

CLYDE CITY COUNCIL
Regular Session – February 1, 2022

Clyde City Council met at 7:00 p.m. on Tuesday, February 1, 2022 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Brent Stanley called the meeting to order.

Roll Call.

Present: Mayor Brent Stanley
Vice Mayor Chris Shay
Council Member Scott Black
Council Member Steve Keegan
Council Member Doug McCauley
City Manager Paul Fiser (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Craig Davis (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the January 18, 2022 public hearing of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 18, 2022 public hearing of council as written,

Action: Approve,

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.

The minutes of the January 18, 2022 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 18, 2022 regular session of council as written,

Action: Approve,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley.

DISCUSSION OF PENDING OLD BUSINESS

Mayor Stanley recalled a discussion at the budget hearings in October regarding the resurfacing of the slide at the Aquatic Center at a cost of \$29,000. Mr. Davis stated if it is Council's wishes to proceed with this project, this should be put into a Resolution for Council to vote on. This money would come from the Recreation Fund. Legislation will be prepared for the next Council meeting and approval would be needed prior to a contract for this project being signed.

CORRESPONDENCE

Copies of an invitation to a Sandusky County Economic Development luncheon were shared with Council members. Any Council member who is interested in attending should contact Janet Dickman and she will send all entries in together.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2022-10 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2022-10** was read in its entirety.

Mr. Fiser noted this is an annual "housekeeping" activity to maintain alliance with changes from the General Assembly and also in-house changes.

Mr. Shay noted a typo at the top of the Ordinance which should read 2022 instead of 2202.

Mayor Stanley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay.

By poll of Council, Ordinance No. **2022-10** was read by title only for its second reading.

There were no additional comments and/or questions.

Motion: to adopt Ordinance No. **2022-10**, **Action:** Adopt,

Moved by Vice Mayor Chris Shay, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black.

Mayor Stanley announced that Ordinance No. **2022-10** has been adopted.

2022-11 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ALTEC INDUSTRIES INC. OF BIRMINGHAM, AL FOR THE PURCHASE OF A NEW ALTEC BUCKET TRUCK FOR CLYDE LIGHT & POWER IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR AND DECLARING AN EMERGENCY.

Ordinance No. **2022-11** was read in its entirety.

Mr. Fiser stated this purchase was approved at the budget hearings for an amount of \$225,000. This Ordinance contains an emergency clause; Altec has a spot saved for us in their work queue that we would like to take advantage of. Once ordered it could be 18-24 months before it can be delivered.

Mr. Keegan questioned if there will be room inside a building to store this equipment, as he likes equipment to be kept out of the weather and out of harms way (yes, there is).

Mr. McCauley questioned if there is a rotation cycle for bringing in new bucket trucks (CL&P was started in 1989; they are on their third complete set of aerial equipment; this is the first truck purchased specifically for trimming trees). If it does take 18-24 months to get the truck, will the price stay the same (yes, per the contract).

Mr. Keegan questioned if the initial trucks purchased in 1989 were new or used (the large bucket truck was new; other bucket trucks were used).

Mayor Stanley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

By poll of Council, Ordinance No. **2022-11** was read by title only for its second reading.

There were no additional comments and/or questions.

Motion: to adopt Ordinance No. **2022-11**, **Action:** Adopt,

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.

Mayor Stanley announced that Ordinance No. **2022-11** has been adopted.

2022-12 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KALIDA TRUCK EQUIPMENT, INC. OF WALBRIDGE, OH FOR THE PURCHASE OF A STAINLESS STEEL DUMP BOX FOR THE GENERAL SERVICES DEPARTMENT IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR AND DECLARING AN EMERGENCY.

Ordinance No. **2022-12** was read in its entirety.

Mr. Fiser stated Council will hear legislation later in this meeting for the cab and the chassis for this truck. The current total cost is \$93,000, compared to the approved budgeted amount of \$95,000. The Ordinance contains an emergency clause so this dump box and the truck body can arrive at the same time.

Mayor Stanley announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley.

By poll of Council, Ordinance No. **2022-12** was read by title only for its second reading.

There were no additional comments and/or questions.

Motion: to adopt Ordinance No. **2022-12**, **Action:** Adopt,

Moved by Council Member Doug McCauley, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay.

Mayor Stanley announced that Ordinance No. **2022-12** has been adopted.

SECOND READING ORDINANCES

2022-03 AN ORDINANCE REDESIGNATING THE HEREINAFTER-DESCRIBED REAL ESTATE IN THE CITY OF CLYDE, OHIO, PART OF OUTLOT 55, PARCEL NO. 326000005505, TOTALING APPROXIMATELY .2652 ACRES IN THE CITY OF CLYDE FROM (R-1A) SINGLE-FAMILY RESIDENTIAL TO (I-1) GENERAL INDUSTRIAL.

