

**CLYDE CITY COUNCIL**  
**Regular Session – November 18, 2025**

Clyde City Council met at 7:00 p.m. on Tuesday, November 18, 2025, in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

**Roll Call.**

**Present:** Mayor Doug McCauley  
Vice Mayor Scott Black  
Council Member Greg McMaster  
Council Member Terri Meek  
Council Member Chris Shay  
City Manager Justin LaBenne (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)  
Finance Director Frank Weasner (Not voting)  
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Let the minutes reflect Scott Black entered the meeting at 7:02

**APPROVAL OF MINUTES**

The minutes of November 4, 2025, regular session of council were distributed for review prior to this meeting. There were no corrections.

**Motion:** to approve the minutes of November 4, 2025, regular session of council as written,

**Action:** Approve,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

**DISCUSSION OF PENDING OLD BUSINESS**

There was none.

**CORRESPONDENCE**

Thank you note for an expression of sympathy from the family of Tom Bauer Sr., former Waste Water Superintendent.

**Visitors:**

There were no visitors who requested to speak at this time.

**FIRST READING ORDINANCES**

**2025-79 AN ORDINANCE CREATING CHAPTER 523, "UNAUTHORIZED CAMPING," OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO.**

Ordinance No. **2025-79** was read in its entirety.

Mr. LaBenne explained there are recurring situations of homeless people staying in the gazebo. Our Police Department receives calls to conduct welfare checks, when neighbors voice concerns. A current resident in the gazebo has been there for about two weeks. We need to have guidelines to follow for these situations.

Council had no comments and/or questions.

Mayor McCauley announced that Ordinance No. **2025-79** had its first reading.

**SECOND READING ORDINANCES**

**2025-75 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES PURSUANT TO OHIO REVISED CODE SECTION 5705.38 FOR THE CITY OF CLYDE, STATE OF OHIO, DURING FISCAL YEAR 2026.**

By poll of Council, Ordinance No. **2025-75** was read by title only for its second reading.

Mr. LaBenne had no additional information.

Mr. Black offered thanks, noting the budget was processed in a smooth fashion.

Mayor McCauley supports the cuts that had to be made. There is only so much money to go around. Any cuts that were made were appropriate, with no essential needs being cut.

**Motion:** to adopt Ordinance No. **2025-75**, **Action:** Adopt,

**Moved by** Vice Mayor Scott Black, **Seconded by** Mayor Doug McCauley.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Ordinance No. **2025-75** has been adopted.

**RESOLUTIONS**

**2025-80 A RESOLUTION SPECIFYING THE DATE FOR THE PRIMARY/SPECIAL**

**ELECTION TO DETERMINE WHETHER THE CITY OF CLYDE, OHIO, SHALL RENEW A 1.5 PERCENT INCOME TAX AND DIRECTING THE BOARD OF ELECTIONS TO CONDUCT THE ELECTION.**

Resolution No. **2025-80** was read in its entirety.

Mr. LaBenne noted the full 75-page Resolution is part of the Codified Ordinances. A copy can be made available to anyone who requests it. The current tax levy will expire the end of 2026; this renewal request is the same as current, with no changes requested. We would like to prepare for this ahead of time just in case it would need to be placed on the ballot a second time.

Ms. Meek requested confirmation that credit will still be given to those who pay taxes in other cities (correct, there are no changes and it will stay as is currently done).

Mr. Shay questioned who is responsible for writing the language that will be on the ballot. Mr. Selvey explained this is a very lengthy and involved process; the language is approved by the County Board of Elections. In some instances, the State of Ohio can also get involved. There is no leeway on the approved language.

Mr. Black feels the City has done a good job with the money from this levy; the citizens have favored the City with their approval of the levy.

Mayor McCauley has been serving on Council for four years, during which time he has seen that the financial needs for services and staff are great. During the budget process, Council acted in a very responsible manner with their decisions. If the City would not have the revenue from this 1.5% levy, it would affect the City and the resources the City has.

**Motion:** to pass Resolution No. **2025-80**, **Action:** Pass,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2025-80** passed.

**2025-81 A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF DEVELOPMENT FOR THE 2026 WELCOME HOME OHIO GRANT PROGRAM AND TO ENTER INTO AN AGREEMENT WITH COMMUNITY BUILDING PARTNERS, LCC FOR CONSTRUCTION AND DEVELOPMENT SERVICES RELATED TO THE PROGRAM.**

Resolution No. **2025-81** was read in its entirety.

Mr. LaBenne noted this is part of the development plans to develop available lots the City currently

has or are acquiring. This is modeled after a plan used by the City of Sandusky, which has been a good communication partner. Genoa Bank is the lender. This Resolution will authorize the application for a grant in December. We are hoping for eight to ten houses.

