

CLYDE CITY COUNCIL
Regular Session – December 20, 2022

Clyde City Council met at 7:00 p.m. on Tuesday, December 20, 2022 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Brent Stanley called the meeting to order.

Roll Call.

Present: Mayor Brent Stanley
Vice Mayor Chris Shay
Council Member G. Scott Black
Council Member Steve Keegan
Council Member Doug McCauley
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the December 6, 2022 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 5, Council remarks, Mr. Keegan: "He recalls when *equipment began being installed* for Clyde Light & Power ~~started installing equipment~~ and *Vaughn Industries* ~~they~~ hit a water line."

Motion: approve the December 6, 2022 regular session minutes as clarified; **Action:** Approve, **Moved by** Council Member Steve Keegan, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.

DISCUSSION OF PENDING OLD BUSINESS

Mr. Keegan confirmed that residents may obtain a new smoke detector at no charge by contacting Mr. Fiser.

CORRESPONDENCE

- Thank you note from Al Petrie, Treasurer of the Monroeville Model Railroad Group for participating in the Winesburg Christmas Weekend.
- Letter from Bill Brown, Clydescope, thanking Council for their support.

Visitors:

Daniel Kinchy is a Clyde Light & Power employee but comes before Council as a current participant with Sandusky County Leadership Class of 2022-23. As part of a class project, he is seeking a donation of \$300. A donation would help children who are abused/less fortunate through various programs, such as Village House, which assists with visits for children from troubled families with their relatives; Grace Bags, which provide hats, blankets, personal care items, etc.; Giving Birthdays, which provides gifts for children on their birthday. This is a passion of his to help and provide for those less fortunate.

Mr. Keegan inquired to Mr. Weasner if funds are available (Council donations for 2022 are exhausted, but funds could be found in another account).

Council members appreciated Mr. Kinchy coming to this meeting and explaining his request. They all felt this is a worthwhile request and are confident funds for a donation can be found. Respect is offered to anyone who volunteers to take care of the less fortunate. Hopefully through these programs, these kids can turn their life around and make it better. These funds can provide things that most people take for granted.

Mr. Selvey works with the Village House through his involvement with the court system and noted this is a unique organization. Some kids cannot visit with relatives without supervision; Village House provides the link to help with this. He also offered a donation from his personal law firm.

Mr. LaBenne noted the benefit of participation in the Leadership classes. He offered thanks to Mr. Kinchy for volunteering his time to participate and to seek this donation for a great cause. Mr. LaBenne initiated the City's participation in Leadership Sandusky County, and was the first participant from the City in 2013.

FIRST READING ORDINANCES

2022-73 AN ORDINANCE MAKING CERTAIN SUPPLEMENTAL APPROPRIATIONS, INTER-FUND TRANSFERS AND INTRA-FUND TRANSFERS TO APPROPRIATIONS DURING THE FISCAL YEAR OF 2022 AND DECLARING AN EMERGENCY.

Ordinance No. **2022-73** was read in its entirety.

Mr. Weasner noted these types of "housekeeping" measures are typically done throughout the year. These transfers are necessary by the end of the year to allow accounts to cover balances.

Mr. Keegan understands this is normal "housekeeping."

Mr. McCauley questioned if this is a "use it or lose it" type of scenario (no, the funds stay; this is year-end balancing to allow for more expenses than were anticipated; the inter-fund transfers included salaries for the City Manager and the Finance Director; ARPA funds are used as needed within timeline restrictions).

Mayor Stanley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend,
Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley.

By poll of Council, Ordinance No. **2022-73** was read by title only for its second reading.

Administration/Council had no additional comments/questions.

Motion: to adopt Ordinance No. **2022-73**, **Action:** Adopt,
Moved by Vice Mayor Chris Shay, **Seconded by** Mayor Brent Stanley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay.

Mayor Stanley announced that Ordinance No. **2022-73** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2022-74 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TTX INC. FOR THE PURCHASE OF SERVER EQUIPMENT FOR THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2022-74** was read in its entirety.

Mr. LaBenne acknowledged this is a big IT project. Some IT equipment is fifteen years old.

Mr. Chambers offered thanks for the opportunity to serve the City of Clyde as he is happy in his position here. Mr. Chambers reviewed the network upgrade, which was approved in the budget. By signing the agreement now, it will allow us to begin ordering/purchasing the equipment as soon as possible, due to the potential for supply chain issues and equipment delivery delays. This is a large expense, but the costs were controlled as much as possible.

Mr. Keegan acknowledged this equipment is needed, in the world we now live in.

Mr. McCauley has learned a lot since joining Council this year. It is expensive to maintain City operations, and it will only be more expensive tomorrow especially for technology. He appreciates Mr. Chamber's time and effort.

Mr. Shay acknowledged he does not fully understand IT, but he has faith in Mr. Chambers to do

what is best for the City.

Mr. Black thanked Mr. Chambers for upgrading this system.

