

CLYDE CITY COUNCIL
Regular Session – June 7, 2022

Clyde City Council met at 7:00 p.m. on Tuesday, June 7, 2022 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Brent Stanley called the meeting to order.

Roll Call.

Present: Mayor Brent Stanley
Vice Mayor Chris Shay
Council Member Scott Black
Council Member Steve Keegan
City Manager Justin LaBenne (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Frank Weasner (Not voting)
Solicitor Zachary Selvey (Not voting)

Absent/

Excused: Council Member Doug McCauley

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the May 17, 2022 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the May 17, 2022 regular session of council as written,

Action: Approve,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion passed (**summary:** Yes = 3, No = 0, Abstain = 1).

Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

Abstain: Mayor Brent Stanley.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

- Ohio Division of Liquor Control notifying of a request from Blue Collar Bistro; Council members do not request a hearing.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2022-31 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR SCREW PUMP FOR WASTEWATER TREATMENT PLANT IMPROVEMENT IN THE CITY OF CLYDE, OHIO; APPROPRIATING FUNDS; AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT THEREFOR; AND DECLARING AN EMERGENCY.

Ordinance No. **2022-31** was read in its entirety.

Mr. LaBenne indicated this is part of the whole plant upgrade.

Mr. John Biggs, superintendent, stated this purchase is in preparation for Phase 1; arrival of this equipment is tentatively expected early 2023.

Mr. Keegan questioned if this part is an expensive item (yes, approximately \$80,000). Mr. Keegan recalls a previous purchase when two of the same part was ordered, although only one was immediately needed, due to the lengthy ship time. Mr. Biggs noted we have repaired other equipment in the past, including lower screw pumps that have been replaced and we now need the upper screw pumps replaced. There are only two facilities in the United States that build this equipment.

Mayor Stanley questioned how long this type of equipment lasts (it has been in place since 1986; we have taken good care of the equipment, however it is time to replace it). Will a different type of preventative maintenance be used for this new equipment (yes, an additional preventative maintenance system will be used).

Mayor Stanley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion passed (**summary:** Yes = 4, No = 0).

Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Mayor Brent Stanley.

By poll of Council, Ordinance No. **2022-31** was read by title only for its second reading.

Mr. LaBenne supports the upgrade to continue providing further service.

Motion: to adopt Ordinance No. **2022-31**, **Action:** Adopt,

Moved by Vice Mayor Chris Shay, **Seconded by** Mayor Brent Stanley.

Vote: Motion passed (**summary:** Yes = 4, No = 0).

Yes: Council Member Scott Black, Council Member Steve Keegan, Mayor Brent Stanley, Vice Mayor Chris Shay.

Mayor Stanley announced that Ordinance No. **2022-31** has been adopted.

SECOND READING ORDINANCES

There were none.

RESOLUTIONS

2022-32 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GREAT LAKES DEMOLITION COMPANY, VICKERY, OHIO FOR THE DEMOLITION AND RECONSTRUCTION OF THE NORTH APPROACH AT THE INTERSECTION OF US RT 20 & SR 510, IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2022-32** was read in its entirety.

Mr. LaBenne explained this is for needed improvements near Subway at the intersection of SR 510 and US Rt 20. This will remove a “bump” out of it.

Vice Mayor Shay questioned the high cost of this project (there is nothing special about this project, the cost is associated with the depth of the concrete for the road).

Mayor Stanley understands this project has been in the works for a while. He inquired about detour plans while this work is being done (unknown at this time; timeframe is also unknown at this time but information will be shared as it becomes available). If a detour is routed through a neighborhood in town, there can be concerns with kids being in that area.

Motion: to pass Resolution No. **2022-32**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Steve Keegan, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black.

Mayor Stanley announced that Resolution No. **2022-32** passed.

2022-33 A RESOLUTION AUTHORIZING THE PAYMENT OF FUNDS FROM 2022 BUDGET APPROPRIATIONS TO CLYDESCOPE ECONOMIC DEVELOPMENT CORPORATION.

Resolution No. **2022-33** was read in its entirety.

Mr. LaBenne stated this is an annual contribution to ClydeScope, and was approved during the budget hearings. Past amounts of \$25,000 did not require a Resolution, but this year's contribution of \$35,000 requires legislation. In the past, the contribution was not transferred to ClydeScope until December, but the contribution is being transferred now so ClydeScope can proceed with needed projects.