Mr. McMaster feels this is a great opportunity to enrich our community.

Ms. Meek agrees and feels that housing is needed.

Mayor McCauley is not a fan of government involvement in housing. Post war time saw government built neighborhoods. The housing shortage in this community is alarming. Too much housing has outrageous rent for deplorable conditions, exploiting people. This grant money will help to lift up and build neighborhoods on available lots. These are not free homes; those who meet qualifications will have an opportunity to own their home for their family. There will be no additional cost to the City, outside of the investment in the lot and money needed for tearing down condemned buildings that were on the lots. Currently the City is mowing and otherwise maintaining these lots. These unproductive lots will be brought back to productive lots, producing tax dollars.

Mayor McCauley questioned the duration of the term (until the house is sold). Will the spec home be built for a pre-approved family (yes). Who will cover the development costs (the developer). Will periodic inspections be done to ensure everything is being done as agreed on (yes, the LLC we are entering into an agreement with will be responsible for inspections).

The City will sell the land for \$10,000-15,000/acre. The development fee will come from the grant funds. Jared Young, Code Enforcement and/or a representative from the City of Sandusky could attend a future Council meeting to further explain this process.

**Motion:** to pass Resolution No. **2025-81**, **Action:** Pass,

**Moved by** Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2025-81** passed.

**2025-82 A RESOLUTION ADOPTING A COMPREHENSIVE CYBERSECURITY PROGRAM IN ACCORDANCE WITH OHIO REVISED CODE SECTION 9.64, AS AMENDED BY HOUSE BILL 96.**

Resolution No. **2025-82** was read in its entirety.

Mr. LaBenne stated this is required by legislation. This will keep us at the forefront.

Council had no comments and/or questions.

**Motion:** to pass Resolution No. **2025-82**, **Action:** Pass,  
**Moved by** Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2025-82** passed.

**2025-83 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A 69KV AIRBREAK SWITCH FOR CLYDE LIGHT & POWER.**

Resolution No. **2025-83** was read in its entirety.

Mr. LaBenne stated this expense is related to the substation for the Northwoods project.

Council had no comments and/or questions.

**Motion:** to pass Resolution No. **2025-83**, **Action:** Pass,  
**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that Resolution No. **2025-83** passed.

**ADMINISTRATIVE REPORT**

Mr. LaBenne gave the following report:

- Noted the Elm Street sanitary sewer extension project has started.
- Met with representatives for the Lemkhul property; there are no definite plans for this property
- Jared Young, Zoning/Code Enforcement, has been identifying inefficiencies and establishing new forms and processes
- Winesburg weekend is coming up this weekend
- Getting ready for 2026

**FINANCE DIRECTOR'S REPORT**

Mr. Weasner reported the following:

- Office remodeling is being finished
- Some employees, and Mr. Weasner, have been in software training the past few days; some past practices that were being used are decades old; the new software will help improve

efficiencies

- October financial statement:
  - The balance for the water fund is an error; this will be corrected
  - The General Fund will continue to increase as revenues come in
  - Balances are where they should be
- Preparing for end of the month and end of the year
- New clerk is doing a great job

### **COUNCIL REMARKS**

By poll of Council and Administration the work session for Tuesday, November 25, 2025 is cancelled.

Mr. Shay referenced Sergeant Rodger Young and Captain Charles McCreary both received the medal of honor. Both are buried at McPherson Cemetery. He would like to suggest to recognize Capt. McCreary with a street or building named for him; he questioned if this is something that would need approval from Administration and/or Council (suggestion made to request input from the Clyde Heritage League as the first step).

Mayor McCauley offered thanks to Jackie Hoppe for all her work and preparation for the upcoming Winesburg Weekend activities.

### **MOTIONS**

There was none.

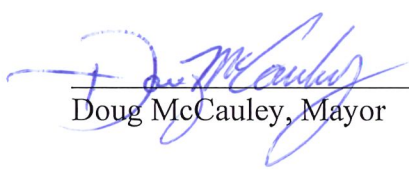
### **ADJOURNMENT**

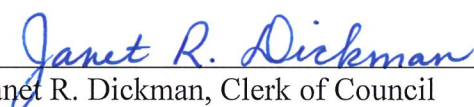
**Motion:** to adjourn the meeting at 7:44 p.m., **Action:** Adjourn,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

  
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Doug McCauley, Mayor

  
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Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, November 18, 2025 Regular Session

Visitors – PLEASE SIGN IN:

1. Bar Brown
2. GENE PAUL
3. Don T Paul J
4. Gary Smith
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