

CLYDE CITY COUNCIL
Regular Session – December 17, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, December 17, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused: Council Member Terri Meek

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the December 3, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the December 3, 2024 regular session of council as written,

Action: Approve,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2024-91 AN ORDINANCE MAKING CERTAIN SUPPLEMENTAL APPROPRIATIONS, INTER-FUND TRANSFERS, AND INTRA-FUND TRANSFERS TO APPROPRIATIONS DURING THE FISCAL YEAR OF 2024 AND DECLARING AN EMERGENCY.

Ordinance No. **2024-91** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

~~**Moved by**~~ Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley.

Mr. Weasner stated these appropriations and transfers include anticipated charge backs for November and December. It also includes moving funds for the E. Forest Street property purchase.

By poll of Council, Ordinance No. **2024-91** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-91**, **Action:** Adopt,

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-91** has been adopted.

2024-92 AN ORDINANCE AMENDING SECTION “191.03 – USE OF TAX” OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2024-92** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mr. LaBenne stated this section of the Codified Ordinances is related to the use of the bed tax

(hotel/motel tax). This Ordinance will allow new language to reflect what we are actually doing.

Mayor McCauley asked if it will require both the City Manager and the Finance Director to approve any expenditures (yes; and both the CM and the FD need to sign off on any purchase order).

By poll of Council, Ordinance No. **2024-92** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-92**, **Action:** Adopt,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2024-92** has been adopted.

2024-93 AN ORDINANCE AMENDING SECTION “1306.01 – AUTHORITY AND ADMINISTRATIVE CITATION FINES” OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2024-93** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley.

Mr. LaBenne stated this change will give a better definition of zoning codes and will give more weight for nuisance issues.

By poll of Council, Ordinance No. **2024-93** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-93**, **Action:** Adopt,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-93** has been adopted.

2024-94 AN ORDINANCE REPEALING “CHAPTER 160 – ARTS AND ENTERTAINMENT COMMISSION” OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2024-94** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mr. LaBenne shared that this Commission has not been used as originally planned. It is hard to get volunteers. Although this Ordinance would repeal this Commission, we would have a template to follow should we ever want to bring it back.

Mr. McMaster agrees it is good to repeal it if it is not being used.

Mr. Selvey also offered kudos to repeal something that is not being used. He anticipates there is much more like this to be done in the future.

By poll of Council, Ordinance No. **2024-94** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-94**, **Action:** Adopt,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2024-94** has been adopted.

2024-95 AN ORDINANCE AUTHORIZING THE ADOPTION OF A LAND REUTILIZATION PROGRAM AND IMPLEMENTING THE PROVISIONS OF CHAPTER 5722 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

Ordinance No. **2024-95** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley.

Mr. LaBenne sits on the Board of the county Landbank, of which Clyde is a part of Sandusky County. Mr. LaBenne and Mr. Selvey are still working out the specifics of how this will work. This is a passive landbank, county landbank. It is an entirely different non-profit corporation, so this is like an office within our government structure already. It does not require any special funding or even going to need anything. At best it is a line item we might need to have for something just to be able to move money to and from. It lets us better control our destiny. Things at the county can move properties, and Mr. LaBenne abstains for anything from Clyde. But they are real big on selling anything that is sidelots and that is why we have picked up a few of the landbank properties along the way to make sure they didn't get moved into camper storage, parcels, things like that. We actually have a piece of property, actually a few, but there is one under conveyance right now that is in limbo and we want to make sure we are ready. Mr. LaBenne and Mr. Selvey have a few things to test to line up, although there is no real rush and not a pile of land out there. We just want to be in front of things and putting a little political pressure saying that we exist out here and we need to get some things done in a more reasonable form.

Mr. Selvey supports this as it is part of the City. We are not creating something, but we are granting authority to use it. This will give us another "tool in the toolbox". We could get grants for our program to get money to clean things up. He noted that Sandusky sets timelines and requires timeframes to get work completed. Our focus will include affordable housing, for people to live here who have jobs and are paying City income tax. We are not looking to flip properties.

Mr. McMaster agrees and likes this program for a couple reasons, such as we would not be waiting in line behind others in Sandusky County and it will help government move faster than slower.

Mr. Shay likes our involvement in this.

Mayor McCauley echoes the comments and feels it will help Clyde be more independent.

By poll of Council, Ordinance No. **2024-95** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-95**, **Action:** Adopt,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-95** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2024-96 A RESOLUTION APPOINTING MIKE AHTEN TO THE CITY OF CLYDE PLANNING COMMISSION.

Resolution No. **2024-96** was read in its entirety.

Mr. LaBenne noted Mr. Ahten filled the unexpired term of Larry Bower. Mr. Ahten is an engineer for Mosser Construction. He is happy to have Mr. Ahten join this Commission.

Council members offered thanks to Mr. Ahten and noted his extensive resume.

Motion: to pass Resolution No. **2024-96**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-96** passed.

