

CLYDE CITY COUNCIL
Regular Session – November 4, 2025

Clyde City Council met at 7:00 p.m. on Tuesday, November 4, 2025, in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused:

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Mayor McCauley noted that today is election day, with citizens having the constitutional right to vote, or not to vote.

APPROVAL OF MINUTES

The minutes of October 21, 2025, regular session of council and the minutes of the October 28, 2025, special work session/budget hearings of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of October 21, 2025 regular session, and October 28, 2025 special work session/budget hearings of council as written, **Action:** Approve,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was no correspondence.

Visitors:

Jared Young, Code Enforcement/Zoning Inspector introduced himself as the replacement for Ken Winke who retired. He offered thanks for this opportunity.

FIRST READING ORDINANCES

2025-75 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES PURSUANT TO OHIO REVISED CODE SECTION 5705.38 FOR THE CITY OF CLYDE, STATE OF OHIO, DURING FISCAL YEAR 2026.

Ordinance No. **2025-75** was read by title only, in accordance with Section 4-3 of the Charter and by poll of Council. A printed copy can be available if desired.

Mr. LaBenne noted this is the budget for 2026.

Mayor McCauley announced that Ordinance No. **2025-75** had its first reading. The second reading will occur at the next regular Council meeting, by title only.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2025-76 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS TO TTX INC. FOR ANNUAL SUBSCRIPTION LICENSING OF MICROSOFT OFFICE 365 SOFTWARE PRODUCTS.

Resolution No. **2025-76** was read in its entirety.

Mr. LaBenne explained this is an annual cost of the software agreement to conduct business, for programs such as email, Excel, Word, security, etc.

Mr. Black noted this cost keeps getting more expensive. Mayor McCauley agreed.

Motion: to pass Resolution No. **2025-76 Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2025-76** passed.

2025-77 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTR INTO AN AGREEMENT WITH D2 EXCAVATING FOR PATHWAY CLEARING WORK ON THE COMMUNITY PARK NATURE TRAIL.

Resolution No. **2025-77** was read in its entirety.

Mr. LaBenne noted this project was budgeted at \$64,500, however, the invoice came in at \$52,000. Part of this project will be to add wood chips to the trail. It is believed this project has been discussed since at least 1979.

Mayor McCauley walked this trail recently and he feels it will be a nice trail when it is walkable. They are doing a nice job, with culverts and drainage.

Motion: to pass Resolution No. **2025-77**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2025-77** passed.

2025-78 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NEN HOLDINGS, LLC. FOR DELIVERY OF ELECTRICITY AT THE INDUSTRIAL POWER RATE.

Resolution No. **2025-78** was read in its entirety.

Mr. LaBenne stated the last company to have an agreement like this was Evergreen. The keys have been handed over and the plant is getting up and running. The agreement is now in their legal review. We will meet with their plant manager in a week or so. This will be for a 3.5-5 meg peak load. This allows them to purchase power at an industrial rate.

Mr. Shay questioned if this will have them bypassing Clyde Light & Power (they will be in contract to buy power from CL&P; this is the same as a residential contract, but is just at the industrial rate).

Motion: to pass Resolution No. **2025-78**, **Action:** Pass,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley,

Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2025-78** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Wrapping up the season and preparing for yearend.
- Halloween parade went very well; would like to plan some additional decorating next year
- 911 center will be handled by the County, effective in 2026; our cost was over \$338,000 for upgrades to maintain our portion of the service, therefore we have decided to no longer participate; service itself will remain the same
- Zoning issues/concerns should be sent to Jared Young, new Zoning/Code Enforcement officer to address; he is developing process flow diagrams for multiple issues; we welcome him to this position

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Offered appreciation for help and input concerning the 2026 budget
- Maria Miller retired last Friday after 36 years
- Roberta Barlow was training under Maria; Roberta is working hard to get things in order

COUNCIL REMARKS

Mr. McMaster met with Water Treatment Plant superintendent Phil Farrar and was given a tour of the plant; it is an impressive facility and is impressive to see the scope of work they do; he commended them for doing a great job training their staff.

Mayor McCauley was unable to attend the Halloween parade but has heard comments it was the best parade ever. He offered kudos to the Halloween Parade Committee.

MOTIONS

Motion: to enter into an executive session at 7:21 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate,

Action: Enter Closed Session,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

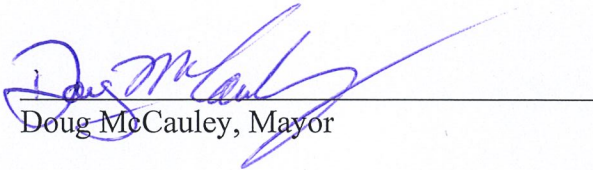
Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

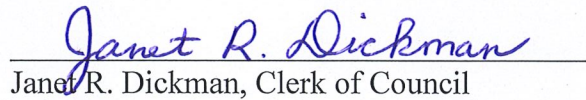
Mayor McCauley announced that no formal action will take place following adjournment of the Executive Session.

Motion: to adjourn the Executive Session at 8:02 p.m. **Action:** Adjourn,
Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster,
Council Member Terri Meek, Mayor Doug McCauley.

ADJOURNMENT

Motion: to adjourn the meeting at 8:03 p.m., **Action:** Adjourn,
Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek,
Mayor Doug McCauley, Council Member Chris Shay.


Doug McCauley, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE
COUNCIL MEETING

Date: Tuesday, November 4, 2025 Regular Session

Visitors – PLEASE SIGN IN:

1. Don & Paul
2. Gene Paul
3. John
4. Gary Smith
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____