

CLYDE CITY COUNCIL
Regular Session – August 20, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, August 20, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused:

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the August 6, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the August 6, 2024 regular session of council as written,

Action: Approve,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

Jared Young introduced himself as the new Sandusky County Land Bank Executive Director and gave some background on himself. He offered an explanation of what the land bank, which started in 2005, is, what they do and what their goals are. He reviewed the land bank Mission Statement. Mr. Young shared some scenarios of situations that come before the land bank for review, and he reviewed the grant process. The land bank committee meets on the second Tuesday of each month at 1:30 p.m. Anyone is welcome to attend. He is asking for all to submit addresses by 9/10/2024 of properties that are in despair and/or are unoccupied. The current timeline for the land bank process is 145 days, however, he hopes to be proactive and improve it to be able to see results in a shorter timeframe.

Mr. McMaster welcomed Mr. Young. He commended Mr. Young for learning his new position quickly.

Mrs. Meek welcomed Mr. Young to Sandusky County, and she looks forward to working with him.

Mr. Shay enjoyed this presentation; he questioned if Mr. Young resides in Sandusky County (no, he lives in Erie County, but he owns property in Sandusky County).

Mr. Black welcomed Mr. Young; he questioned if the process of tearing something down includes putting something else in that spot (they must look at each situation individually).

Mayor McCauley welcomed Mr. Young and offered congratulations to him. Mayor McCauley hopes Mr. Young will look at situations in Clyde. He questioned if the land bank has plans for green space (this will depend on who becomes the owner of the property; the land bank would like to re-sell the property and get it back as a positive tax property, which is good for the City; he is also talking to Beth Hannam regarding economic development). Mayor McCauley offered his thanks.

FIRST READING ORDINANCES

2024-66 AN ORDINANCE RESCINDING ORDINANCE 2024-62 AND AUTHORIZING THE PURCHASE OF PROPERTY FROM AARON WILSON AND DECLARING AN EMERGENCY.

Ordinance No. **2024-66** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster,

Council Member Terri Meek, Mayor Doug McCauley.

Mr. LaBenne explained the need for this Ordinance. The last time this request came before Council it included an error by stating the cost would be \$4,500 instead of \$45,000. Although the Ordinance was presented with the proper amount being read aloud, the incorrect amount was listed in the Ordinance that was officially signed. This Ordinance tonight will correct this error.

By poll of Council, Ordinance No. **2024-66** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-66**, **Action:** Adopt,

Moved by Council Member Greg McMaster, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-66** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2024-67 A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Resolution No. **2024-67** was read in its entirety.

Mr. LaBenne noted an explanation of this issue is covered in the bi-weekly report submitted to Council by Mr. Paul Fiser, Safety/Service Director. This will address the last bits on our consent decree.

Motion: to pass Resolution No. **2024-67**, **Action:** Pass,

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-67** passed.

2024-68 A RESOLUTION FORMALLY NAMING AND DEFINING THE BOUNDARIES

OF THE CLYDE COMMERCE CENTER INDUSTRIAL PARK.

Resolution No. **2024-68** was read in its entirety.

Mr. LaBenne noted that JobsOhio requires these types of formalities. The attachment will be sent to them.

Mr. Shay questioned the term “open space” (this is the same as “green space”; these areas can be rezoned as needed).

Mr. Selvey questioned if this Resolution is rezoning any of the parcels included in the industrial park (no, it only defines the area with a specific name).

Motion: to pass Resolution No. **2024-68**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2024-67** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Meeting with JobsOhio for economic development was held and it went well; time was spent visiting sites, noting that utilities are available; efforts will be made to market the Lehmkuhl property; thanks were extended to Bill Brown for organizing the meeting and all of his prep work for the meeting.
- Code enforcement continues; a property was recently cleaned up, and the rubbish will be disposed of soon.
- City sidewalk work is finishing up; sidewalks are improved but these projects will slow down due to the setup of the Clyde Fair and the loss of summer help.
- Time spent in Columbus for economic development, reviewing projects.
- A letter of concern regarding the Raw Water line was received; however, it was identified that the placement of the line will be on the other side of the road and therefore would not be an issue for the letter writer.
- Budget preparations will be getting started.
- Extended praise to Mr. Young for his great interview; Mr. LaBenne welcomes Mr. Young and looks forward to working with him; Clyde has three owner consented properties that are submitted for review.

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- The new online utility payment option has been up and running for three weeks now; there have been a few hiccups, but overall, it is going well

- Budget season is beginning
- There have been some loose ends in the Finance Department, but they are getting back on track; all is going well.

COUNCIL REMARKS

By poll of Council and Administration, the work session scheduled for August 27, 2024 is cancelled.

Ms. Meek questioned Mr. Weasner what a resident should do if the online utility payment system for automatic payment is not working for them (contact Mr. Weasner).

Mayor McCauley had the pleasure of attending the afternoon portion of the site visit with JobsOhio. He was proud and very pleased with our leaders and their presentation of Clyde. Mayor McCauley has attended other economic development meetings and sees that it is a very competitive process today and we must be ready for opportunities. He feels we are in good hands and Clyde is in a positive position for these opportunities.

MOTIONS

Motion: to enter into an executive session at 7:45 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate., **Action:** Enter Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley noted that no further discussion or action will take place following adjournment of the executive session.

Motion: to exit the executive session at 8:35 p.m., **Action:** Exit Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster; Council Member Terri Meek, Mayor Doug McCauley.

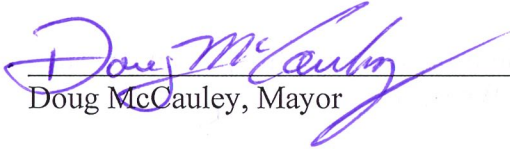
ADJOURNMENT

Motion: to adjourn the meeting at 8:36 p.m.

Moved by Council Member Greg McMaster, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.


Doug McCauley, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, August 20, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Winke

2. Ben Brown

3. GENE PAUL

4. Gary Smith

5. Joan Young

6. Emerson Young

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____