Mayor Stanley feels these funds will be spent in the correct way. He commends the fact that more grants are being done by ClydeScope.

Motion: to pass Resolution No. **2022-33**, **Action:** Pass,

Moved by Vice Mayor Chris Shay, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

Mayor Stanley announced that Resolution No. **2022-33** passed.

ADMINISTRATIVE REPORT

Mr. LaBenne gave the following report:

- Mosquito spraying begins this evening; a list of dates for areas to be sprayed has been distributed previously.
- Property Tax Collection is scheduled to take place here at the Fire Station on June 30th.
- The Clyde Aquatic Center passed inspection this morning and has opened for the season. All seems to be going well so far.
- Community Park has a new swing set and it is ready for use; it has rubber flooring.
- There is a film crew from the Cleveland area coming to town in July and we are working with them to coordinate dates and locations; this seems to be somewhat large scale; they will film a lot of Clyde locations, such as the gazebo, Community Park, Millers, etc. This will be free advertising for Clyde.
- The Water line replacement on Washington St. is nearing completion - thirteen service lines to the homes have been replaced with ¾" copper and all customers have been switched over to the new 8" PVC main. The old 4" main has been abandoned and valves capped at Vine and Main. This is important work that is being done and they deserve acknowledgement and credit for this.
- So far this year we have been awarded \$715,000 towards Permanent Improvement projects from the OPW/TAP grants that Mr. Fiser has been writing. Our goal is \$1 mil for the year.
- The new K9 Psy (Sigh) is in service. Photos, videos and a meet and greet are being discussed.
- Fiber Optic project – a call with Omni Fiber is tomorrow at 3pm to discuss next steps; we are going over design and pole attachments; they are still on track to have us up and running by the end of the year. They are also targeting other areas where there may be future growth.
- Paden Lane - ClydeScope awarded \$4,938 to Sandco Sweeties (121 S Main St.) for the masonry repair of their building, which gives us a better canvas for the Paden Lane mural project. The contractors have been contacted and the repair work is scheduled to begin when there are a few days of nice weather, hopefully by the end of June.
- ClydeScope also awarded a \$5,000 grant to Cliff Andres; Cliff owns the building on the northwest corner of Buckeye and Main Street. The renovation will include new windows, doors and siding for the first and second floor of the building. There have been other inquiries for grants for downtown buildings.

- IT Interviews - Hoping to wrap up this week and make a selection by mid-next-week.
- Dates will be sent to everyone to arrange for 12-15 Clyde representatives to travel to Bellefontaine to tour their downtown area and see their revitalization. A reciprocal trip will then occur for representatives from Bellefontaine to come to Clyde and offer an assessment of our downtown.

Mr. Ken Winke, Zoning Inspector, provided updates on various properties:

- 303 S. Main Street – he is working with the realtor; the bank owning this property is in California; the grass is being cut and a tarp has been put on the roof although the roof is not fixed.
- 233 S. Church Street and 165 E. Cherry Street – grass is 20+ inches; their deadline was today to cut the grass; this has not been done so the City will clean it up and will send a bill for this work to the property owner; letters have also been issued to other properties that are in need of being cleaned up
- 419 Spring Street – through the land bank the home will be torn down soon after the power is disconnected and asbestos is addressed
- 135 W. Cherry Street – this property was bought at a sheriff's sale; a new roof has been put on and the property has been cleaned up

Prior to the June 21, 2022 Council meeting there will be two public hearings at 6:30 p.m. to discuss rezoning from commercial to industrial; this will be related to property owned by Williams and Clouse. The rezoning is recommended by the Planning Commission.

A Board of Zoning meeting is scheduled for June 20, 2022 to discuss a variance for ten acres in the Camelot subdivision, related to front yard width.

FINANCE DIRECTOR'S REPORT

Mr. Weasner noted he has completed six days into his employment, which he is very thankful for this opportunity. Mr. LaBenne and Mr. Fiser, who completed the April financial statements, have been very helpful. In reviewing the April financial statements, the revenue report is on target and all funds are ahead of their 2021 balances. Investments and earnings are being reviewed. A meeting was held last week with UBS of Columbus to discuss opportunities for a higher yield. USDA reporting letter offered an extension from April 30 until July 1 for completion. A report for COVID relief funds was also due on April 30 and is also being worked on. The Annual financial report is being worked on with the Julian Group, and the due date was extended until July 29.

