

CLYDE CITY COUNCIL
Regular Session – August 6, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, August 6, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused: Council Member Greg McMaster

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the July 16, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the July 16, 2024 regular session of council as written

Action: Approve,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Terri Meek.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Mr. Selvey expressed condolences to all involved, families, first responders, etc., related to the recent tragedy at the gas station in Clyde. Due to this tragedy being subject to a pending investigation, he has advised Council to not speak to this matter and there will be no comments made this evening.

Visitors:

Peggy Courtney spoke on behalf of the Sandusky County Visitors Bureau. She distributed material and reviewed highlights, including Sandusky County being number one in the state for sales growth by percentage.

Brenda Havens, also from the Sandusky County Visitors Bureau, coordinates bus tours and spoke about their popularity and success. There is a lot to do in Sandusky County, with highlights around our agriculture and our history. On average, a bus tour can bring approximately \$2,000 to the community.

Ms. Courtney has been in contact with Bill Brown, Scott Black and Gene Smith to gather information and consider offering an event in Clyde. They have discussed using “boot legging” and the “Little Chicago” history as an anchor for the visit. The underground tunnel that connects buildings could be incorporated. They have tried to include a tour of Whirlpool in a Clyde bus tour, but that has not materialized.

Bill Brown offered kudos to the Visitors Bureau and supports their efforts.

Ms. Meek and Mr. Shay offered their thanks to the Sandusky County Visitors Bureau.

Mr. Black suggests adding a tour of the McPherson Cemetery to the Clyde itinerary (once they can identify an anchor for the tour, then they would like to add the cemetery tour).

Mr. LaBenne noted that 2026 will be the 150th anniversary for Clyde.

Mr. LaBenne suggested tying in other Clyde downtown buildings with the bus tour.

Mr. Selvey commended the Clyde Museum for being a very nice museum for a small town.

Mayor McCauley extended kudos to the Sandusky County Visitors Bureau, noting the data is validation of their hard work.

Clyde resident Roger Pean of 437 W. Cherry Street, the corner of Mulberry and Cherry Streets, received a parking violation. He voiced a complaint related to the ticket as he stated his car was parked in his yard for only one hour while he was washing it. He would like to see if we can enhance the guidelines, as he feels there is not consistency. He specifically referenced a truck parked in a yard near him that has been there for three years and has weeds grown all around it. He is refusing to pay the ticket and he has a court date next week to voice his concern.

FIRST READING ORDINANCES

2024-61 AN ORDINANCE AMENDING SECTION 951.09, "BURIAL OF INDIGENT PERSONS," OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO, AND DECLARING AN EMERGENCY.

Ordinance No. **2024-61** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter

Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Chris Shay, Council Member Terri Meek, Mayor Doug McCauley, Vice Mayor Scott Black.

Mr. LaBenne explained we are updating and fixing our codes. The current code contains no mention of cremation. He noted the state does not offer any reimbursement to municipalities for indigent burials in this year's budget.

By poll of Council, Ordinance No. **2024-61** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-61**, **Action:** Adopt,

Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Scott Black, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-61** has been adopted.

2024-62 AN ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY FROM AARON WILSON AND DECLARING AN EMERGENCY.

Ordinance No. **2024-62** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter

Moved by Vice Mayor Scott Black, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mr. LaBenne noted the City uses this property quite often.

Mr. Selvey questioned if this property has already been surveyed (Mr. LaBenne believes so).

Ms. Meek feels this is a beneficial purchase for Clyde and the growth of the City.

Mayor McCauley feels if there is property adjacent to the downtown area that the City is able to acquire, it is good to do so.

By poll of Council, Ordinance No. **2024-62** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-62**, **Action:** Adopt,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Terri Meek.

Mayor McCauley announced that Ordinance No. **2024-62** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2024-63 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Resolution No. **2024-63** was read in its entirety.

Mr. Weasner stated this is a customary annual process through the auditor.

It was questioned how “inside the 10 mil” is different from “outside the 10 mil”.

It was noted there is room that the City could raise the tax without taking the issue to the voters for approval.

The schools take the remaining millage available.

Ms. Meek noted this process is confusing even for finance staff. She relies on her county auditors for advice and direction.

