

CLYDE CITY COUNCIL
Regular Session – February 6, 2024

Clyde City Council met at 7:00 p.m. on Tuesday, February 6, 2024 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Greg McMaster
Council Member Terri Meek
Council Member Chris Shay
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the January 16, 2024 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 16, 2024 regular session of council as written,

Action: Approve,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

The minutes of the January 23, 2024 work session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 23, 2024 work session of council as written,

Action: Approve,

Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

DISCUSSION OF PENDING OLD BUSINESS

Mr. Shay questioned a notation on the financial statements (Mr. Weasner will address this when he reviews his financial section).

CORRESPONDENCE

- A thank you note from New Hope Vineyard Church for the donation made to Night to Shine; Mr. McMaster provided an update noting they have reached reservation capacity for the venue.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2024-17 AN ORDINANCE AMENDING SUBSECTION 925.05(C)(6) OF THE CODIFIED ORDINANCES OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2024-17** was read in its entirety.

Mayor McCauley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

John Biggs, superintendent, explained this is needed to clear up the wording related to pH limits.

By poll of Council, Ordinance No. **2024-17** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2024-17**, **Action:** Adopt,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Ordinance No. **2024-17** has been adopted.

SECOND READING ORDINANCES

2024-09 AN ORDINANCE AMENDING SUBSECTION 1145.04(H)(1) AND SUBSECTION 1145.04(H)(2) OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO.

By poll of Council, Ordinance No. **2024-09** was read by title only for its second reading.

Mr. LaBenne stated he has amended the exhibit to add clarity for the parameters of the dwelling

units.

Motion: to adopt Ordinance No. **2024-09**, **Action:** Adopt,

Moved by Council Member Chris Shay, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Ordinance No. **2024-09** has been adopted.

RESOLUTIONS

2024-18 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A FLYGT PUMP FOR THE WASTEWATER DEPARTMENT.

Resolution No. **2024-18** was read in its entirety.

Mr. Biggs explained the first of two pumps was purchased in 2023. He can no longer get parts to fix the original pump as it is twenty years old.

Mr. Shay requested confirmation that this is an approved budgeted item (yes, it is approved capital for 2024).

Motion: to pass Resolution No. **2024-18**, **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that Resolution No. **2024-18** passed.

2024-19 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH THE MANNIK & SMITH GROUP.

Resolution No. **2024-19** was read in its entirety.

Mr. LaBenne explained this is for design and engineering services related to the traffic light at the intersection of Woodland and Maple. We have a grant in the amount of \$746,000 for this project.

Mr. Shay is aware there could be liability issues if the traffic light is not removed. However, he expressed concern and noted his objection to the removal of this light as a safety concern.

Mr. Black expressed similar concerns, noting the high traffic in that area when there are school events at the high school.

Mayor McCauley also agrees. The traffic from the school and from Whirlpool can be chaotic with the traffic light; it is concerning to consider what the traffic would be like without a light. This recommendation to remove it was made by ODOT; possibly consideration could be given to having a timed light that would be used during high traffic hours.

Mr. LaBenne stated the removal of the light is not a done deal. Possibly more studies will be done to determine the best course of action.

Mr. Shay stated the need to do what is in the best interest for the City, even if that means to disregard the recommendation.

Motion: to pass Resolution No. **2024-19**, **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2024-19** passed.

Visitor Billie Martin expressed her concerns for removal of the light at Woodland Avenue. She lives on Woodland Avenue and has many safety concerns.

Mr. Selvey explained that the City maintains the lights but we follow the rules as decided by the state agencies. We can share with the state our citizen's opinions.

Ms. Martin questioned if Council will be voting on remodeling the downtown area (not tonight; this will be revisited in the future and many opinions, including citizen opinions, will be considered).

Mr. Selvey informed Ms. Martin she should monitor future Council agendas if she would like to attend a future meeting when downtown remodeling will be discussed. Council meets the first and third Tuesday of each month at 7:00 p.m. and can only discuss items that are on the agenda. Therefore, Council cannot discuss remodeling tonight because it is not on the agenda.

2024-20 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A T-30LP TOWMASTER TRAILER FOR THE GENERAL SERVICE DEPARTMENT.

Resolution No. **2024-20** was read in its entirety.

Bill Hamilton, superintendent, stated this is an approved budgeted item that will replace a 2009 unit. The price is the same as was presented at the budget hearing.

Motion: to pass Resolution No. **2024-20**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2024-20** passed.

2024-21 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A 2024 F350 CHASSIS FOR THE GENERAL SERVICE DEPARTMENT.

Resolution No. **2024-21** was read in its entirety.

Mr. Hamilton stated this is also an approved budgeted item. It will replace a 2004 F350. There is no timeframe for when we will take possession of this or the other truck.

Mr. McMaster shared that it is commendable to have a work truck last for twenty years.

Mr. Black commented on the detailed and lengthy purchase agreement.

Mayor McCauley noted it takes money to run a City, and money must be spent when needed. These are work vehicles, and when they wear out, we need to replace them. It can take months to a year to get the replacement.

Motion: to pass Resolution No. **2024-21**, **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Mayor Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2024-21** passed.

2024-22 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A STAINLESS-STEEL DUMP BODY AND STAINLESS-STEEL V PLOW FOR THE GENERAL SERVICE DEPARTMENT.

Resolution No. **2024-22** was read in its entirety.

Mr. Hamilton explained this is the bed for the chassis, and also a plow. They would like to be prepared when there is a need for a plow for snow removal.

Mr. Black noted all items tonight were discussed and approved at the budget hearings. It takes a while for these items to get through the purchasing process.

