

**CLYDE CITY COUNCIL**  
**Regular Session – May 6, 2025**

Clyde City Council met at 7:00 p.m. on Tuesday, May 6, 2025 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

**Roll Call.**

**Present:** Mayor Doug McCauley  
Vice Mayor Scott Black  
Council Member Greg McMaster  
Council Member Terri Meek  
Council Member Chris Shay  
City Manager Justin LaBenne (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)  
Finance Director Frank Weasner (Not voting)  
Solicitor Zachary Selvey (Not voting)

**Absent/**

**Excused:**

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

The minutes of the April 15, 2025, public hearing and regular meeting of council and the minutes of the April 29, 2025, special session of council were distributed for review prior to this meeting. There was one correction.

Public Hearing, April 15, 2025, Page 2 Mr. Shay comment, last sentence: "Mr. Shay has ~~experience with~~ *witnessed* damaged houses *in neighborhoods* not being properly fixed"

**Motion:** to approve the minutes of April 15, 2025, public hearing as corrected and approve the April 15, 2025 regular meeting of council and the April 29, 2025 special session of council as written, **Action:** Approve,

**Moved by** Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

**Vote:** Motion passed (**summary:** Yes = 5, No = 0, Abstain = 0).

**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

**DISCUSSION OF PENDING OLD BUSINESS**

There was none.

## **CORRESPONDENCE**

There was none.

### **Visitors:**

Mayor McCauley introduced Foreign Exchange Student from Japan, Taisei Shiozaki, who is observing this meeting with his host Sonia Ruiz.

Adam Hackenburg, a York Township resident, expressed opposition of the wind turbine being proposed by One Energy / One Power / Whirlpool. He would like Clyde to not support the easement being requested. His reasons for opposition include negative impact on migratory birds, well water contamination (example: Bellevue Hospital), poor business practices of One Power (example: being sued by Hancock County), unethical practices by One Power (example: impound votes), and reported purchasing of land from a Township Trustee (conflict of interest).

Council members extended thanks for Mr. Hackenburg attending and sharing his information.

Mr. Shay questioned if the land sale is final (it is in contract) or if One Energy is in contract with other landowners (unknown). Apparently, no decisions have been made regarding the sale of land (the question has been asked, but an answer has not been provided).

Mayor McCauley welcomes comments as this meeting format is an open forum. Decisions made by Council affect the citizens who elected them.

Linda Cook, 849 N Woodland Ave., expressed concern due to a lack of sidewalks from her property to the highway. She would like to see sidewalk added. There are children on bikes, others walking or pushing strollers and all have to walk out into the road. She is concerned with the increased amount of traffic and for the safety of the people.

It was noted the responsibility of sidewalk installation is the responsibility of the property owner.

Mr. LaBenne stated this situation has existed for a long time. He questioned if Council would like him to require these sidewalks to be installed. Either the property owners can take care of it, or the City has installed them in the past and the property owner would pay back the City (they can spread out the payments over multiple years).

Linda Cook questioned if compost piles are permitted within City limits (presumably, yes, if the pile is not a nuisance; however, this will be confirmed and a reply will be given to Mrs. Cook).

Jason Estep of G&J Pizza is a new business owner. He questioned if packets of generally applicable zoning codes could be made available to new business owners. He has been told that he needs three permits for three different types of signs. He feels this is "triple dipping," and he expressed concern with the tone of communication from the zoning office. Mr. LaBenne agrees that Clyde zoning guidelines are out of date; he will look into this situation and address it. Mayor McCauley agrees that it would be difficult to prepare packets for new business owners, dependent

on which codes would apply to a specific business.

Mr. Estep would like to know if it is permissible for him to do a bike night and/or a car show (if everything will be held on property he owns, it should be fine; however, he should be careful that customers do not violate health department codes regarding where food and beverages can be consumed).

Mr. Estep would like to bring multiple small businesses together for like events (Mr. Bill Brown, economic development, could possibly assist to pull businesses together). Clyde would like to know what the City can do to help remove barriers for businesses. Mr. Estep is also trying to work with the schools for their events.

Council Members extended thanks for coming to this meeting and thanks for having a business in Clyde. Several members voiced praise for Mr. Estep's menu. Council would like to support businesses, especially small businesses. If owners bring ideas to the City, the City will try to help.

### **FIRST READING ORDINANCES**

There were none.

### **SECOND READING ORDINANCES**

There were none.

### **RESOLUTIONS**

#### **2025-34 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE SAN CR 179 0.84 MAPLE STREET PED IMPROVEMENT PROJECT.**

Resolution No. **2025-34** was read in its entirety.

Mr. LaBenne explained this is related to two traffic lights coming down. Per an ODOT study, these lights are unwarranted. Pedestrian improvements, such as crossings will be made; 50-70% of the project will be funded and our local match is low.

Mr. Shay is okay with the Mulberry Street change; however, he opposes removing the traffic light at Maple and Woodland for safety reasons.

Mayor McCauley agrees with Mr. Shay regarding opposition to removing the Maple/Woodland light due to Clyde High School and Whirlpool traffic in that area.

**Motion:** to pass Resolution No. **2025-34**, **Action:** Pass,

**Moved by** Vice Mayor Scott Black, **Seconded by** Council Member Terri Meek.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

**No:** Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2025-34** passed.

**2025-35 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF NEPTUNE 360 AMI SOFTWARE AND HARDWARE UPGRADES**

Resolution No. **2025-35** was read in its entirety.

Mr. Weasner explained this will be for only the water portion of the meter reading. The data will go to a cell data tower, on our water tower, then the data will go to our system for billing. The meter reader staff will still go out physically, as needed; there are currently no plans to discontinue that position, unless there would be a retirement or another department would assume responsibility for this area. There will be a \$10,800/year annual maintenance fee.

