity of the parade this past weekend when an unfortunate accident occurred; he offered thanks to the first responders and community members who were quick to help the injured and anyone affected by this tragic event. He praised the amount of support at that time.

Ms. Meek also attended the parade; she commended the City for handling the parade accident well, and not inducing panic.

Mr. Shay offered prayers for the injured woman and all affected by this tragic accident.

Mayor McCauley referenced the meeting he and Mr. LaBenne attended with Senator Moreno, Representative Click and the County Commissioners. The group was engaging and they listened to our concerns. Housing was at the forefront of the conversation. Clyde has plans to address the housing issue, but it is unclear if the county does. We need to house the population everywhere. We need to address this issue one step at a time.

MOTIONS

Motion: to enter into an executive session at 7:28 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee,

Action: Enter Closed Session,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley,

Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that no formal action will take place following adjournment of the Executive Session.

Motion: to adjourn the Executive Session at 8:45 p.m. **Action:** Adjourn,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

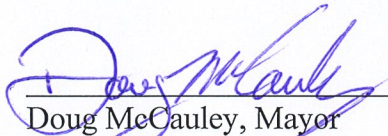
ADJOURNMENT

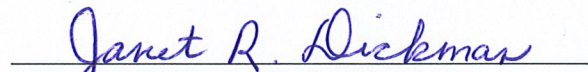
Motion: to adjourn the meeting at 8:46 p.m., **Action:** Adjourn,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.



Doug McCauley, Mayor

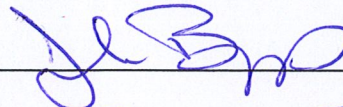
Janet R. Dickman, Clerk of Council

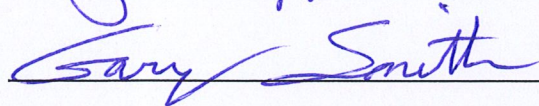
CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, December 2, 2025 Regular Session

Visitors – PLEASE SIGN IN:

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