

CLYDE CITY COUNCIL
Regular Session – March 21, 2023

Clyde City Council met at 7:00 p.m. on Tuesday, March 21, 2023 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Doug McCauley called the meeting to order.

Roll Call.

Present: Mayor Doug McCauley
Vice Mayor Scott Black
Council Member Steve Keegan
Council Member Chris Shay
Council Member Brent Stanley
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused: Finance Director Frank Weasner

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the March 7, 2023 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the March 7, 2023 regular session of council as written,

Action: Approve,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley.

The minutes of the March 14, 2023 special session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the March 14, 2023 special session of council as written,

Action: Approve,

Moved by Council Member Chris Shay, **Seconded by** Council Member Steve Keegan.

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley.

DISCUSSION OF PENDING OLD BUSINESS

Mr. Black has received more requests for a stop sign to be placed on CR 236 for the driveway of the new gas station.

CORRESPONDENCE

There was none.

Visitors:

CHS Prom Committee Members Lorie Phillips, Emma Castle, Kenyon Billbrey (with their Advisor Beth Leal) presented information regarding the upcoming Prom scheduled for May 6th at Kalahari in Sandusky. The after prom will also be held at Kalahari. They requested consideration of a donation from the City to go towards decorations and a deejay. They will also be holding fundraisers to raise money for the Prom.

Mr. Keegan reminded Committee members the Prom goers will be representing themselves, their family, and their community. There has not been problems with inappropriate behavior in the past. The City has always donated in the past, between \$900 - \$1,500. It was noted donation checks should be made out to Clyde-Green Springs School Prom 2023.

Mr. Stanley questioned the amount of donation the committee is requesting (whatever amount the City is willing to give, maybe \$500). Mr. Stanley recalled that a higher amount, \$1,500, was given last year in acknowledgement that Prom was not held during COVID therefore no donation was needed that year.

Mr. Black is glad they will have a safe place to hold the after-Prom.

Mr. Shay thanked the visitors for coming to this meeting. He wishes them a safe and fun Prom.

Mayor McCauley noted the Prom has been held at Kalahari for the past fifteen years. It is a safe, well attended and fun event for this age group. The Prom culture has changed over time, but for the good. He thanked the Committee for attending this evening and complimented their nice presentation.

FIRST READING ORDINANCES

There was none.

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2023-31 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH LJB, INC. OF MIAMISBURG, OHIO FOR THE DESIGN AND BIDDING PHASES OF IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF

MONEYS THEREFOR.

Resolution No. **2023-31** was read in its entirety.

Mr. LaBenne stated this is the beginning stages of the WWTP improvements.

Mr. John Biggs is the WWTP Superintendent. This is for the initial engineering; the cost will be 10-12% of the total project cost of \$4 million.

Mr. Keegan questioned if we have used this company before (yes, they used to be with GGJ; the original designer was Floyd Brown).

Mr. Stanley agreed we are in desperate need of this upgrade.

Mr. Shay thanked Mr. Biggs for coming to this meeting and for leading this upgrade.

Mayor McCauley noted the treatment plant is antiquated and is maxed out. This plant has to be updated in order to be able to attract and support new businesses and also for adhering to EPA regulations. Mr. Biggs explained the upgrade will be done in ten phases over ten years for this expansion.

Motion: to pass Resolution No. **2023-31**, **Action:** Pass,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Council Member Steve Keegan, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Brent Stanley.

Mayor McCauley announced that Resolution No. **2023-31** passed.

2023-32 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH COLUMBIA GAS OF OHIO, INC. OF COLUMBUS OHIO FOR THE RIGHT TO INSTALL GASLINES.

Resolution No. **2023-32** was read in its entirety.

Mr. LaBenne noted Mr. Fiser has spent a lot of time on this project. The location is behind some downtown buildings. They will be aware to not ruin the tunnels below. While the ground is open they will see if any additional work needs to be done.

Mr. Keegan recommends taking pictures of the area before the work starts and after the work is completed, to ensure that Columbia Gas follows up with all clean-up work that needs to be done. It was noted some business owners may still need to use their back entrance while construction is underway.

Mr. Stanley asked if there is a plan for the businesses and residents who are affected to ensure

they will have service and a plan for those who enter/exit the building in the rear (unknown; this project will be monitored closely).

Mr. Black is glad the Geiger Building will be taken care of and protected.

Mr. Shay questioned if this gas line will supply gas to the buildings downtown (yes). After the gas line is put in, will the driveway in the back alley be repaved (we are hopeful that will happen).

Mayor McCauley questioned if this will be a trench and bore project (it is assumed so). He questioned the timeframe for this project (unknown).

Motion: to pass Resolution No. **2023-32**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay.

Mayor McCauley announced that Resolution No. **2023-32** passed.

2023-33 A RESOLUTION AUTHORIZING THE PAYMENT OF FUNDS FROM 2023 BUDGET APPROPRIATIONS TO THE CLYDE DEVELOPMENT AUTHORITY.

Resolution No. **2023-33** was read in its entirety.

