

CLYDE CITY COUNCIL
Regular Session – November 19, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, November 19, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag, led by visitor Drew Weasner.

APPROVAL OF MINUTES

The minutes of the November 5, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the November 5, 2024 regular session of council as written,

Action: Approve, **Moved by** Mayor Doug McCauley, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

- A letter from the Ohio Division of Liquor Control regarding a renewal license for Clyde Fraternal Order of Eagles. Administration is not aware of any past issues or concerns with this establishment having a liquor license. By poll of Council and Administration, a hearing regarding this request will not be requested.

Visitors:

Nancy Huey, 3284 C.R. 213, Clyde

Mrs. Huey requested to speak before Council regarding an issue related to McPherson Cemetery, specifically their policy related to flowers placed at gravesites. She has several loved ones buried at this cemetery and visits their sites frequently. She places nice artificial flowers at each gravesite with the changing of each season. Recently, and several times in the past, the cemetery staff have removed the flowers and thrown them away in accordance with the cemetery date restrictions for seasonal flowers. She can understand this as it relates to discolored or frayed flower arrangements that are on the ground and could impede grounds maintenance. However, this does not apply to her situation as all gravesites have vases on the headstone that she places the flowers in. There was even a time when the staff also threw away the inserts from the vases (an apology was offered, and the inserts were replaced and paid for by staff). She also had to have the vase on her husband's headstone repaired due to damage that occurred. Mrs. Huey and one of her sons have both called the cemetery staff to discuss their displeasure with this practice, but staff stated they were following policy (flowers must be removed for clean up on April 1 and on October 1). Mrs. Huey did offer compliments to staff for the upkeep of the cemetery.

Mayor McCauley acknowledged that the cemetery guidelines do need to be followed. He and Mr. Selvey both encouraged Mrs. Huey to contact Joel Roberts, cemetery personnel, to discuss her concerns and try to arrive at an agreeable solution.

Mrs. Huey questioned how this policy could be changed. Mr. Selvey explained she should speak to Mr. Roberts; if she is unsatisfied with the results, she should speak to Mr. LaBenne; if she is still unsatisfied with the results, she should return to Council for further discussion.

FIRST READING ORDINANCES

2024-84 AN ORDINANCE AUTHORIZING THE SALE OF PARCEL 32-60-00-0024-03 OWNED BY THE CITY OF CLYDE TO RONALD D. HAUBERT AND DECLARING AN EMERGENCY.

Ordinance No. **2024-84** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mr. LaBenne stated this property was donated to the City in 1986. Since that time, the City has never maintained it, Mr. Haubert has. It is time to make this sale to him. Mr. Haubert will pay the costs to have this added to his property.

By poll of Council, Ordinance No. **2024-84** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-84**, **Action:** Adopt,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-84** has been adopted.

2024-85 AN ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY LOCATED AT 115 EAST FOREST STREET FROM KIM LEITER AND DECLARING AN EMERGENCY.

Ordinance No. **2024-85** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mr. LaBenne shared that Mr. Leiter purchased this property a long time ago, with the assumption that it would be valuable some day considering its location to the downtown businesses as possibly a parking lot. The price is below fair market value, and is considered to be a fair price. The current building will be torn down. This purchase was discussed as part of the downtown Design Local plan.

Council members agreed this is a wise purchase as parking is needed.

Mayor McCauley feels it will take a massive effort to clean up the property before the building can be torn down (we will work with Mr. Leiter on this, to try to engage him in the clean up of the property).

By poll of Council, Ordinance No. **2024-85** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-85**, **Action:** Adopt,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Council Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2024-85** has been adopted.

SECOND READING ORDINANCES

2024-80 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES PURSUANT TO OHIO REVISED CODE SECTION 5705.38 FOR THE CITY OF CLYDE, STATE OF OHIO, DURING FISCAL YEAR 2025.

By poll of Council, Ordinance No. **2024-80** was read by title only for its second reading.

Administration and Council had no additional information, comments or questions.