Mayor McCauley requested explanation for the desire for stainless steel equipment (stainless steel

is not as corrosive; although it costs more money, it is worth it; if we have steel equipment, the salt in the winter would damage it).

Motion: to pass Resolution No. **2024-22**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

Mayor McCauley announced that Resolution No. **2024-22** passed.

2024-23 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A JOHN DEERE WHEEL LOADER FOR THE GENERAL SERVICE DEPARTMENT.

Resolution No. **2024-23** was read in its entirety.

Mr. Hamilton stated this loader will replace our Case backhoe. The dealer currently has one in stock so we will receive it sooner than originally anticipated. This item actually came in under budget.

Mayor McCauley questioned replacing a backhoe with a loader (the backhoe we are currently using was handed down from another department, and it is frequently needing repairs; the new machine will have a bigger bucket and can do much more; the old equipment will be sold).

Motion: to pass Resolution No. **2024-23**, **Action:** Pass,

Moved by Council Member Greg McMaster, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.

Mayor McCauley announced that Resolution No. **2024-23** passed.

2024-24 A RESOLUTION ESTABLISHING A WAGE SCALE FOR SEASONAL WORKERS.

Resolution No. **2024-24** was read in its entirety.

Mr. LaBenne noted these adjustments are needed when there is a change in the Ohio Minimum Wage. This scale has been set up in a way that can be more easily adjusted annually as needed in the future.

Mr. McMaster feels the wages listed are low, as he compares it to the seasonal wage of close to \$20/hr he received twenty years ago when he worked for the City. The wages listed may make it difficult to find applicants as many college students are able to find jobs paying \$17-20/hr.

Ms. Meek agrees. She noted lifeguards can be hard to find. With the minimum wage always moving, this new scale is a good idea.

Motion: to pass Resolution No. **2024-24**, **Action:** Pass,

Moved by Council Member Terri Meek, **Seconded by** Mayor McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2024-24** passed.

2024-25 A RESOLUTION APPOINTING CODY BROWNING TO THE CITY OF CLYDE BOARD OF ZONING APPEALS.

Resolution No. **2024-25** was read in its entirety.

Mr. LaBenne stated Mr. Browning will be filling the Board seat vacated by Art Maines, who chose to not renew his term. This appointment will give him an opportunity to serve.

Mr. Shay extends thanks to Mr. Browning and all those who chose to volunteer. He noted we still have many more openings on City Boards and Commissions.

Mr. Black and Mayor McCauley also extend thanks.

Motion: to pass Resolution No. **2024-24**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2024-25** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Much time has been spent in meetings and in discussions
 - Wind turbines, solar energy
 - Strategizing
 - Meetings with teams
 - OneEnergy/Whirlpool project
- The Annual Employee Awards Banquet will be held on Saturday April 20th
- Designing Local is compiling results of the work session/open house, comments and feedback; they were pleased with the turn out/attendance

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Regarding the vacancies for our City Boards and Commissions, Mr. Weasner has included information for these opportunities in the welcome letter that is sent to new residents when they sign up for utilities. This can get the information out to those who are not on social media. It can be difficult to get this information out since we no longer have a local newspaper.
- Reviewed the financials for year-end; clarified that the General Fund Balance difference should be noted in red.

COUNCIL REMARKS

Mr. McMaster echoed thanks of the correspondence for the Night to Shine event, which will be held this Friday.

Ms. Meek offered thanks to Mr. Weasner and his staff for the financial report and for trying to find volunteers. She noted she too is trying to recruit volunteers.

Mr. Black reminded Council members of the need to submit their information to the Ohio Ethics Commission. It is important to file by the deadline to avoid a significant fine. The City will reimburse for the filing fee if the Council Member submits a receipt.

Mr. Black requested Mr. Mason be notified of a correction needed on a sign at McPherson Cemetery: instead of Hamer Corner it should be Hamer's Corners.

Mayor McCauley took a tour at one time of McPherson Cemetery with Mr. Black and noted many historical points of interest. There is a book about these historical points of interest that can be purchased at the Wild Brew coffee shop in Clyde.

Mayor McCauley spoke about the recent work session to discuss the concept/idea of revitalizing our downtown area. This is just a starting point, where we can start to plan and look at our budget. We will have our own ideas, and we will seek other ideas. These ideas could change before any revitalizing comes to fruition. The turnout for the work session was respectable.

Mayor McCauley noted he does not use Facebook/social media as he prefers social one on one discussions. He will try to educate citizens regarding City processes. If he doesn't know the answer to a question, he will search for the answer.

MOTIONS

Motion: Motion to enter into an executive session at 8:02 p.m. for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of real estate.,

Action: Enter Closed Session,

Moved by Council Member Chris Shay, **Seconded by** Council Member Greg McMaster.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Greg McMaster, Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black.

Motion: to exit/adjourn the executive session at 9:18 p.m., **Action:** Adjourn,
Moved by Council Member Chris Shay, **Seconded by** Council Member Terri Meek.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Terri Meek, Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster.

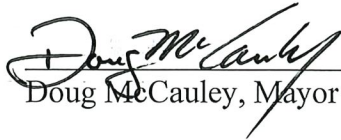
ADJOURNMENT

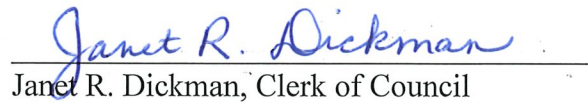
Motion: to adjourn the regular meeting at 9:19 p.m., **Action:** Adjourn,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Council Member Chris Shay, Vice Mayor Scott Black, Council Member Greg McMaster, Council Member Terri Meek.


Doug McCauley, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday February 6, 2024 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Brown
2. Gene Paul
3. John Byrd
4. Bobbi Covington
5. Gary Smith
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____