

CLYDE CITY COUNCIL
Regular Session – March 5, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, March 5, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the February 20, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the February 20, 2024 regular session of council as written,

Action: Approve,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

- A thank you note for an expression of sympathy from the family of Geraldine Hill.

Visitors:

Angela Herrera–Clyde Public Library Children's Librarian

She would like to respectfully request a donation for the Children's Summer Reading Program. She explained how the program keeps children reading through the summer months, including offering reading challenges, incentives and free programs. Last year, she had 245 children

reading a collective 1,654 hours, with 26 different programs offered. There were a total of 489 participants. She gave examples of some programs, such as local fireman, Back to the Wild, Natures Nursery, a comedy show, a program about music and other programs who travel from a distance, such as an exotic zoo from Michigan which was the most popular program. A kick-off party will be held to encourage people to come in and sign up. Fees for 2023 were \$3,300.00; she received \$4,000 in donations, which were also used for prizes and other items. She is seeking a donation for this years' summer reading program.

Mr. McMaster feels this program sounds amazing, to get kids off their phones and see what else is out there.

Ms. Meek offered thanks and noted her granddaughter enjoyed the exotic zoo program.

Mr. Shay questioned the amount of the City's donation in 2023 (\$1,000 in 2023, which was an increase over previous years). Reading is an integral part of life and success can be attributed to a robust reading background. He appreciates this program as it can be life changing for the kids. He questioned who a donation check would be made out to (Clyde Library).

Mr. Black offered thanks and supports this program. He has noticed that kids who read during the summer are better acclimated to return to school in the fall, as opposed to kids who do not read during the summer months. Reading will help to open the world for the rest of their lives for the kids.

Mayor McCauley offered thanks as the summer enrichment programs are necessary, especially for some kids who may fall through the cracks. He recalls the book mobile in his younger years. The activities that coincide with reading can capture their attention for reading. He questioned if the library allocates any money from their budget for this program (yes). There is a strength in the ability to read which enhances the strength of knowledge.

Mr. LaBenne was an avid reader growing up. We used to do story town tours, and our town is known for literature and reading. We look forward to the museum working with the library more and bringing back story town. We have talked about doing little libraries around town (there is now one on Forest Street). He is always a fan of reading programs and he offered thanks for her attendance at this meeting.

FIRST READING ORDINANCES

There were none.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2024-31 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SHI INTERNATIONAL CORP. FOR THE PURCHASE OF FORTINET SWITCHES RELATED TO THE SCADA SYSTEM UPDATE PROJECT AT CLYDE LIGHT & POWER.

Resolution No. **2024-31** was read in its entirety.

Mr. LaBenne noted all three resolutions this evening are related to upgrades for the Scada System for Clyde Light & Power (CL&P). This is software to monitor their programs. This resolution is for the switching and networking equipment that will be in the field to connect it back to the network. This networking equipment is separated from other networking equipment due to the sensitive nature of this equipment, which can be heavily attacked in the internet world. This is a level of security, away from our main network.

Mr. Shay puts his trust and faith in our personnel.

Mayor McCauley noted emails are received daily by Council from our Sandusky County Homeland Security representative with alerts regarding hacking into systems. This is the world we live in, and upgrades are frequently needed.

Motion: to pass Resolution No. **2024-31**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2024-31** passed.

2024-32 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TTX INC. FOR SERVERS RELATED TO THE SCADA SYSTEM UPDATE PROJECT AT CLYDE LIGHT & POWER.

Resolution No. **2024-32** was read in its entirety.

Mr. LaBenne explained this equipment is the next step offering security for disaster recovery. This is where the data and the reading actually gets stored. There will be one production server and one failover server (one at the radio building, one at CL&P) that if something would happen and one goes down, the other one would pick it up for disaster recovery. If there would be a hacking event, one server could be shut down and contain the virus without it spreading to another server. All items presented tonight were approved at the budget hearings in October 2023.

Mr. McMaster noticed both have included a warranty for five years; he questioned the life

expectancy of this hardware (we usually upgrade every few years and try to retire equipment before it needs maintenance; typically we use five year cycles, but some equipment can go ten to twelve years).

Mayor McCauley feels for communities who do not have the resources to protect their technological infrastructure. Our finances have been managed in such a way to allow our community to remain safe.

Motion: to pass Resolution No. **2024-32**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2024-32** passed.

2024-33 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SURVALENT TECHNOLOGY INC. FOR AN UPDATE TO THE SCADA SYSTEM AT CLYDE LIGHT & POWER.

Resolution No. **2024-33** was read in its entirety.

Mr. LaBenne stated this is the software that will interact with the other equipment, as it all ties together.

Mayor McCauley feels better knowing that we have this.