Motion: to adopt Ordinance No. **2024-80**, **Action:** Adopt,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that Ordinance No. **2024-80** has been adopted.

RESOLUTIONS

2024-86 A RESOLUTION REAPPOINTING JEFF GILLMOR TO THE COMMUNITY REINVESTMENT AREA HOUSING BOARD.

Resolution No. **2024-86** was read in its entirety.

Mr. LaBenne offered thanks to Mr. Gillmor for his participation with this Board, which has minimal meeting requirements.

Council Members noted Mr. Gillmor will be an asset, as he will bring his expertise and knowledge to this Board. We are lucky to have him.

Motion: to pass Resolution No. **2024-86**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2024-86** passed.

2024-87 A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF CLYDE FOR CONSTRUCTION OF

WASTEWATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

Resolution No. **2024-87** was read in its entirety.

Mr. LaBenne explained this is for authorization for this loan. We are reviewing and discussing the interest rate for the loan.

Mr. Shay noted this is a necessary evil.

Motion: to pass Resolution No. **2024-87**, **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2024-87** passed.

2024-88 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS TO TTX INC. FOR ANNUAL SUBSCRIPTION LICENSING OF MICROSOFT OFFICE 365 SOFTWARE PRODUCTS.

Resolution No. **2024-88** was read in its entirety.

Mr. LaBenne explained this is an annual licensing cost for all of the Office 365 products, including our email.

Mr. McMaster questioned why this is going through a third party (due to it being government licensing).

Mayor McCauley noted this is an expense for the use of technology.

Motion: to pass Resolution No. **2024-88**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-88** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- It has been business as usual, along with wrapping up the end of this year and preparing

for next year.

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- He is catching up, since returning from vacation.
- Workers are in process of installing the new roof on the finance building, as was approved in the budget. There was an incident of rain coming steadily inside his office during these repairs; the company will cover any costs associated with the rain damage.
- They are back to full staff in his department.
- Year-end appropriations will be presented at the next Council meeting.
- He extended compliments for the holiday outdoor decorating that is currently taking place, with thanks to the volunteers associated with this.

COUNCIL REMARKS

By poll of Council and Administration the work session on November 26, 2024 is cancelled.

Mrs. Meek is excited for the upcoming Winesburg Weekend.

Mr. Shay extended thanks to Mayor McCauley, his wife and all the volunteers for the holiday decorations around town.

Mayor McCauley also offered kudos to the ladies who have been working tirelessly to beautify our small City that we are proud of. His wife is leading this group, and the planning began months ago. This shows the spirit of volunteerism.

Mayor McCauley offered kudos to Jackie Hoppe for her coordination of preparations for Wineburg Weekend.

Mayor McCauley offered thanks to Bill Brown for a recent Economic update, which shows how busy he has been.

Mayor McCauley noted there are only three meetings left in 2024. He noted it has been a good, successful year.

MOTIONS

Motion: to enter into an executive session at 7:45 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate., **Action:** Enter Closed Session,

Moved by Council Member Greg McMaster, Seconded by Council Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley stated no further action will be taken following the Executive Session.

Motion: to adjourn the executive session at 8:42 p.m., **Action:** Adjourn,

Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

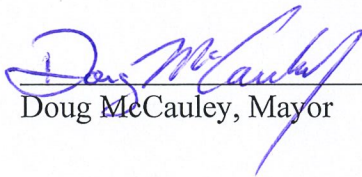
ADJOURNMENT

Motion: to adjourn the regular meeting at 8:43 p.m., **Action:** Adjourn,

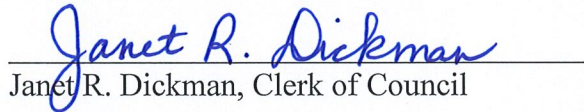
Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, November 19, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Leri Hway
2. Nancy Hway
3. Bruce Broad
4. Drew Wagner
5. Gene Paul
6. Ben White
7. Gary Smith
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____