

CLYDE CITY COUNCIL
Regular Session – January 7, 2025

Clyde City Council met at 7:00 p.m. on Tuesday, January 7, 2025 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused:

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the December 17, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the December 17, 2024 regular session of council as written,
Action: Approve,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Council Member Greg McMaster, Council Member Terri Meek, Vice Mayor Scott Black.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

Clyde High School Prom

Morgan Garcia, Clyde High School Prom Advisor, explained the changes to their prom this year, including a change of venue, elimination of a meal offered at the venue and elimination of the after prom at the venue. These changes will result in a decrease in ticket price from \$80/ea to \$40/ea. The change in venue was brought on by difficulties in scheduling at Kalahari last year. The new venue will be Camden Falls in Tiffin. Students Chase Castle and Kayla Tishler shared the theme for the prom and planned decorations. The prom will be held on May 3, 2025.

Council members expressed thanks and compliments to the students for their presentation.

Mayor McCauley feels a change in venue can sometimes be good. With the lower ticket price, maybe there will be increased participation. He noted a possible donation from Council to this event will be decided at the end of the meeting during the Motions section.

Sandusky County Commissioner Scott Miller, noted thanks to the students. Mr. Miller stated Clyde is a great community. He invited anyone to attend Commission meetings, which are held on Tuesdays and Thursdays from 8a-12n. Mr. Miller regularly keeps in touch with Mr. Brown and Mr. LaBenne. The county finances are in good shape. The Commissioners will hold a reorganization meeting tomorrow; officers typically are rotated through reorganization. If this trend continues, Mr. Miller will be voted as President. There are thirty-eight boards/commissions that the Commissioners are a part of. Council is encouraged to contact the Commissioners with any questions/concerns.

FIRST READING ORDINANCES

2025-01 AN ORDINANCE ESTABLISHING WAGES AND OTHER CERTAIN BENEFITS FOR ADMINISTRATIVE PERSONNEL AND DECLARING AN EMERGENCY.

Ordinance No. **2025-01** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mr. LaBenne noted this is a standard/annual increase for this group of staff. He noted that section four pertains to the Clerk of Council.

By poll of Council, Ordinance No. **2025-01** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2025-01**, **Action:** Adopt,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2025-01** has been adopted.

2025-02 AN ORDINANCE REPEALING AND RE-ENACTING CHAPTER 529 – LIQUOR CONTROL OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO, TO CONFORM WITH RECENT OHIO REVISED CODE CHANGES AND DECLAINING AN EMERGENCY.

Ordinance No. **2025-02** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mr. LaBenne explained the changes are needed to match up our Clyde code to the Ohio Revised Code.

By poll of Council, Ordinance No. **2025-02** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2025-02**, **Action:** Adopt,

Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2025-02** has been adopted.

2025-03 AN ORDINANCE AMENDING VARIOUS SECTIONS WITHIN PART ONE – “ADMINISTRATIVE CODE,” PART THREE – “TRAFFIC CODE,” AND PART FIVE – “GENERAL OFFENSES CODE” OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE AND DECLARING AN EMERGENCY.

Ordinance No. **2025-03** was read in its entirety.

Mayor McCauley offered for this ordinance to be read by title only for its first reading, which is section 4-3 of the Charter. All Council members agreed.

Mr. LaBenne stated there are a lot of conformities, reviews and updates that were reviewed with Mr. Selvey. There are still a few more to review. Clyde switched codifiers recently, and we need to update all sections to be current.

Mr. Selvey noted many of the changes are needed due to approval dates. This will clean up our book of codified ordinances.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Council Member McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

By poll of Council, Ordinance No. **2025-03** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2025-03**, **Action:** Adopt,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Ordinance No. **2025-03** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

There were none.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Sunrise contacted Mr. LaBenne to discuss an upcoming need to block traffic on SR 101 at Burkholder Road; they are planning to begin building their new railroad track in about a week
- Time is being spent catching up on projects and preparing for the new year
- Work with the Landbank continues; there will be work sessions needed to review liens on

vacant buildings and vacant buildings in general

- The Planning Commission met for their January meeting; at their February meeting they will be presented with a final list to restructure our fee schedule for possible approval;
- Mr. LaBenne has been studying for International Property Maintenance Code Inspector Certification to use with our work related to housing
- At the next Council meeting, January 21st, there will be a public hearing at 6:30 p.m. for the Garza rezoning request

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Staff are wrapping up the end of the year; payroll is updating information with new salary amounts as approved at tonight's meeting
- Tomorrow is shut off day; staff will deal with any issues or questions that arise
- The new roof for the Finance building has been completed; there was another leak in the roof, but the contractors returned promptly and took care of it

COUNCIL REMARKS

Mr. Shay offered congratulations to Mayor McCauley and Vice Mayor Black for their elections this evening; he offered thanks to Commissioner Miller for attending this meeting.

Mayor McCauley thanked Council for their vote of confidence to elect him as Mayor again; he looks forward to another good year.

Mayor McCauley commented on the recent snowfall; he noticed that vehicles parked on Main Street were not moving as required and the City snowplows were unable to properly plow the snow on Main Street; he suggests that reminders be offered to offending vehicle owners.

Mayor McCauley noted there are now eight vacant store fronts on Main Street; he is hopeful for some new store owners.

Mayor McCauley acknowledged the resignation of Josh Stults as a Clyde firefighter. He commends Mr. Stults for his commitment to his family (his reason for resigning) and the commitment he showed as a firefighter. Mayor McCauley offered thanks for Mr. Stults' service.

Mayor McCauley offered thanks to Commissioner Miller for attending this meeting.

MOTIONS

Motion: to donate \$1,000 to the CHS Prom Committee, **Action:** Donate,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Motion: to enter into an executive session at 7:34 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate, **Action:** Enter Closed Session,

Moved by Mayor McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that no further action will be taken following adjournment of the executive session.

Motion: to adjourn the executive session at 8:01 p.m., **Action:** Adjourn,

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

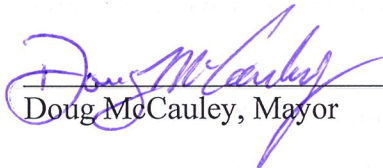
ADJOURNMENT

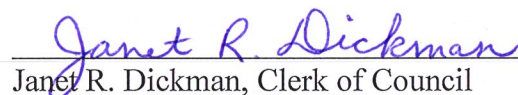
Motion: to adjourn the meeting at 8 :02p.m., **Action:** Adjourn,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek,

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.


Doug McCauley, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, January 7, 2025 Reorganization & Regular Meeting

Visitors – PLEASE SIGN IN:

1. Ben Brown

2. Gary Smith

3. Morgan Garcia

4. Chase Castle

5. Kayla Tischler

6. Cheri Ott

7. Sara Deweese

8. Gene Paul

9. Scott Miller

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____