Motion: to pass Resolution No. **2024-63**, **Action:** Pass,
Moved by Council Member Terri Meek, **Seconded by** Mayor Doug McCauley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).
Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2024-63** passed.

2024-64 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GREAT LAKES DEMOLITION COMPANY FOR LANE CONCRETE AND ASPHALT REPAIR.

Resolution No. **2024-64** as read in its entirety.

Mr. LaBenne noted this is related to the downtown renovations and the electric upgrade to the back alley/Terry Drive.

Motion: to pass Resolution No. **2024-64**, **Action:** Pass,
Moved by Council Member Chris Shay, **Seconded by** Vice Mayor Scott Black.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).
Yes: Vice Mayor Scott Black, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2024-64** passed.

2024-65 A RESOLUTION UPDATING THE TRAVEL AND REIMBURSEMENT POLICY FOR MEMBERS OF COUNCIL, BOARDS, COMMISSIONS, COMMITTEES, AND EMPLOYEES OF THE CITY.

Resolution No. **2024-65** was read in its entirety.

Mr. LaBenne noted this policy had not been updated since 2006. The updated policy will use guidelines set by the State, to bring the policy up to date and to update the cost amounts. We are still trying to determine if we will hire a company to re-do all of our codes and policies.

Motion: to pass Resolution No. **2024-65** **Action:** Pass,
Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).
Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-65** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- The Landbank Committee has hired a new full time employee
- Interviews are being held for City departments internal movements/transfer opportunities to other departments
- Various code enforcements continue
- Jobs Ohio will be here for an all day visit for the Lehmkuhl property
- Post cards related to the Raw Water Line project were sent to residents by Seneca County Commissioners; we received only two phone calls related to the postcards

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Reviewed June financials
 - General fund is down (this is related to office staff been out for extended periods)
 - Sewer fund is down
 - Income Tax Receipts are down
 - Interest rate is doing great
- Auditors from Julian and Grube will be in the Finance office on Wednesday and Thursday

COUNCIL REMARKS

Mr. Shay reported receiving an email from a Seneca County resident, which he deferred to Paul Fiser.

Mayor McCauley recognized the work of City crews on sidewalks in town, noting that citizens are appreciative of their efforts. He offered kudos to the City crews. He had a conversation with a wheelchair bound resident and the resident said he gets around town pretty well, and he appreciates the slopes and curb cuts. City sidewalks are good, but resident sidewalks are more of an issue. Council may need to have a work session to discuss this.

Mayor McCauley shared concerns with the work being done by Frontier to install their fiber optics. He noted there are areas that look a “mess” and look unfinished (the City has begun denying permit requests by companies such as Frontier, until they fix their “messes”).

Mayor McCauley also spoke about Columbia Gas, and holes that are left after their work is done (we may need to consider fixing the problem after a certain period of time, and then billing them for the fix).

Mayor McCauley referenced a home at 227 S. Main Street that was hit by a storm and was demolished eighteen months ago. The property is still in the same state, after eighteen months. He would like to see some pressure put on the owners of the property to address this situation.

MOTIONS

Motion to enter into an executive session at 7:55 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate.

Action: Enter Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Terri Meek.

Mayor McCauley noted that no further discussion or action will take place following adjournment of the executive session.

Motion: to exit the executive session at 9:34 p.m., **Action:** Exit Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Terri Meek, Mayor Doug McCauley.

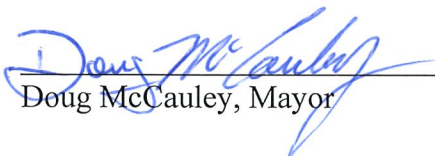
ADJOURNMENT

Motion: to adjourn the meeting at 9:35 p.m.

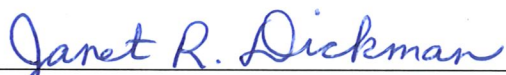
Moved by Council Member Terri Meek, **Seconded by** Vice Mayor Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Scott Black, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday, August 6, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Brown
2. Peggy Courtney Sand. Cty Visitors
3. Brenda Havers Bureau
4. Gary A. Smith
5. Roger Pean
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____