By poll of Council, Ordinance No. **2022-03** was read by title only for its second reading.

There were no comments and/or questions.

Motion: to adopt Ordinance No. **2022-03**, **Action:** Adopt,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black.

Mayor Stanley announced that Ordinance No. **2022-03** has been adopted.

2022-04 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE 2022 CLYDE PAVING PROGRAM IN THE CITY OF CLYDE; APPROPRIATING FUNDS THEREFOR; AUTHORIZING THE EXPENDITURE OF FUNDS; AND AUTHORIZING A CONTRACT.

By poll of Council, Ordinance No. **2022-04** was read by title only for its second reading.

There were no comments and/or questions.

Motion: to adopt Ordinance No. **2022-04**, **Action:** Adopt,

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

Mayor Stanley announced that Ordinance No. **2022-04** has been adopted.

RESOLUTIONS

2022-13 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ADVANTAGE FORD LINCOLN SALES INC. FOR THE PURCHASE OF A 2023 FORD TRUCK CHASSIS CAB FOR THE GENERAL SERVICES DEPARTMENT IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2022-13** was read in its entirety.

Mr. Fiser had no comments.

Mr. Keegan questioned if this truck will be used for hauling dirt or will a plow be added to it (we will move a plow to this truck from an existing one ton truck; Mr. Fiser later clarified there is a plow included in the price quote).

Mayor Stanley questioned if the best price available is from Advantage Ford (yes).

Motion: to pass Resolution No. **2022-13**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Chris Shay.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.

Mayor Stanley announced that Resolution No. **2022-13** passed.

2022-14 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DAMSCHRODER ROOFING INC., OF FREMONT, OHIO FOR A NEW DURO-TUFF ROOF SYSTEM FOR THE CITY OF CLYDE WASTEWATER TREATMENT PLANT; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2022-14** was read in its entirety.

Mr. Fiser reviewed that this purchase was discussed at the budget hearings in October. The approved budget amount was \$30,000, but there has been an uptick in the cost of materials. This will be for the most northeast building at the wastewater treatment plant; the building is 40'x30'.

Mayor Stanley questioned if any other roof at that plant needs to be replaced (no, all other roofs are already PVC).

Motion: to pass Resolution No. **2022-14**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Mayor Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley.

Mayor Stanley announced that Resolution No. **2022-14** passed.

2022-15 A RESOLUTION APPOINTING LARRY DICK TO THE CLYDE FAIR BOARD.

Resolution No. **2022-15** was read in its entirety.

Mr. Fiser reminded Council that Mr. Dick usually attends the budget hearings each year, as he tracks the financial information for the Fair Board. Mr. Fiser has known Mr. Dick for thirty years as a fellow firefighter, and Mr. Dick is a stand-up guy.

Mr. Keegan is aware of Mr. Dick's membership on the Fair Board and that he does the finances for the Fair. Fair Board members work the entire year to prepare for the Fair. Mr. Keegan welcomes Mr. Dick back for another term.

Mr. McCauley applauds Mr. Dick's willingness to continue to serve as this service is greatly appreciated.

Mr. Shay echoes these comments and offered thanks for this service to the City.

Mr. Black thanked Mr. Dick for re-applying. He has known Mr. Dick for a long time. Mr. Dick tries hard, and he has come a long way in dealing with the finances for the Fair Board. Mr. Dick will continue to do a good job for the Fair Board.

Mayor Stanley offered thanks for Mr. Dick's time and efforts and his willingness to continue to serve. He echoes comments of other Council members as well.

Motion: to pass Resolution No. **2022-15**, **Action:** Pass,

Moved by Vice Mayor Chris Shay, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay.

Mayor Stanley announced that Resolution No. **2022-15** passed.

2022-16 A RESOLUTION APPOINTING KATHY HUDSON TO THE CLYDE LANDSCAPE COMMITTEE.

Resolution No. **2022-16** was read in its entirety.

Mr. Fiser has not gotten a chance to meet Ms. Hudson yet, but he thanks her for applying.

Mr. Keegan offered thanks for showing an interest in this Committee.

Mr. McCauley does not know Ms. Hudson but he thanks her for volunteering her time and efforts to help the City.

Mr. Shay echoes these comments.

Mr. Black offered thanks for applying for this position.

Mayor Stanley was the liaison for the Landscape Committee and he had a chance to see her at a few meetings. He noted Becky Brooks talked to Ms. Hudson about joining this Committee. Mayor Stanley offered his thanks to her for showing an interest in joining.