Mr. LaBenne stated this payment was approved in the budget. ClydeScope was designated for \$10,000 and \$90,000 is approved for the Development Authority. Grants will be a big focus for the Authority. Other projects will focus on façade, businesses, residents and ways to put the funds back into the community for improvements.

Motion: to pass Resolution No. **2023-33**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan.

Mayor McCauley announced that Resolution No. **2023-33** passed.

2023-34 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DD RESTORATION & DESIGN FOR NECESSARY DEMOLITION AND REPAIR WORK OF 102 S. MAIN STREET.

Resolution No. **2023-34** was read in its entirety.

Mr. LaBenne stated this is the start of the work that needs to be done on the building the City just

bought. The front will come off first, then we will see what we want to do in the future.

Mr. Keegan is glad the previous owner had replaced the roof on that building (the roof was leaking). He is glad a local company will be doing some of the work.

Mr. Black is glad the funds are coming from the ARA instead of from the City budget.

Mr. Shay is excited to see what the renovated building will look like.

Mayor McCauley echoes Mr. Black's comment. He walked inside this 150 year old building. It is historical but is modern on the inside.

Motion: to pass Resolution No. **2023-34**, **Action:** Pass,

Moved by Council Member Chris Shay, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley,.

Mayor McCauley announced that Resolution No. **2023-34** passed.

2023-35 A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE OTTAWA-SANDUSKY-SENECA JOINT SOLID WASTE MANAGEMENT DISTRICT.

Resolution No. **2023-35** was read in its entirety.

Mr. LaBenne received the 375 page document to review, although it was a painful read. There are thirty to fifty programs outlined, most at no cost, but with other things that we could opt into for a cost. The document also outlines things they will not do. Clyde has supported this program in the past.

Mr. Stanley questioned what are some of the programs we could opt into (the document gives suggestions of things we could do and they would partner with us). Mr. LaBenne felt he forwarded the document to Council members for review, but Mr. Stanley feels he did not receive it.

Motion: to approve/pass Resolution No. **2023-35**, **Action:** Failed,

Moved by Council Member Chris Shay, **Seconded by** no second.

Mr. LaBenne noted we could invite them to come to a Council meeting to review the program, if Council would like additional information.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Working with the Zoning office on vacant properties; letters were sent to address some of

the vacant and/or nuisance issues.

- Demo permits were received and demo will start today for the Bertha Street property; Vine Street/Mulberry Street property demo is delayed due to a gas disconnect issue
- Arts & Entertainment Committee are starting to line up events

FINANCE REPORT

Mr. LaBenne noted the report was in the agenda packet.

COUNCIL REMARKS

Mr. Stanley referenced the April brush schedule. He is beginning to see piles of brush and he is glad to see this program starting up again.

Mr. Stanley is starting to see increased traffic on side streets, such as Ott and Spring Streets. He is not sure why this would be. There are smaller children on Ott Street and he would like to see an increased police presence in this area as the drivers are not following the posted 25 mph speed limit.

Mr. Shay referenced discussion concerning four properties being sent letters from the zoning inspector regarding infractions. He questioned if a letter was sent to the property on East Cherry Street (they are taking a different approach with that property, trying to help him with grants). Mr. LaBenne noted two of the property owners who received a letter have responded and are communicating. Mr. Shay questioned the status of a property on North Church Street (it is in limbo with the insurance company, so a different approach will be needed with that property too).

By poll of Council and Administration, the Work Session on March 28, 2023 is cancelled.

Mr. Keegan requested draft legislation related to zoning guidelines for raising chickens within City limits for the next Council agenda. He suggested referencing legislation already in use at other communities.

MOTIONS

Motion: to donate \$1,500 to CHS Prom/After Prom Committee, **Action:** Donate,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley.

Motion: to donate \$1,000 to the Clyde Public Library Summer Reading Program,

Action: Donate,

Moved by Council Member Chris Shay, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black.

Motion: to enter into an executive session at 7:49 p.m. to consider the compensation of a public employee or official and to consider the purchase of property, **Action:** Enter Closed Session, **Moved by** Mayor Doug McCauley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay.

No further business will take place following the adjournment of the Executive Session and the regular meeting.

ADJOURNMENT

Motion: to adjourn the executive session at 8:48 p.m., **Action:** Adjourn,

Moved by Council Member Chris Shay, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

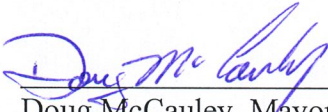
Yes: Council Member Brent Stanley, Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan.

Motion: to adjourn the regular session at 8:49 p.m., **Action:** Adjourn,

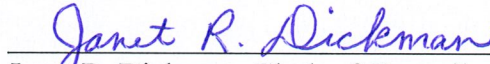
Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Doug McCauley, Vice Mayor Scott Black, Council Member Chris Shay, Council Member Steve Keegan, Council Member Brent Stanley.



Doug McCauley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 3-21-2023 Regular Session

Visitors – PLEASE SIGN IN:

1. John Byrne

2. Emma Castle

3. Loreli Phillips

4. Kenyan Bailey

5. Beth Leal

6. Ben Winke

7. Gene Paul

8. Gary Smith

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____