Mr. LaBenne noted this is an upgrade to our current system. These features will allow for more efficiency by collecting the data and making the data available quicker.

Mayor McCauley confirmed this is a budgeted item, that has been discussed for many years.

Mr. McMaster questioned the percentage of meters that can be updated (all of them; they all have the needed transmitters).

Mr. Shay questioned if this upgrade will allow the process to be more efficient (yes, the usage can be viewed quicker; potentially a spike in usage could be noticed sooner, possibly finding a water leak/pipe break quicker).

Mr. Black feels this is a lot of money for a system we already have (the last upgrade occurred in 2005; this upgrade will last a long time).

**Motion: Motion:** to pass Resolution No. **2025-35**, **Action:** Pass,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2025-35** passed.

**2025-36 A RESOLUTION APPOINTING ROBERT R. BROWN TO THE CITY OF CLYDE BOARD OF ZONING APPEALS.**

Resolution No. **2025-36** was read in its entirety.

Mr. LaBenne offered thanks to Mr. Brown for filling this position.

Ms. Meek offered thanks.

Mr. Shay met Mr. Brown at the last BZA meeting. He feels Mr. Brown will be an asset to this board.

Mr. Black offered thanks.

Mayor McCauley has known Mr. Brown for a long time; he offered his thanks.

**Motion:** to pass Resolution No. **2025-36**, **Action:** Pass,

**Moved by** Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2025-36** passed.

### **ADMINISTRATIVE REPORT**

Mr. LaBenne gave the following report:

- Attended a landbank conference last week with Mr. Selvey and the Sandusky County Landbank Director; generally, we feel have good information to move forward with certain properties that need to be addressed; some properties have already been addressed but we need to recoup the investment we have put into and get them into site control
- Six parcels from Clyde were submitted to the county Landbank for the Welcome Home Ohio Grant; these are being combined with parcels from other parts of the county to try to meet thresholds for approval; we will maintain site control of our parcels , even though it is being submitted with others
- Roof top solar options are also being considered with the Welcome Home Ohio Grant program (as they are doing in Westerville, OH)
- A power outage last night was handled by Clyde Light & Power; this was caused by a lightning strike at the Whirlpool substation
- Demolition properties are down or coming down on N. Main Street, Vine Street and E. Maple Street; these were all handled by the Sandusky County landbank at no cost to Clyde
- Electric prices charged to the City will be going up in June; the price charged to the City residents last increased in about 1996

### **FINANCE DIRECTOR'S REPORT**

Mr. Weasner reported the following:

- In process of reviewing fund balances
- Awaiting the auditors; anticipated to come the end of June and/or early July

Solicitor Selvey offered thanks to Council for paying for Mr. LaBenne and him to attend the landbank conference; it was helpful to him, as this is uncharted territory. Mr. Selvey attended many sessions during the conference, and there were some good speakers. He met the attorney that we use for some legal matters.

### **COUNCIL REMARKS**

Mr. McMaster commented it is nice to see Spring, and see the City green up.

Mr. Shay noted the Fire Department report showed a lengthy list of calls during April. Our Fire Department is active; these volunteers sometimes leave work or leave their family, day or night. These are community members who really care and the community should offer appreciation for their service.

Mr. Shay acknowledged that Clyde Light & Power staff get a lot of grief during storms, including trash talk online. These staff go out in dangerous storms to provide service to residents. He offered kudos to these staff for risking their safety for the community.

Mayor McCauley and Bill Brown met with three representatives from Evergreen to discuss the trash in the flow ditch and along the bike trail that has been an issue for years. It was a productive meeting. Evergreen has remedies in mind to help, but these will not be a perfect remedy. Mr. Brown has a great relationship with this business. Mayor McCauley feels encouraged to see results from this meeting.

Mayor McCauley called attention to a flyer promoting a Postal Carrier food drive on May 10<sup>th</sup>. If you are able, please consider supporting this cause.

Mayor McCauley referenced the Waste Water Treatment Plant report included in the agenda packet. It described a replacement of a UV system that treats the water before it goes back into the flow. This is an example of the day-to-day maintenance issues that we are faced with. Maintenance and upgrades are expensive; our departments are as frugal as possible.

### **MOTIONS**

**Motion:** to enter into an executive session at 8:00 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate. **Action:** Enter Closed Session,

**Moved by** Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that no formal action will be taken during the Executive Session.

**Motion:** to adjourn the Executive Session at 9:45 p.m. **Action:** Adjourn,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

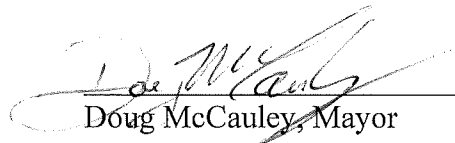
### **ADJOURNMENT**

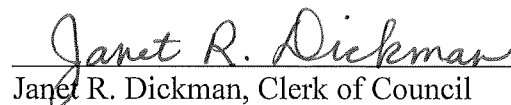
**Motion:** to adjourn the meeting at 9:46 p.m. **Action:** Adjourn,

**Moved by** Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

  
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Doug McCauley, Mayor

  
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Janet R. Dickman, Clerk of Council





CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, May 6, 2025

Regular Session

Visitors – PLEASE SIGN IN: ,

1. Sonia Ruiz
2. Taisei Shiozaki
3. Jason Estep
4. Graham Estep
5. LINDA COOK
6. Bob Brown
7. Mark Throck
8. Gene Paul
9. Gary Smith
10. Adam Harkins
11. Charles E. Carter
12. Ben Brown
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

