

**CLYDE CITY COUNCIL**  
**SPECIAL SESSION – BUDGET HEARINGS**  
**October 24, 2023**

The regularly scheduled special session of Clyde City Council was held on Tuesday, October 24, 2023 in the 2<sup>nd</sup> Floor Conference Room, City of Clyde Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor McCauley called the meeting to order at 6:00 p.m.

**Roll Call.**

**Present:** Mayor Doug McCauley  
Vice Mayor Scott Black  
Council Member Steve Keegan  
Council Member Chris Shay  
Council Member Brent Stanley  
City Manager Justin LaBenne (Not voting)  
Clerk of Council Janet Dickman (Not voting)  
Deputy Clerk Jackie Hoppe (Not voting)  
Finance Director Frank Weasner (Not voting)  
Safety/Service Director Paul Fiser (Not voting)

**Absent/**

**Excused:** Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

6:04 Monti Campbell, Police

His budget is basically the same as 2023, except for the contractual services; the body cam company was bought out and we are not satisfied with their service. We would like to start new with new body cams. He met with Axon, which will be a subscription service of about \$45,000-\$50,000/year. Axon also handles our tasers. Contract agreements are for five years, and they replace equipment as needed. They would install all their new equipment into our vehicles. We would prefer to have a router in each vehicle and all would be cloud based instead of using a server.

- \$48,000 - Marked Car
  - *rotating new car in, taking 8-9 months to receive; this would replace the oldest vehicle (2015) but we will keep it around for other needs*
- \$10,000 - Replacement Servers
- \$48,000 - Body Cameras/Related Equipment
  - *this will be moved from capital over to contractual*
- \$5,000 - SRT Equipment
- \$7,000 - Vehicle Camera/Computers
- \$44,000 - Record System/MDT's
  - *with router system, will need new computers in each vehicle; this is good for officer safety*
- \$20,000 - Vehicle Conversion
- **\$142,000 Total - Police**

6:18 Jim Mason, Parks, Cemetery & Recreation

Our electric department will install the ball field lights

- \$40,000 - Resurface Pickleball Courts/Fence
  - *this will bring six additional courts for a total of eight; there will be no tennis courts at Hendricks Park; community members can use the tennis courts at the high school*
- \$95,000 - Play structure for Hendricks Park,
  - *cost estimate is based on the Cherry Street Park play structure as a starting point*
- \$37,000 - Kabota rtv 1100 with rotary broom
  - *this will replace an existing RTV (2013) which is the oldest one*
- **\$172,000 Total Parks - Cemetery**
- \$12,000 - Picnic Tables for Pool
  - *this will be replacements and a couple additional*
- **\$12,000 Total - Recreation**

6:28 Phil Farrar, Water

- \$80,000 - Elm St
  - *repainting outside all three towers for three years; this was pre-COVID pricing*
- \$223,000 - Utility Serve-power venting/areation for TMH's *pending*
  - *this was approved in prior years budget hearings; started in 2018/2019*
- \$20,000 - Rebuild H/S Pump & Motor #3
  - *H/S #1 and #2 have been replaced; it is 27 years old and we would like to replace before it breaks and would be \$2-300,000 if it fails*
- \$30,000 – HVAC awaiting estimates
- \$20,000 – SCADA improvements
  - *starting to need repairs on top of preventive maintenance*
- **\$373,000 Total - Water**

6:39 John Biggs, Wastewater

- \$7,000 - WAS Pump
  - *this is a smaller waste activated pump, we have two that we rotate that have been in service for ten years*
- \$50,000 – Rebuild CSO pumps – 20 years old
- \$13,000 - Sludge Pump
  - *this is a continuation for the 4<sup>th</sup> pump and will be the last one*
- \$4,000,000 - Pretreatment and dewatering upgrades
  - *we are currently in the design phase, hoping for final design in January/February; tentatively we are approved for DEFA funding; 6-9 months, hope to begin early 2025; one loan with low interest and possibly some forgiveness, 20 year loan*
- \$450,000 - Begin Design phase for UV System & elec upgrades

- E-coli Testing
  - *waiting on estimates to modernize system; this is on hold*
- **\$4,535,000 Total - Sewer**