Motion: to pass Resolution No. **2024-33**, **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-33** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Attended an AMP conference for AMP member communities in DC last week with Cory Lachner, CL&P Superintendent; met with several state representatives to discuss ongoing and upcoming issues related to all things power; we hope our voice is heard.
- The grant application is nearing completion for the Nature Trail from Community Park to connect the Reservoir and Limerick Park
- Mr. Winke, Zoning Inspector, and I have been responding to courtesy letters that were sent out to a few properties that are “potential” condemnations or nuisances; insight and

some traction has been made on a few, others not so much

- Continue working out the details with Whirlpool for their OneEnergy Net Zero (wind-solar) project
- Frontier is causing issues throughout town while installing their fiber; complaints have been voiced regarding Frontier workers digging in resident yards to install the fiber when they should be staying in the right of way for this; however, the right of way is full due to Omni fiber already being installed there. Follow up will occur to ensure Frontier appropriately repairs any damaged yards and all right of ways
- Two public hearings are scheduled for March 19th at 6:15 p.m.; these are for rezoning issues per the recommendations from the Planning Commission at the request of the City. Areas affected include N. Main Street between the railroad tracks to Rt. 20 and Rt. 20 between Hamer Street and E. Maple Street.

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Apologized for delay in getting the January figures, due to unexpected staff occurrences.
 - General fund up just a minor amount
 - Water Fund up \$383,000
 - Sewer Fund was down; talks have been held regarding sewer rates and there were large unexpected sewer expenses last year
 - Electric Fund is up \$1 mil over 2023
 - Income Tax receipts were down slightly; we are nearing the end of the net profits issues with Whirlpool
 - Interest is still up and is staying steady
 - We are in good shape for the first of the year.

COUNCIL REMARKS

Mr. Shay questioned how effective change can be made (political, national). In his experience, one person writing to their Congressman, it will not get much attention. He feels if you truly want to make a change, you do it in a group. This is the purpose of AMP, to join together as a group to fight for your beliefs to make change. He offered thanks to Mr. LaBenne for attending this conference.

Mr. Shay offered a reminder that the projects that the City has started as far as fixing properties, some still need to be finished (the City needs to try to meet in the middle with owners who have property rights to try to finish these projects).

Mr. Black has heard complaints regarding when will Woodland Avenue get done and when will Duane Street to Church Street re-open (asphalt plants need to re-open, hopefully in March, so the roads can be repaved; it could be another 30-60 days). Mr. McMaster questioned if the road could be graded out with birmstone to make it a little smoother (the business lost a lot of money on that project so getting them back to smooth the road out may be problematic). Mr. Black feels we will receive many complaints in 2025 when Route 20 will be repaved (this will only be a resurface project instead of a major repair; however, traffic will be reduced to one lane).

Mayor McCauley has also received several valid complaints recently from residents. One is the issues with Frontier as they are really tearing things up. They need to be held accountable to re-seed lawns, etc.

Mayor McCauley has also received complaints related to citations for parking in lawns, etc. He supported that legislation, but there needs to be an educational component to it. In the past when parking downtown was addressed, the Police Chief had a letter explaining what the expectations are and what the consequences would be to those who do not follow the expectations. Ignorance of the law is not an excuse, but when the law has been changed and residents have not been informed of the change, that is an issue; most residents do not read the code book. He encourages compassion for this issue.

Mayor McCauley noted there are only two more meetings until the Solar Eclipse. This will be a huge event and we don't know how it will go. There could be congestion around here and we need to be prepared for it, with proper planning. Mr. Black noted the Sandusky County Visitors Bureau does have the solar glasses at no cost (we do have some glasses available here at the City Building).

The next Council meeting will begin at 6:15 p.m. for two public hearings for planning.

Mayor McCauley shared a bit of Clyde history. Prior to Clyde becoming a Charter, in July of 1956 they were addressing a pretty serious issue. The Mayor had ordered all businesses to remove pinball machines as the Supreme Court had deemed pinball machines illegal gambling. It is interesting to compare their issues then, to our issues now.

MOTIONS

Motion: donate \$1,000 to the summer reading program, **Action:** Donate,
Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Vice Mayor Scott Black. Council Member Chris Shay, Council Member Greg McMaster.

Mayor McCauley announced there will be no further action by Council, following the adjournment of the Executive Session.

Motion: Motion to enter into an executive session at 7:49 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate.,

Action: Enter Closed Session,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Motion: to exit/adjourn the executive session at 8:42 p.m., **Action:** Adjourn,
Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster,
Council Member Terri Meek, Mayor Doug McCauley.

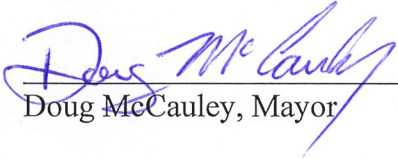
ADJOURNMENT

Motion: to adjourn the regular meeting at 8:43 p.m., **Action:** Adjourn,

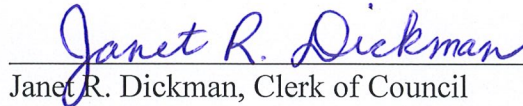
Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek,
Mayor Doug McCauley, Council Member Chris Shay.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday March 5, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Bar Brown
2. STEPHEN GABEL
3. Bob Chrisman
4. Gary Smith
5. Angie Hearn
6. Gene T. Paul
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____