

**CLYDE CITY COUNCIL**  
**Regular Session – April 2, 2024**

Clyde City Council met at 7:00 p.m. on Tuesday, April 2, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

**Roll Call.**

**Present:** Mayor Doug McCauley  
Vice Mayor Scott Black  
Council Member Greg McMaster  
Council Member Terri Meek  
Council Member Chris Shay  
City Manager Justin LaBenne (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)  
Finance Director Frank Weasner (Not voting)  
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

The minutes of the March 19, 2024 Public Hearing of council were distributed for review prior to this meeting. There were no corrections.

**Motion:** to approve the minutes of the March 19, 2024 Public Hearing of council as written,

**Action:** Approve,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

The minutes of the March 19, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

**Motion:** to approve the minutes of the March 19, 2024 regular session of council as written,

**Action:** Approve,

**Moved by** Council Member Terri Meek, **Seconded by** Mayor Doug McCauley.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

## **DISCUSSION OF PENDING OLD BUSINESS**

There was none.

## **CORRESPONDENCE**

A notice to legislative authorities from the Department of Commerce, Division of Liquor Control, regarding the legislative authority to object to the Renewal of a Retail Liquor Permit when all Class C and D retail permits to sell alcoholic beverages will expire on June 1, 2024.

Mr. Selvey does not recall that Clyde has ever objected to a liquor permit renewal. Reasons to object could include repeated criminal issues at the establishment or repeated offences of underage serving. Mr. Zelvey and Mr. LaBenne are not aware of any issues at any Clyde establishments. Mr. Winke noted the renewals used to be done individually but now they are all done at the same time.

## **Visitors:**

There were no visitors who requested to speak at this time.

## **FIRST READING ORDINANCES**

There were none.

## **SECOND READING ORDINANCES**

**2024-34** AN ORDINANCE REDESIGNATING THE HEREINAFTER-DESCRIBED REAL ESTATE IN THE CITY OF CLYDE, OHIO, PARTS OF OUTLOT 26, PARCEL NO. 326000002600, 326000002603, & 326000002602, ALL TOTALING 1.6408 ACRES, INLOT 880, PARCEL NO. 325000088000, TOTALING 0.2538 ACRES, AND INLOT 255, PARCEL NO. 325000025500, TOTALING 0.4333 ACRES, IN THE CITY OF CLYDE ON NORTH MAIN STREET FROM (C-2) GENERAL COMMERCIAL TO (R-1A) SINGLE-FAMILY RESIDENTIAL.

Ordinance No. **2024-34** was read in its entirety.

Mr. Black stated as long as the Planning Commission did not have any issues with this change, he is okay with it.

**Motion:** to adopt Ordinance No. **2024-34**, **Action:** Adopt,

**Moved by** Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Ordinance No. **2024-34** has been adopted.

**2024-35** AN ORDINANCE REDESIGNATING THE HEREINAFTER-DESCRIBED REAL ESTATE IN THE CITY OF CLYDE, OHIO, PARTS OF OUTLOT 33, PARCEL NO. 326000003300, 326000003301, 326000003302, 326000003303, ALL TOTALING .7868

ACRES, INLOT 675, PARCEL NO. 325000067500, TOTALING 0.2394 ACRES, INLOT 2566, PARCEL NO. 325000256600, TOTALING 0.0367 ACRES, INLOT 2567, PARCEL NO. 325000256700, TOTALING 0.0982 ACRES, AND INLOT 2568, PARCEL NO. 325000256800, TOTALING 0.0879 ACRES IN THE CITY OF CLYDE ON E. MCPHERSON HWY./HAMER ST./E. MAPLE ST. AREA FROM (C-2) GENERAL COMMERCIAL TO (R-1A) SINGLE-FAMILY RESIDENTIAL; AND ALSO REDESIGNATING PARTS OF OUTLOT 33, PARCEL NO. 326000003304 AND 326000003305, BOTH TOTALING 1.0203 ACRES IN THE CITY OF CLYDE ON E. MCPHERSON HWY./HAMER ST./E. MAPLE ST. FROM (C-2) GENERAL COMMERCIAL TO (R-3) MULTI-FAMILY RESIDENTIAL.

Ordinance No. **2024-35** was read in its entirety.

Administration and Council had no questions/comments.

**Motion:** to adopt Ordinance No. **2024-35**, **Action:** Adopt,

**Moved by** Council Member Terri Meek, **Seconded by** Mayor Doug McCauley.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Ordinance No. **2024-35** has been adopted.