COUNCIL REMARKS

Mr. Keegan questioned how the cost is determined for the City to mow/clean up properties (we cannot profit from this, only cover our cost; the amount will eventually be assessed in the taxes). A concern was expressed regarding debris that could be in the yard that could damage the City lawn mower. It was questioned if the walks at this property are shoveled of snow in the winter (the neighbors have been doing this).

A big green house near the water plant is deteriorating and starting to cave in (we were unaware

of this and have not done anything with this property).

Mr. Keegan questioned the idea of putting solar panels on City buildings (this has been discussed in general terms, but nothing specific).

Mr. Keegan attended the Memorial Day parade and commended both the St. Mary's and the McPherson cemeteries for looking well maintained. He thanked the VFW for providing cars for Council members to ride in.

Vice Mayor Shay confirmed the City has received \$715,000 in grants this year.

Vice Mayor Shay reported increased semi-truck traffic on Church Street recently. He requested if Police Chief Campbell could provide extra patrol in this area between 7-8 a.m. and he offered his home's driveway for the patrol car to park. It is felt the trucks are using Church Street as a short cut to Elm Street.

Vice Mayor Shay offered a public service announcement on the value of having basic CPR training, which is easy to obtain. He commended the response of all those who worked as a team to provide CPR care to a man at the Memorial Day events who experienced cardiac arrest. In Sandusky County, students in grades 9-12 are required to be CPR certified.

Mr. Black commends the City for this positive start to cleaning up properties.

Mr. Black referenced the water line to the river and the discussion of solar panels as a good move in the right direction.

Mayor Stanley extended thanks for the completion of the new swing set at Community Park; although it took a while to get it done, it takes time to do it right.

Mayor Stanley questioned if the Blue Collar Bistro could benefit from any assistance from Council to be able to open their establishment (no, their delays have been related to unavailability of construction supplies; they also have many inspections to go through; the renovations have been extensive and are being done in a first class, thorough manner; it is hoped they will be open in July). It was questioned if a future Council meeting could be held there (possibly in the upstairs).

Mayor Stanley commended the buyer of the property at 135 W. Cherry Street for a good transformation so far.

Mayor Stanley extended thanks to everyone involved with the Memorial Day events. It was an excellent day. Mo Marks from the VFW has been coordinating the parade since 1969.

Mayor Stanley questioned the USDA reporting letter that Mr. Weasner referenced (specific details are still being reviewed; this is related to COVID relief funds; we are researching if the funds were earmarked for a specific use; we will need to submit annual reports for this until

2027).

Mr. Winke gave an update on the new truck stop/Hardees that was built on Route 20. The entrance road to the property from Route 20 has been approved, but a permit to build the road will not be issued until a draining issue is fixed. It was questioned what the additional building being built behind the truck stop will be used for (as a truck wash). A concern was voiced regarding the weight of the semis if they travel on C.R. 236 (the City does the paving for that section of road and we are looking at road upgrades).

MOTIONS

Motion: accept Mike and Gayle Carter's resignation letter from the Fair Board, **Action:** Approve,

Moved by Council Member Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Mayor Brent Stanley.

Mr. Keegan is the Council liaison for the Fair Board. The Carters have been members for many years, and coordinated a big car show. He is sorry to see them go.

Vice Mayor Shay appreciates their years of service.

Mr. Black was also a member of the Fair Board with the Carters. He agreed they have been members for a long time and he is sad to see them go, but he acknowledges there are health issues to consider.

Mayor Stanley appreciates their many years of service and wishes them the best.

Mr. LaBenne offered thanks for their service. He hopes we can find a replacement for them. Mayor Stanley questioned if we post volunteer opportunities on social media (yes).

ADJOURNMENT

Motion: to adjourn the meeting at 8:15p.m., **Action:** Adjourn,

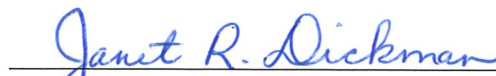
Moved by Mayor Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Scott Black, Council Member Steve Keegan, Mayor Brent Stanley, Vice Mayor Chris Shay.



Brent Stanley, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 6-7-2022 Reg. Session

Visitors – PLEASE SIGN IN:

1. Gary Barron

2. JL Byrd

3. Gary A. Smith

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11. _____

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15. _____