Mayor Stanley offered thanks for the due diligence in purchasing these products, and protecting our servers. He noted some estimates for this purchase were \$600,000.

Mr. Selvey spoke about the National Cooperative Purchasing Alliance whereby the State of Ohio pre-approves prices for items, which allows the City to not have to bid out the project. This offers the City some flexibility, and the opportunity to keep the purchase with a local vendor. Other municipalities are also using this purchasing alliance and it works very well.

Mr. LaBenne supports this purchase and noted technology is growing. When he started employment with the City he had a budget of \$8,000 to purchase three servers. It is time to modernize and Mr. Chambers knows what is needed due to the experience he received while working for Sandusky County. Mr. LaBenne noted prices were negotiated to help us get the best price. The goal is for Clyde to be a premier example, while being fiscally responsible. Being premier, others will come to us to ask questions and solicit advice for this field.

Motion: to pass Resolution No. **2022-74**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black.

Mayor Stanley announced that Resolution No. **2022-74** passed.

2022-75 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PEPCO, WILLOUGHBY, OHIO FOR THE PURCHASE OF ONE 225KVA THREE PHASE TRANSFORMER AND ONE 300KVA THREE PHASE TRANSFORMER FOR CLYDE LIGHT & POWER; APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2022-75** was read in its entirety.

Mr. LaBenne explained this quote is for two transformers, with one being needed now and one will be a back-up. We would like to lock in the price while the transformers are available. A previous quote was \$6,000 for one transformer; recent quote was \$31,000 for one. This agreement is for two transformers for \$39,000. Mr. LaBenne is sure Superintendent Lachner has preventative maintenance processes in place.

Mr. Keegan questioned how long it will take to receive the equipment (unknown).

Mr. McCauley questioned how many transformers are replaced in a years' time (a transformer may last 3-5 years; prices are all over the place right now due to a component in the transformer

that is also in high demand as a component in electric cars).

Mr. Shay questioned if the transformer will be squirrel proof (yes, it will be underground).

Mayor Stanley questioned which transformer is needed for the new company that is locating to Clyde (the 225KVA). He noted the benefit of a good preventative maintenance schedule, to be proactive and to help the equipment last longer (Supt. Lachner was again praised for being very good in his role).

Motion: to pass Resolution No. **2022-75**, **Action:** Pass,

Moved by Vice Mayor Chris Shay, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

Mayor Stanley announced that Resolution No. **2022-75** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- City Christmas potluck was held last Friday and it went well
- Preparing legislation, codes, updating processes for the new year – starting 2023 strong
- First Port Authority Meeting will be held mid-January to begin discussing initiatives, hoping to start projects in the spring
- Spoke with OEDA mentor related to our strategic plan project, which is part of his Economic Development Certification; we will be polling the community, using information from the Clyde in Bloom plan and a plan from Mr. Fiser to help us with putting together a plan to get us started; there will be no cost for this and the deadline is the end of this year

FINANCE DIRECTOR'S REPORT

Mr. Weasner gave the following highlights:

- Transfers for year-end have been completed; transfers and appropriations will be done more frequently next year
- Dental and vision insurance plan offered for non-union staff; premium will be 100% paid by employee; this is offered by the same company that provides our healthcare insurance
- Other end of year tasks are being completed
- Looking forward to additional continuing education opportunities in 2023 to help with his skills

COUNCIL REMARKS

Mr. Keegan offered thanks for the employee Christmas party, as it was very nice.

Mr. Keegan offered a reminder to double check the signage uptown, to monitor parking so snowplows can get through.

Mr. McCauley reflects and offers thanks during the Christmas season. All should be mindful of the military servicemen/women, shut-ins, and those experiencing loss. It is the military who preserves our right to observe Christmas.

Mayor Stanley noted this has been a challenging year for many residents in our community. All should check on those who may need help.

Wishes of Merry Christmas and Happy New Year were shared.

The work session for December 27, 2022 is cancelled.

MOTIONS

Motion: to donate \$500.00 to the Leadership Sandusky County Class of 2023 for their community improvement project, **Action:** Donate,

Moved by Council Member Doug McCauley, **Seconded by** Council Member Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.

Motion: to enter into an executive session at 7:59 p.m. for the sole purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. **Action:** Enter Closed Session,

Moved by Mayor Brent Stanley, **Seconded by** Council Member Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Chris Shay, Council Member Scott Black Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley.

ADJOURNMENT

Motion: to adjourn the Executive Session at 10:05 p.m., **Action:** Adjourn,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay.

Motion: to adjourn the regular meeting at 10:06 p.m., **Action:** Adjourn,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black.



Brent Stanley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE
COUNCIL MEETING

Date: Tuesday December 20, 2022 – Regular Session

Visitors – PLEASE SIGN IN:

1. Daniel Kinchy

2. Will Chambers

3. GENE T. PAUL

4. Gary South

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____