

CLYDE CITY COUNCIL
Regular Session – September 2, 2025

Clyde City Council met at 7:00 p.m. on Tuesday, September 2, 2025, in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Clerk of Council Janet Dickman called the meeting to order in the absence of the Mayor and Vice Mayor.

Roll Call.

Present: Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused: Mayor Doug McCauley
Vice Mayor Scott Black
City Manager Justin LaBenne (Not voting)

The Clerk declared a quorum to be present.

Mr. Selvey read the following section of the Council Rules and Procedures:

- In case of the absence of the Mayor and Vice Mayor, the Clerk shall call the Council to order; and the roll having been called, and a quorum found to be present, Council shall proceed to elect by a majority vote a Chairperson of the meeting until the appearance of the Mayor or Vice Mayor.

Motion: to appoint Council Member Chris Shay as Chairperson for this meeting,

Action: Appoint,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Chris Shay, Council Member Greg McMaster, Council Member Terri Meek.

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of August 19, 2025, regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of August 19, 2025, regular session of council as written,

Action: Approve,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Council Member Chris Shay.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

- Thank you note from the Nurse Honor Guard for the \$500 donation.
- Clyde Public Library thank you for summer reading program donation

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

There was none.

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2025-56 A RESOLUTION AUTHORIZING THE CITY OF CLYDE AS THE LOCAL PUBLIC AGENCY (LPA) FOR A MAJOR REHAB PROJECT TO RESURFACE SR 510 IN SANDUSKY COUNTY.

Resolution No. **2025-56** was read in its entirety.

Mr. Fiser explained this is a standard procedure as part of the Urban Paving Grant program. Our share of the cost of the project will be \$105,000, which will be included as a Permanent Improvement request at the budget hearings. The project will cover approximately 4,700 feet.

Mr. McMaster questioned when this project may start (we will probably bid this project later this year or early next year; we hope the project will start in spring of next year).

Motion: to pass Resolution No. **2025-56** **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Terri Meek, Council Member Chris Shay, Council Member Greg McMaster.

Council Member Chris Shay announced that Resolution No. **2025-56** passed.

2025-57 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BULLDOG OEM SERVICES FOR REPAIR, SERVICING, AND UL INSPECTION OF THE FIRE DEPARTMENT'S 102' KME AERIALCAT.

Resolution No. **2025-57** was read in its entirety.

Mr. Fiser explained this 1997 KME truck has had regular service and testing at the original factory in Pennsylvania every three years. KME has been bought out and the factory was moved. However, Bulldog OEM employs the servicemen who have serviced this truck over the years. The ladder now needs repair and we would also like to have it serviced to keep the truck up to standards. We are hoping to keep this truck useful for thirty-five years, as it is currently in good shape. The original purchase price was \$800,000; current price for this type of truck would be \$2.2 mil to replace it. The funds needed for this repair and service work is in our capital budget.

Mr. McMaster commended the Fire Department for keeping their equipment maintained. This repair is small change compared to purchasing a new truck.

Mrs. Meek offered thanks for the explanation.

Mr. Shay has been in public service for a long time and he feels an ariel ladder is invaluable to our Fire Department. The \$42,000 for repair/service is worth it. He also appreciates the explanation provided by Mr. Fiser.

Motion: to pass Resolution No. **2025-57 Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Chris Shay, Council Member Greg McMaster, Council Member Terri Meek.

Council Member Chris Shay announced that Resolution No. **2025-57** passed.

2025-58 A RESOLUTION AWARDDING A CONTRACT FOR THE MAPLE STREET AND RACE STREET IMPROVEMENT PROJECT.

Resolution No. **2025-58** was read in its entirety.

Mr. Fiser explained this project was designed by Richland Engineers. Their estimate was for

\$633,000. There were five bids received, ranging from \$551,000 to \$616,000, with M&B as the low bidder. We frequently use M&B for our projects and have always been happy with their work.

Motion: to pass Resolution No. **2025-58** **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Council Member Chris Shay.

Council Member Chris Shay announced that Resolution No. **2025-58** passed.

