

CLYDE CITY COUNCIL
Regular Session – October 3, 2023

Clyde City Council met at 7:00 p.m. on Tuesday, October 3, 2023 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Steve Keegan
Council Member Chris Shay
Council Member Brent Stanley
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the September 19, 2023 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the September 19, 2023 regular session of council as written,

Action: Approve,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Scott Keegan.

Vote: Motion passed (**summary:** Yes = 4, No = 0, Abstain = 1).

Yes: Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley.

Abstain: Mayor Doug McCauley.

DISCUSSION OF PENDING OLD BUSINESS

Mr. Stanley questioned the status of repairs to the sidewalk that needs replaced on Limerick Road (Mr. Harrah spoke to Great Lakes and they will come back to finish the repairs).

CORRESPONDENCE

There was none.

Visitors:

Mental Health Director Mircea Handru spoke on behalf of the counties he represents. Sandusky County has a levy renewal on the November 7th ballot. The levy will be for Sandusky County

only, for Sandusky County residents only. The levy would amount to \$1.75/\$100,000 property taxes. Their organization is similar to a Health Department but they serve multiple counties. They provide mental health and addiction services to adults and children. Two years ago a mobile emergency crisis program was implemented, with Sandusky County having their own team. Sandusky County is the first rural county to implement this in Ohio. The team works hand in hand with the 911 system and their computer is linked with the county computers. They hope to expand the crisis program in 2024. There have been 727 crisis assessments, 433 hospital admissions and 2,210 residents served in Sandusky County.

Mr. Keegan extended thanks for attending and offered his support of this program.

Mr. Stanley requested clarification of hours of availability (they have 24/7 crisis services for assessment; the mobile unit has specified times of availability).

Mr. Black extended thanks and kudos for doing an excellent job.

Mr. Shay is proud of the work they do. Mental health intervention services are a necessity.

Mayor McCauley extended thanks as he appreciates their services and their time. He is supportive of this program.

Mike Billings, Clyde Halloween Parade Committee, provided the financials from 2022 prior to the meeting for review. They are asking for a slight increase in the donation amount. He extended an invite to Council to participate in the parade.

Mr. Keegan feels this is one of Clyde's biggest parades. There are many kids in the parade and many kids watching the parade. This donation is money well spent as the parade is a highlight of the Halloween weekend. He supports this request.

Mr. Stanley offered kudos for the fine job they do with this parade. There are also kids from different communities who come to this parade. He feels it is money well spent.

Mr. Black offered thanks for attending this meeting and providing a detailed financial report. It is good they plan ahead and have money for one more parade, even if the donations would end.

Mr. Shay stated this is one of his favorite parades. He requested confirmation of the date (10/28). He offered thanks for attending this meeting and he offers support for this donation.

Mayor McCauley stated this parade is a highlight for his family. He recalled many years ago when he was the high school Arts teacher, he started the contest for an art student to design the buttons for this parade. He offered thanks for the financial report and for their efforts.

Greg McMaster, resident, is here to address concerns expressed by one of his neighbors at the last Council meeting related to a dirt bike track. He is not the owner of the property where the track is located. One concern expressed was related to dirt debris; he stated there was dust during

the construction of the track, but that has gone down. They have been asked by the Police Department to not ride past 8:30 p.m. and he feels that is a reasonable request. He lives close to the track, and he can barely hear the dirt bikes. It is private property and is only for their families; it is not open to the public. The track runs in the same direction of Route 20, it does not go towards Route 20 but towards Burkholder Road. He feels it is safe.

Mr. Shay appreciates him coming to this meeting and expressing his concerns. He drove by the track and saw the distance the track is from the road, which is greater than he thought it would be. It is also a greater distance to the neighbor's house than he realized. The noise pollution is minimal, noting that semi-trucks are noisy, etc. He now does not see this track as a concern, as he previously thought it was a concern.

Mayor McCauley offered thanks for this resident coming to this meeting and offering statements to clear up misconceptions. He noted there are no current zoning issues with this track.