2024-97 A RESOLUTION APPROVING THE EXECUTION OF A SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. FOR PARTICIPATION IN THE COMMUNITY ENERGY SAVINGS SMART THERMOSTAT PROGRAM.

Resolution No. **2024-97** was read in its entirety.

Mr. LaBenne noted this program has been discussed in the past. It is an opt in choice for the customers who have a smart thermostat. The cost is \$80 per each subscriber. There are peak alerts and the more customers who allow adjustment to their thermostat for these peak alerts it can result in lower usage costs for all subscribers.

Mr. McMaster noted homes with older two wire thermostat systems will not be able to opt in. He reviewed the types of notifications that will be received for upcoming peak events.

Mr. Shay questioned if someone agrees to opt in, would someone else be controlling the temperature of the thermostat (technically yes, during peak shaving opportunities; however, the customer can opt out of peak shaving events). Mr. Shay questioned if the savings are locked in (they are variable).

Mayor McCauley questioned if a customer must have a Google account to opt in (there are different requirements for different smart thermostat brands). He questioned if there is a usage fee

(the \$80 fee to opt in, for a possible savings of \$159 depending on how many become involved). Mayor McCauley questioned if the electric rates are established by the usage as a whole for all customers (yes; if the average usage is down, the rates will go down).

Mr. Selvey compared this to setting your vehicle cruise control to 65 mph to save on gas; however, you can slow down or speed up as you choose, even when the cruise control is set).

Mayor McCauley feels the current explanation of this program is better than the explanation Council received two years ago. He questioned how the City residents will be educated on how this program works (marketing communication is available).

Motion: to pass Resolution No. **2024-97**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2024-97** passed.

2024-98 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS TO THE LIGHT BRIGADE, INC. FOR FIBER OPTIC CERTIFICATION TRAINING FOR CLYDE LIGHT & POWER AND I.T. DEPARTMENT PERSONNEL.

Resolution No. **2024-98** was read in its entirety.

Mr. LaBenne reported Clyde has sent staff, every few years, for this training since 2008. With the increased fiber work in town, this recertification is needed for current employees and certification for new employees.

Mr. McMaster questioned the quote for this project (the wrong attachment was included with this Resolution and the correct attachment will be provided following this meeting; the cost will be \$27,640 for everyone attending, for a couple of days).

Motion: to pass Resolution No. **2024-98**, **Action:** Pass,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2024-98** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Offered apologies for the lack of presenting 100 pieces of legislation in 2024; efforts will be made to present over 100 next year
- Continuing to address county and city Land Bank issues, guidelines and making changes to implement

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Offered thanks for patience during a challenging year due to illness and multiple family deaths for staff members; we are planning that next year will be better
- Noted all funds are down, with the electric fund down substantially but it will catch up; Mr. Weasner expressed no concerns; Income Tax receipts are down, which is no surprise as this is the nature of the economy; Mr. Weasner expressed no reason to panic
- Work is being done to replace all water meter readers; this project will not be done fast but it will be done right
- Looking into getting new budgeting software
- IT has been very helpful with the new automated purchase order system; this new system will allow the department heads to be more responsible for the PO
- Offered wishes for happy holidays; Clyde is a very fortunate City

COUNCIL REMARKS

Mr. McMaster feels Jingle on Main was a good event.

Mr. Shay extended thanks to Mayor McCauley for his leadership. Mr. Shay offered Merry Christmas wishes and appreciation to all who work, live, volunteer and support our City; as a Council member he has a front row seat to how the work gets done and how the City makes it look seamless.

Mr. Black offered Happy Holiday wishes to all.

Mayor McCauley acknowledged that the Income Tax revenue is down, but the balance is much better than had been anticipated.

Mayor McCauley offered thanks for allowing him to serve as Mayor, commending Council as working well together in a civil and professional manner. Council has an agenda to move the City forward for the best of the City; tough decisions have to be made and 2025 will be a new year with new challenges. It is a pleasure to serve on this Council.

Mayor McCauley offered Merry Christmas wishes and a Happy New Year.

By poll of Council the work session scheduled on Tuesday, December 24, 2024 is cancelled.

MOTIONS

Motion: to enter into an executive session at 7:58 p.m. for the purpose to consider the appointment,

employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate., **Action:** Enter Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley stated no further business would take place following adjournment of the Executive Session.

Motion: to adjourn the executive session at 8:58 p.m., **Action:** Adjourn,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Greg McMaster, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

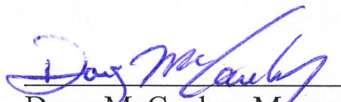
ADJOURNMENT

Motion: to adjourn the meeting at 8:59 p.m., **Action:** Adjourn,

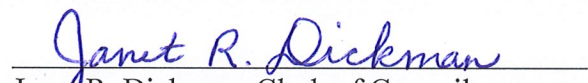
Moved by Council Member Greg McMaster, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE
COUNCIL MEETING

Date: Tuesday, December 17, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Brown
2. Gary Smith
3. Gene T. Paul
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____