2025-59 A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENTS AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Resolution No. **2025-59** was read in its entirety.

Mr. Fiser stated it is hard to find a street in Clyde that still needs separated. The length of this street will need to be done in two phases. This will be the third time this project has been brought to OPW; however, it will be the sole project this time, instead of grouped with other projects previously. We are hopeful it will score one to two points higher this year than previous years.

Mrs. Meek extended appreciation to Mr. Fiser for all his efforts to seek these funds, and their impact on our budget. She understands the amount of work that goes into this process to comply with all of the requirements.

Motion: to pass Resolution No. **2025-59** **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Terri Meek, Council Member Chris Shay, Council Member Greg McMaster.

Council Member Chris Shay announced that Resolution No. **2025-59** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

- Most of these projects are capital or property improvements – Maple Street and Race Street Improvements was awarded to M&B., Grant Street Culvert Replacement project bid is scheduled for Friday, Sept 5th.

- The Sandusky River Raw Water project was originally discussed back in the 1980's and years ago in my interview, so it was a long time coming and without the help of the \$4 mil grant received it wouldn't have been made possible.
- The pump house station is nearing completion, waiting on trusses to be delivered. Once the roof is up the electric will be completed as well. A few weeks back we flushed out the pipes from the reservoir to the river before it was tied into the pump house. That was a big day in itself.
- The Hendricks Park Cul-de-sac is slated to begin soon.
- The Elm Street Sanitary Sewer bids were received last week; we had eight bids and will have legislation for this at our next meeting.
- Woodland Avenue lift station received an emergency grant from Ohio Public Works (OPW); EVS Superintendent and I are reviewing the plans.
- Fire department calls – our five-year average is 110 calls for this time of the year, and we are up over 150 calls at this time, having had eight calls this past weekend.

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Reviewed financials as of July 2025
- Roberta Barlow started today as a reconciliation clerk

COUNCIL REMARKS

Mrs. Meek is a resident of Woodland Avenue; she questioned when Columbia Gas will be done with their current project (should be done this week). She noted she has been receiving questions from other residents; she also noted Columbia Gas has been keeping up well with the project.

Mr. Shay questioned the five-year paving plan, and if the dead-end streets will be delayed again. Mr. Fiser explained paving is planned for dead end streets and we are applying for grants; however, we must also have matching funds available and this needs to be budgeted appropriately. Dead end streets paving will be a two-phase project. Mr. Shay questioned if the five-year plan will keep rolling (yes, but it should be a ten to twelve year plan for rolling). Except for North Street, almost all City streets have been paved since the paving program started in 2010. Mr. Shay questioned if Route 20 is still planned for paving in 2026 (around that time frame; it will be part of the Urban Paving Grant program).

Mr. Shay questioned if the parking lot at Hendricks part will be a cul de sac (yes). He questioned if it will have marked parking spaces (yes, approximately twelve or thirteen spaces).

Mr. Shay noted a Public hearing will be held on September 16th beginning at 6:30 p.m. for the Garza property. Mr. Shay expressed thanks to Ken Winke, zoning inspector, upon his notice of retirement. Mr. Winke has many years of experience and is a wealth of knowledge.

MOTIONS

There were none.

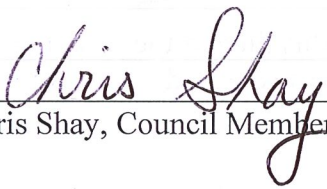
ADJOURNMENT

Motion: to adjourn the meeting at 7:34 p.m., **Action:** Adjourn,

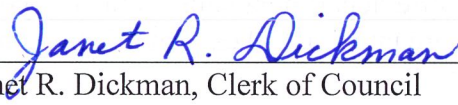
Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Council Member Chris Shay, Council Member Greg McMaster, Council Member Terri Meek.



Chris Shay, Council Member



Janet R. Dickman, Clerk of Council

CITY OF CLYDE
COUNCIL MEETING

Date: Tuesday, September 2, 2025 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Brown
2. Drew Weagener
3. Gary Smith
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