FIRST READING ORDINANCES

There were none.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2023-82 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DD RESTORATION & DESIGN FOR NECESSARY RENOVATION WORK FOR THE 2ND AND 3RD FLOORS OF 102 S. MAIN STREET.

Resolution No. **2023-82** was read in its entirety.

Mr. LaBenne noted this project has been piece meal work; they are wrapping up renovations on the second and third floors.

Mr. Keegan questioned if this is the last of the requests for funds for this project (probably not). Mr. Keegan noted the building has changed a lot. The contractors are working steadily. Mr. Keegan highly supports this project; it will be very nice.

Mr. Stanley requested clarification if the expenses are for tightening up work (yes, for the second and third floors). He stated the building has come a long way.

Mr. Black stated the building looks nice and it will continue to improve. This is the first step to downtown renovations.

Mr. Shay walked through the building last week. The vision for the apartments was discussed during the walk-through. He has heard many positive comments regarding this renovation. He feels other building owners in the downtown area are now doing work to upgrade the appearance of their building or business. Mr. Shay offered kudos to Administration for this project.

Mayor McCauley monitors the progress weekly. The work is being done by craftsmen with experience so they are a good crew who are always working. This project is moving along at a nice pace.

Motion: to pass Resolution No. **2023-82**, **Action:** Pass,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley.

Mayor McCauley announced that Resolution No. **2023-82** passed.

2023-83 A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR THE PURCHASE AND DELIVERY OF VARIOUS SUPPLIES AND SERVICES FOR THE NEED OF VARIOUS CITY DEPARTMENTS FOR THE YEAR 2024 FOR THE CITY OF CLYDE, OHIO.

Resolution No. **2023-83** was read in its entirety.

Mr. LaBenne noted this bid process is conducted every year and this Resolution is a formality. There are a few price increases, as expected.

Mr. Keegan questioned the *liquid* alum being priced per *dry* ton (unable to explain).

Mr. Stanley questioned the liquid ferric acid being bid *per ton* one year but listed as *spent* \$49,500 another year (unable to explain).

Mr. Black questioned the ferric acid bid (in 2023 it was below \$50,000 and therefore did not need a bid; the projection in 2024 will be over \$50,000 and therefore needs to be bid).

Motion: to pass Resolution No. **2023-83**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black.

Mayor McCauley announced that Resolution No. **2023-83** passed.

2023-84 A RESOLUTION AUTHORIZING THE PURCHASE OF LED SPORTS LIGHTING FOR COMMUNITY PARK, APPROPRIATING FUNDS, AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2023-84** was read in its entirety.

Mr. LaBenne reported the quote is from June, therefore an updated quote has been requested. This purchase is budgeted for \$70,000. We are hoping to get all installed prior to the 2024 ball season. The installation costs will be included in the 2024 budget.

Mr. Keegan questioned if this project is to replace lights at two ball diamonds (yes). He suggests if some of the old lights can be salvaged as being good, they could be taken to the Limerick Park ball diamonds.

Mr. Stanley noted this purchase was approved in October 2022. He hopes it would not take this long, one year, to act on. This purchase was asked for by the Recreation Department for the previous two years. Estimates for purchases need to be ready sooner. Mr. Stanley suggests the estimate for installation needs to be ready before spring.

Mr. Shay is glad this project is finally in process as he is anxious to see the new lights.

Mayor McCauley questioned if the original structure the lights are on will be kept (we are working that into the quote; some structures need repairs and some structures just need to be cleaned).

Motion: to pass Resolution No. **2023-84**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2023-84** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Garza Dirt Works are cleaning the ditch behind Evergreen; they are getting ready to install a fence.
- 102-104 S. Main Street building was discussed during the Resolutions.
- \$5,000 grant received from the Sandusky County Parks for an outdoor patio by Wild Brew
- Many tickets and warnings have been issued to motorists on Woodland Avenue due to motorists not observing the street closure signs
- A stop sign was installed at the end of the truck drive exit to CR 236 by the owner of this private property
- Mr. Fiser attended an Ohio Public Works meeting for Sandusky County; our projects for next year scored highest in our county.
- A new modernized system will be used to keep our Codifier updated in real time as Ordinances are adopted.
- Work is being done to finalize the 2024 budget
- He offered thanks to Mr. Billings for his work with the Halloween parade.
- Planning for Wineburg weekend has begun by City Administration

- In regards to the Mental Health levy, Mr. LaBenne fully supports this. Clyde uses the mobile crisis unit frequently; our Police Officers are to enforce the laws, not deal with mental health issues.