## **RESOLUTIONS**

**2024-43 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KUHLMAN CORP. FOR THE PURCHASE OF MATERIALS FOR THE WEST MAPLE STREET WATER LINE IMPROVEMENT PROJECT.**

Resolution No. **2024-43** was read in its entirety.

Jim Rohrbach, EVS Superintendent, noted this purchase was approved during the budget hearings last fall. This will be the W. Maple Street water line improvement project, to replace four inch iron pipes with eight inch PVC pipe for approximately 1,200 feet. Additionally, two new hydrants will be added. Mr. Rohrbach confirmed they discovered some underground structures made of sandstone from many years ago while working on this project.

**Motion:** to pass Resolution No. **2024-43**, **Action:** Pass,

**Moved by** Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2024-43** passed.

**2024-44 A RESOLUTION ENACTING A TEMPORARY SUSPENSION OF RECREATION BOARD ACTIVITIES UNTIL SUCH TIME AS IT MAY BE NEEDED AGAIN.**

Resolution No. **2024-44** was read in its entirety.

Mr. LaBenne referenced the Rec Board meeting minutes from June 2011 (included in the agenda packet) when the change in command for Rec Department staff became the City's responsibility. Currently, the Rec Board meetings include the Rec Department employee Konner Garcia presenting a monthly report and there is nothing else for them to handle at this time. He emphasized the Rec Board is not "gone," it is just suspended.

Mr. Shay feels it is important to note that the City will continue to provide activities for children even though they will not have an active Rec Board.

Mr. Black feels it is a shame the Rec Board has fallen into disarray and misuse. He recalls that in the past there were an abundance of candidates to fill seats on the Rec Board and interviews were conducted to select Board members.

Mayor McCauley agrees. When the chain of command was restructured, the Board currently serves no purpose as they are not handling the recreation activities.

**Motion:** to pass Resolution No. **2024-44**, **Action:** Pass,

**Moved by** Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that Resolution No. **2024-44** passed.

**ADMINISTRATIVE REPORT**

Mr. LaBenne gave the following report:

- A Complete Streets survey has been made available online to inquire about the speed cushions; the survey is related to a grant that is available.
- The final EPA hurdle is somewhat over for the River Raw Water project; we are now ready to bid out the raw water line project and we are getting final approvals in writing.
- A meeting with the auditor discussed \$68,000 in uncollected billage as the City can tax at a certain amount without going for a vote; a Resolution/Ordinance will be needed at the end of the year to determine a use for the funds when collected; downtown beautification could always use these funds
- Designing Local will be here on Wednesday April 17<sup>th</sup> at 5:00 p.m. – 7:00 p.m. with the same format as their last visit; visual boards will be present for the community to view and discuss.
- The employee banquet is scheduled for April 20<sup>th</sup>; reservation deadline is April 10<sup>th</sup> to Ms. Hoppe

## **FINANCE DIRECTOR'S REPORT**

Mr. Weasner reported the following:

- Reviewed the February 2024 financials; General Fund is in good shape; Rec Department variances are related to seasonal factors
- Our audit by Julian & Grube will be conducted earlier this year than typically held; preliminary information is being gathered.
- Mr. Weasner also supports the extra funds that were discussed with the auditor to spear head the beautification project

## **COUNCIL REMARKS**

A special session/open house will be held on April 17, 2024, 5-7 p.m. with Designing Local returning with their vision boards.

By poll of Council the work session scheduled for April 23, 2024 is cancelled.

Mr. Black offered a reminder that solar eclipse glasses are available at no charge from the Fremont Visitor's Bureau. He encourages everyone to stay safe during the eclipse.

Mayor McCauley feels the speed signs that the City has posted at various locations around the City are having a positive effect.

## **MOTIONS**

**Motion:** to enter into an executive session at 7:37 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate.,

**Action:** Enter Closed Session,

**Moved by** Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley noted that no further discussion or action will take place following adjournment of the executive session.

**Motion:** to exit the executive session at 8:16 p.m., **Action:** Exit Closed Session,

**Moved by** Council Member Greg McMaster **Seconded by** Council Member Terri Meek.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

**ADJOURNMENT**

**Motion:** to adjourn the regular meeting at 8:17 p.m., **Action:** Adjourn,

**Moved by** Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

  
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Doug McCauley, Mayor

  
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Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday April 2, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Jim Rohrbach
2. Ben Brown
3. Ken White
4. Bene Paup
5. Gary Smith
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