

**CLYDE CITY COUNCIL**  
**Regular Session – March 4, 2025**

Clyde City Council met at 7:00 p.m. on Tuesday, March 4, 2025 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

**Roll Call.**

**Present:** Mayor Doug McCauley  
Vice Mayor Scott Black  
Council Member Greg McMaster  
Council Member Terri Meek  
Council Member Chris Shay  
City Manager Justin LaBenne (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)  
Solicitor Zachary Selvey (Not voting)

**Absent/**

**Excused:** Finance Director Frank Weasner (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

The minutes of the February 18, 2025 regular session of council were distributed for review prior to this meeting. There were no corrections.

**Motion:** to approve the minutes of the February 18, 2025 regular session of council as written,

**Action:** Approve,

**Moved by** Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

**DISCUSSION OF PENDING OLD BUSINESS**

There was none.

**CORRESPONDENCE**

There were none.

**Visitors:**

There were no visitors who requested to speak at this time.

**FIRST READING ORDINANCES**

**2025-23 AN ORDINANCE RESCINDING ORDINANCE 2025-11 AND AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT 521 BROWN STREET AND DECLARING AN EMERGENCY.**

Ordinance No. **2025-23** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

**Motion:** to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend Rule,

**Moved by** Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek Mayor Doug McCauley.

Mr. LaBenne noted this purchase was authorized at the last Council meeting. We made an offer of \$6,000 purchase price and \$6,000 gift to City; they countered with an offer of \$7,000/\$5,000, which we accepted.

Mr. Selvey stated the purchase agreement is already started. This transaction should happen within the next two weeks.

By poll of Council, Ordinance No. **2025-23** was read by title only for its second reading.

**Motion:** to adopt Ordinance No. **2025-23**, **Action:** Adopt,

**Moved by** Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2025-23** has been adopted.

**SECOND READING ORDINANCES**

**2025-16 AN ORDINANCE AMENDING CHAPTER 107 – “PUBLIC RECORDS” OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE IN ACCORDANCE WITH OHIO HOUSE BILL 315.**

By poll of Council, Ordinance No. **2025-16** was read by title only for its second reading.

Mr. LaBenne stated this Ordinance has clarifying language attached, and is an effort to clean up this chapter.

**Motion:** to adopt Ordinance No. **2025-16**, **Action:** Adopt,  
**Moved by** Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Ordinance No. **2025-16** has been adopted.

**2025-17 AN ORDINANCE UPDATING THE COMPREHENSIVE SCHEDULE OF FEES FOR VARIOUS PERMITS AND SERVICES OF THE CITY OF CLYDE; ESTABLISHING NEW CATEGORIES OF FEES; REVISING EXISTING FEES; RECONFIRMING EXISTING FEES; AND COMPILING FEES INTO A MASTER SCHEDULE.**

By poll of Council, Ordinance No. **2025-17** was read by title only for its second reading.

Mr. LaBenne stated this update will encompass fees from across all codes and bring them into a master fee schedule. This Ordinance will update the fees for the first time since 1997; it has been reviewed with the Planning Commission who agrees with the updates.

**Motion:** to adopt Ordinance No. **2025-17**, **Action:** Adopt,  
**Moved by** Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2025-17** has been adopted.

**RESOLUTIONS**

**2025-24 A RESOLUTION AUTHORIZING THE SALE OF A 1.437-ACRE PARCEL OF REAL PROPERTY OF COUNTY ROAD 175, LLC (ROGER DARR)**

Resolution No. **2025-24** was read in its entirety.

Mr. LaBenne stated this sale of property will go to Roger Darr, and it will give him access to a land locked parcel he already owns. He will tap into our sewer line, which will be revenue for the City. A name for the road will be chosen and an address will be assigned to the property.

**Motion:** to pass Resolution No. **2025-24**, **Action:** Pass,  
**Moved by** Council Member Chris Shay, **Seconded by** Council Member Terri Meek.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that Resolution No. **2025-24** passed.

**2025-25 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING AND PEDESTRIAN IMPROVEMENTS ON MAPLE AND RACE STREETS.**

Resolution No. **2025-25** was read in its entirety.

Mr. LaBenne explained that this project will be for crosswalks and the streetlight at the Woodland/Maple intersection to be removed. Grant funds are involved.

**Motion:** to pass Resolution No. **2025-25**, **Action:** Pass,

**Moved by** Council Member Greg McMaster, **Seconded by** Mayor Doug McCauley.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2025-25** passed.

**ADMINISTRATIVE REPORT**

Mr. LaBenne gave the following report:

- He reviewed his recent trip to Washington, DC for the annual APPA Legislative Rally, having met with elected officials, lobbyists and the AMP committee. This is an opportunity to meet and connect with other communities and hear their ideas.
- Code enforcement season is beginning.

**FINANCE DIRECTOR'S REPORT**

Mr. Weasner is on vacation therefore no report was given.

**COUNCIL REMARKS**

Mayor McCauley was honored to attend the APPA Legislative Rally, and it was his first time to Washington, DC. He feels lobbying is essential to keep small town/community issues at the forefront.

**MOTIONS**

**Motion:** to enter executive session at 7:21 p.m. for the sole purpose to discuss the purchase of property, **Action:** Enter,

**Moved by** Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek,

Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that no further actions will be taken following the Executive Session.

**ADJOURNMENT**

**Motion:** to adjourn executive session at 7:50 p.m. **Action:** Adjourn,

**Moved by** Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

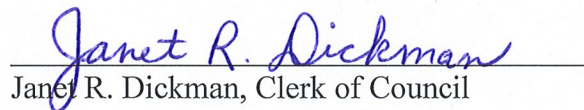
**Motion:** to adjourn the meeting at 7:51 p.m. **Action:** Adjourn,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

  
\_\_\_\_\_  
Doug McCauley, Mayor

  
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Janet R. Dickman, Clerk of Council



CITY OF CLYDE  
COUNCIL MEETING

Date: Tuesday, March 4, 2025 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Brown
2. GENE PAUL
3. Gary Smith
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