FINANCE DIRECTOR'S REPORT

Mr. Weasner reported the following:

- Final August financial report was reviewed
 - General, Water and Sewer funds are all increased; Electric fund is slightly decreased; all funds are in good shape
- He will be attending a three day conference for CEU's in Canton, through the Ohio Association of Public Treasurers
- Audit questions have been addressed and the audit is concluded; it was a positive audit; Mayor McCauley attended the closing and signed off on necessary items; information will be shared with Council when it becomes available.
- The 2024 budget is being finalized and we are preparing for the budget hearing

COUNCIL REMARKS

Mr. Keegan inquired about a fire at Evergreen, as noted in the police log (this was a minor dumpster fire).

Mr. Keegan previously reported three bags of trash in a ditch on Elm Street, which are still there.

Mr. Keegan previously monitored the progress of the work on Woodland Avenue, but now he is staying away from that area.

Mr. Stanley offered thanks for the updated August financial statements. He questioned the reduction in interest income by \$8,000 from July to August (possibly due to outstanding checks; we get 3% interest at Croghan for our checking account).

Mr. Stanley referenced a resident with possible mental health issues who is stopping cars, and who had animals removed from her home. He questions if instances such as this should not include the resident's name in the police log. Mr. Selvey will investigate this thought, but as the police log is a public record we might not have an option (however, minor's names are never published). Mr. LaBenne noted we no longer include resident addresses in the log. Mr. Selvey noted police may not publish a report if it is an ongoing investigation. Discussion was held regarding callers identifying only as a "concerned citizen" because in Ohio a caller does not have to give their name to the Police Department unless the call is in regards to a crime. The Police Department does not have to try to find anonymous callers.

Mayor McCauley would like to recognize Halloween parade committee members, who are volunteers, including Mike Billings who has been associated with this event for twenty-five years. He appreciates their time and effort.

Mayor McCauley drove by Evergreen yesterday. They have no plan for containment and that needs to be addressed. They are taking some action to address the concerns.

Mayor McCauley referenced recent legislation related to junk cars. He is starting to see clean up results. He offered thanks to Mr. Winke, Zoning Inspector, as this task is overwhelming.

Mr. Winke reported there will be a public hearing at 6:15 p.m. on 10/17 related to the zoning request by Dollar General for a sign. He encourages Council to listen to the audio from the recent Board of Zoning Appeals meeting related to this topic which is now available on line.

MOTIONS

Motion: to donate \$2,500.00 to the Halloween Parade Committee, **Action:** Donate,
Moved by Council Member Brent Stanley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan.

Motion: Enter into an executive session at 8:00 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and to consider the purchase or sale of property, **Action:** Enter Closed Session,

Moved by Mayor Doug McCauley, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley.

No further action will be taken by Council following the adjournment of the Executive Session.

ADJOURNMENT

Motion: to adjourn the Executive Session at 9:15 p.m., **Action:** Adjourn,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley.

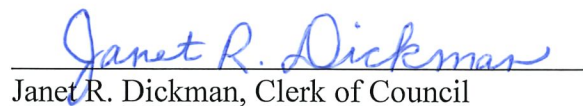
Motion: to adjourn the regular session at 9:16 p.m., **Action:** Adjourn,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black.


Doug McCauley, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 10-3-2023 Regular Session

Visitors – PLEASE SIGN IN:

1. Ben Winke
2. MIRCEA HANDEU
3. GARY BEAMER
4. Greg M^oMaster
5. Bene Paul
6. Mike Butling
7. Gary Smith
8. David Bahr
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____