6:45 Cory Lachner, Electric

- \$350,000 - Operating Materials & Supplies
  - *daily operating materials*
- \$100,000 - Test / Repair Substation Equipment
  - *testing, pull samples, track data and trends*
- \$275,000 - Replace Bucket Truck (705)
  - *purchased in 2015, used every day, would like to trade out equipment every ten years; taking over two years to get a truck after ordered*
- \$200,000 - SCADA Build and Implementation
  - *existing system is very outdated, we have gone from analog to digital, they will build out two substations as our guys learn, and our guys will then rebuild remaining substations; also an update to the server*
- \$40,000 - Lights - Fresh Electric
- \$40,000 - Seal Coat Lot 309 Premier
  - *this was approved last year but was not done; this will be a carry over*
- \$40,000 - Stone & Asphalt - new storage building
  - *need to put around building to level all areas*
- \$20,000 - Repair and Paint Sub Houses
  - *was approved last year but could not find a contractor to fit this into their schedule; now have a date set for spring 2024*
- **\$1,065,000 Sub-total - Electric Distribution**

6:56 Will Chambers, IT

- \$275,000 - Misc equipment
  - *Camera project (45-50 cameras), with the majority for Community Park due to vandalism problems; would also replace cameras at Police Department and other areas with new technology that will be useful to the Police Department; same company that Clyde-Green Springs Schools just signed a contract with; in addition to equipment costs this includes installation and service fees for the 5-year licensing; also a back-up system for disaster recovery; grants are also being looked into but most grants are for cyber security; these cameras are built like "tanks" and are very solid or would be replaced if damaged; with our new fiber network it is a possibility we could put a camera at our reservoir in Green Springs*

7:08 Bill Hamilton, General Services

All City sidewalks will be replaced in 2024 as needed

- \$224,590 - 2024 JD 444 Wheel Loader

- *this is larger and will load trucks quicker; about six month lead time for purchase versus immediate possession if leased with option to purchase; this can also be used for snow removal; vendor is Murphy Tractor that we have used before and are happy with*
- \$37,377 - 2024 Towmaster T-30
  - *will replace trailer we currently have that is being repaired, current 20,000 lb trailer to be replaced by 30,000 lb trailer*
- \$66,350 - Ford F-350 - replace 2004
  - *will bring all one-ton trucks up to date*
- \$26,800 - Stainless bed
- \$10,000 - Western V Plow
  - *use for parking lots and cul de sacs*
- **\$365,117 Total - Service**

7:14 Jim Rohrbach, Environmental Services

- \$78,000 - W Maple Street PVC RR Plaza to George
  - *service lines and a couple more hydrants*
- \$22,000 - Replacement Pump this
  - *will be a back-up pump to have available as needed as lead time can be about four months when you order; current back up pump was used this year for Woodland Ave.*
- \$50,000 - Cab/Chassis ordered 2023, Bed 2024
  - *need to order now to receive it as needed; truck has been ordered but unknown when it will arrive but possibly in 2024*
- **\$150,000 Total - Environmental**

7:20 Paul Fiser, Fire, Safety Service, Permanent Improvement/Administration

Contractual services are higher with two truck payments

We were supposed to see new tanker in Q4, but hoping for Q1 of 2024; old tanker will be sold on Gov.Deals or possibly sold to Sandusky County Fair Board

- \$71,000 - C4 Debt Service / over 7 years
- \$75,000 - C3 Debt Service / over 7 years
- \$15,000 - Genesis CombiTool
  - *Jaws of Life spreader and also a cutter, battery operated, to locate it uptown to replace current hydraulic tool to keep as back up*
- \$17,500 – Helmets
  - *35 helmets are in excess of ten years and have termed out*
- \$15,000 - 6th Door Sta2
  - *Overhead door*
- **\$193,500 Total - Fire**

Reviewed five year plan for paving; \$175,000 grant from OPW; by 2025 we should be able to replace the entire City

- \$50,000 - Premier Dr Joint Expansion Entrance
  - *we will concentrate with the northern third of the area*
- \$210,000 - Grant St Culvert
  - *this is over 50 years old, time to replace and resurface in 2025*
- \$550,000 – Paving
  - *dead end streets that do not score well with OPW*
- \$250,000 - Salt Shed
  - *we have tentative designs and price is good*
- \$800,000 - Woodland Avenue Sanitary Sewer
  - *we are well into this project, which is an OPW project*
- \$100,000 - Cemetery Paving
  - *new headquarters/structure/office building for cemetery*
- \$600,000 - Church Street Improvement
  - *to start within a couple weeks, is an OPW project, from Forest Street to the tracks, sidewalk to sidewalk; received \$275,000 OPW*
- **\$2,560,000 Total – Permanent Improvement**
- About \$5 mil for water line to Green Springs

7:35 Break

Visitors

7:50 – Fair Board, Rich Ulman, Larry Dick

Proposed Budget for 2024 was distributed.

