

CLYDE CITY COUNCIL
Regular Session – November 5, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, November 5, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused: Finance Director Frank Weasner (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the October 15, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the October 15, 2024 regular session of council as written,

Action: Approve, **Moved by** Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

The minutes of the October 22, 2024 special session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the October 22, 2024 special session of council as written,

Action: Approve,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

- Two letters from the Ohio Division of Liquor Control for BS Cheese LLC, AKA Clyde Carry Out/Drive Thru for a new license/permit; Family Dollar at 415 N. Main Street for a renewal license/permit. Mr. Selvey noted the carry out is not currently open and he is not aware of any issues related to the business requesting the renewal license/permit.
 - Council and Administration do not have need to request a hearing

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2024-80 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES PURSUANT TO OHIO REVISED CODE SECTION 5705.38 FOR THE CITY OF CLYDE, STATE OF OHIO, DURING FISCAL YEAR 2025.

Ordinance No. **2024-80** was read by title only, in accordance with Section 4-3 of the Charter and by poll of Council.

Mr. McMaster feels everything was covered in the special session/budget hearings.

Mayor McCauley announced that Ordinance No. **2024-80** had its first reading. The second reading will occur at the next meeting on November 19, 2024.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2024-81 A RESOLUTION APPOINTING CHARLES BUTCHER TO THE CLYDE CIVIL SERVICE COMMISSION.

Resolution No. **2024-81** was read in its entirety.

Mr. LaBenne offered thanks to Mr. Butcher as this Commission was in need of a new member.

Council members offered thanks and a welcome.

Motion: to pass Resolution No. **2024-81**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2024-81** passed.

2024-82 A RESOLUTION REAPPOINTING MEMBERS TO THE CLYDE FAIR BOARD.

Resolution No. **2024-82** was read in its entirety.

Mr. LaBenne offered thanks for their continued service.

Mr. McMaster is glad they want to continue, and he hopes new members can also be encouraged to join them.

Mr. Black knows all of the members and feels they all do a fine job. Nancy Greenslade has already served 35 years and Rich Ulman has served 25 years. He offered thanks for them to agree to come back aboard.

Mayor McCauley echoes these comments. It is wonderful to have such dedicated community members who set an example of service.

Motion: to pass Resolution No. **2024-82**, **Action:** Pass,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-82** passed.

2024-83 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF MATERIALS TO REPLACE PART OF THE E3 FEEDER CIRCUIT FOR CLYDE LIGHT & POWER.

Resolution No. **2024-83** was read in its entirety.

Mr. LaBenne shared information from Cory Lachner: Materials to replace part of the E3 feeder circuit that goes under E. McPherson Hwy at CR260. It went bad 9/7/23. All CLP trained for confined spaces to be able to remove the wire and investigate the problem. We have now removed the existing bad wire and are ready to replace it.

Motion: to pass Resolution No. **2024-83**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2024-83** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Columbia Gas will be returning to Woodland Avenue to install new lines, beginning January 1, 2025. We will forward calls with concerns from community members to the Columbia Gas staff.
- Clydesdale Manor, a private manufactured home park, has had sanitary sewer back up issues for quite some time in the past; they are currently having issues with the sewer backing up into the homes; because this is a private property, the issues are not the City's responsibility; the Ohio Department of Commerce is now involved.
- Mr. LaBenne met with representatives from Habitat for Humanity; they are looking at 2026 to build a new home
- Our Gill Building has been cleaned out and items have been disposed of, as appropriate; we are getting ready to offer tours, possibly in the February/March timeframe.

FINANCE DIRECTOR'S REPORT

There was none.

COUNCIL REMARKS

Mr. Shay questioned a timeframe for the Columbia Gas work to be done on Woodland Avenue (unknown, but it could possibly last most of the year).

Mayor McCauley questioned who will be responsible for repaving Woodland Avenue when the Columbia Gas work is completed (Columbia Gas will be responsible; this was discussed at the pre-construction meeting; if they do not repave up to our quality, we will fix their repaving and will bill them for that work).

Mayor McCauley asked Council members to respond to Jackie Hoppe if they will be available to participate in the Wineburg Christmas parade; he is hoping all Council members can be on a float or some other way to ride together for the parade.

Mayor McCauley noted the Council members and the City Manager (CM) are responsible to approve a balanced budget for the City; the department requests for the budget are not out of line, but the budget must balance and sometimes this means Council and the CM must make decisions to trim the budget. He offered thanks to all involved.

MOTIONS

Motion: to enter into an executive session at 7:24 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate., **Action:** Enter Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that no further action will be taken following adjournment of the Executive Session.

Motion: to exit the executive session at 8:03 p.m., **Action:** Exit Closed Session,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

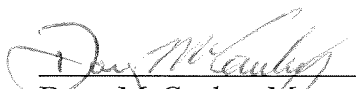
ADJOURNMENT

Motion: to adjourn the meeting at 8:04 p.m., **Action:** Adjourn,

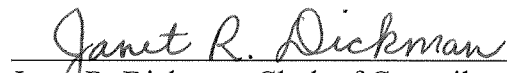
Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council