Rich offered thanks to the City for their support and kudos to the service departments. \$61,541 would be total expense. Expenses to date are \$32,300 for this year, but some invoices are not included. Receipts were \$18,332 for this year. There were issues with the ride company this year; those issues are unavoidable. Weather was perfect this year.

Mayor McCauley offered thanks to the Fair Board members. This is a very reliable group.

7:56 Justin LaBenne, Clyde Development Authority

ClydeScope is not in attendance for this meeting. We do not know if they will restructure. One member, the President, will be resigning at the end of her term at the end of this year. If they dissolve, their current balance of \$210,000 would come back to the City.

Downtown enhancements are part of the Clyde Development Authority scope, including building or land acquisition and other economic development. Potentially a new staff member would be hired, part-time with no benefits, under the Authority Board. This could also extend to a Main Street America type Program.

\$100,000 is the initial request. Approximately one third would be used for salary if an employee is hired. Past donations from the City to ClydeScope would cover their Director's salary.

ClydeScope was intended to be self-sufficient, but that never materialized. It is envisioned that the Authority would continue to distribute grants, as ClydeScope had done. Current Authority balance is \$90,000, with \$15,000 encumbered.

**Summary/Action:**

Customarily, we like to carry over a \$2 mil buffer. Last year, we started out with \$3.9 mil balance. Mr. Weasner estimates there may be around \$3 mil carryover this year. General Fund is great.

Recreation – this is a small department with big expenses, and is not revenue producing. YTD their receipts were \$91,500 with expenses of \$261,500 as of September. Seasonal staff salaries are a large part of their expenses at \$76,500 with the program director at \$48,400 as of September, with benefits; we would like to consider streamlining efforts. The pool is not revenue producing but is a community service, in addition to our parks. Our current lifeguard salaries are not competitive, so those costs will continue to rise. Consider raising the pool and concessions rates. Need to look at all expenses and possible adjustments. In addition to the operating costs, is the debt service cost that comes out of the Permanent Improvement fund. It was suggested to review an operating analysis.

Sewer rates need to be adjusted; we need to get final information to John Courtney before he can prepare a final presentation. Potentially a 10% increase for five years.

General Services - \$140,000 short, but that could easily be covered.

Environmental Services - \$113,000 can be recalculated.

Fair Board – this line always starts back at a \$0 balance; this amount will need approval.

Mr. Weasner feels all requests are in line, and we could maintain a \$2.1 mil buffer for the General Fund. Included is a \$100,000 payment first installment to be repaid to Electric, for six years.

We are significantly over budget for the building renovations at 102-104 Main Street; approximately \$400,000 is still needed for this project (all ARPA funds are depleted). Potentially some of the ClydeScope funds could be used towards this. We could have taken out a loan for this project, but we chose not to. Once the project is completed, it will begin to produce revenue.

With our projected beginning balance for 2024 of \$3.2 mil, this would take our projected 2024 ending balance to \$1.8 mil and if we take out the \$400,000 for the 102-104 Main Street renovation that would take us down to \$1.4 mil.

Council donations fund are part of the contractual line. Mr. Keegan had previously requested \$40,000 to be earmarked for a community park on the other side of Route 20, but this has not happened. Mr. Black had requested funds for the Geiger building, which that project is in process. There were no requests for Council Capital Outlay.

There will be no cat vouchers for 2024.

The park equipment mentioned for the Hendricks Park at approximately \$95,000 will be pushed out to a future year.

Mr. Weasner would like to do some renovations at the Finance Department at \$20,000, including additional security due to cash on hand. Contractual expenses increased for training from Julian & Grube.

Mr. LaBenne would like to request \$50,000 for town beautification. This was previously thorough the bed tax fund, but this will now be broken out to a separate line for easier tracking.

Mr. Weasner will compile a final revision of this budget.

**ADJOURNMENT**

**Motion:** to adjourn the meeting at 8:46 p.m.

  
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Doug McCauley, Mayor

  
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Janet R. Dickman, Clerk of Council



CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday October 24, 2023 Special Session / Budget Hearings

Visitors - PLEASE SIGN IN:

1. Dan Beames

2. Ben / [Signature]

3. [Signature]

4. Gary Smith

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