Motion: to pass Resolution No. **2022-16**, **Action:** Pass,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Doug McCauley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black.

Mayor Stanley announced that Resolution No. **2022-16** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

COVID – City staff have been COVID clear since the last Council meeting.

Mulberry Street Bridge Replacement – the road was closed Monday and brush removal is underway. It is progressing nicely.

2022 Paving Project – we have the bid documents ready. We will probably shoot for a tentative bid date of March 4th.

Storm Prep – yesterday and today has been storm prep. All of our departments are ready and they have contingency plans in place in case some of our employees cannot make it in. We have our big tandem and four single axle plow trucks ready to go. Additionally there are three one-tons, a F250, seven backhoes and if push comes to shove we have thirty CDL's in City employees so we should be all set. Snow and ice control is something the guys do really well. We did have a big EMA call this afternoon. Sandusky County might go directly to a level 3. The Sheriff feels he will probably just pull that trigger right out of the shoot and try to get ahead of it. The EMA had a call with the National Weather Service prior to our call today. It seems Wednesday into Wednesday night snows ranging from 4-6 inches and then Thursday and Thursday night they are calling the extreme southeast corner (Clyde and Bellevue) 8-12 inches. That could total 12-18 inches in our area. That will be doable; the winds are not going to be a concern until Thursday mid-afternoon at 20-35 mph into Thursday evening. That is probably our biggest problem.

Ohio Turnpike Force Main – we do have a tentative verbal agreement on all the items that were in the written agreement. Legal will take one final look and then this will be brought to Council at one of our upcoming two meetings.

Land Bank – an update for past legislation regarding the land bank overseeing the program for demos in town, the land bank coordinator was in town today investigating our list and getting pictures. He is trying to coordinate that together with other municipalities.

FINANCE DIRECTOR'S REPORT

Mr. Davis was hoping to have the year-end reports available last week, but they ran into some problems. On January 19, the Dell server went down and it could not be fixed. They used a back-up server, reloaded the financial information, started running some reports today and found the reports were including some duplicate entries again. Staff are again manually removing the duplicates. The Dell server is still under warranty so it will be swapped out for a new one. Payroll was not affected by any of this.

Income Tax filings are starting to come in. The filing deadline is 4/18. Online filing and payment option information is on the website.

FIRE DEPARTMENT REPORT

Chief Davis reported they have received twelve calls YTD. With the forecasted heavy snow predicted for later this week, he offered a reminder to keep snow cleared away from vents. He

also issued a request to shovel snow from around fire hydrants, if there is one near your home. He noted the fire crews might also be out doing some shoveling from around the hydrants.

COUNCIL REMARKS

Mr. Keegan noted the Evergreen Plastics plant had a fire call (there was a broken water line).

Mr. Keegan stated Clyde snowplow drivers do a great job. He observed during a snow day last week that there were cars parked along Main Street; this makes it hard for business owners to shovel snow from their sidewalk out into the street, and makes it hard for the snowplows to properly remove snow from the street.

Mr. McCauley has lived in Clyde for forty years. He stated Clyde's service department is second to none. He offered a thank you to all, ahead of the projected snowstorm this week.

Mr. Shay inquired if excess snow on Main Street will be piled in the center of the street (yes, then it will eventually be hauled away). Will parking restrictions be enforced (we may post signs for no parking, similar to the signs we post when there is a parade).

Mr. Shay offered thanks to Mr. LaBenne for his extended work with the Dell server; this is much appreciated.

Mr. Black questioned if the Fire Department covers the fire hydrants for winter, as he found a gray hoodie sweatshirt wrapped around a hydrant near his home (no, they do not).

Mayor Stanley questioned if the CMI software is a new system (CMI has been around a long time; we purchased an upgraded package; all financial packages have "bugs" that need to be worked out). Has CMI offered a response to the repeated problems with duplicate entries (no).

Mayor Stanley questioned if instructions for online filing are on the City website (yes).

Mayor Stanley questioned if the Wastewater Treatment Plant would be able to support any other new customers, like the Turnpike force main project (yes).

Mr. Keegan inquired about ice fishing at the reservoir, as he saw a 4-wheeler in that area and was concerned about their safety (we do have ice rescue training; we do not like ice fishing but we have not made an effort to stop it). Mr. Selvey noted we could not ban ice fishing if we have received fish from the State for this reservoir.

Mayor Stanley offered a request for anyone who is able to please lend a helping hand with snow removal during the predicted snowstorm this week. He hopes everyone will be safe and cautious.

Council Assignments to Departments/Boards & Commissions

Mr. Selvey noted Council is not bound by requests for the Mayor to attend certain meetings; assignments are at the discretion of Council members.

Council assignments to departments/boards and commissions were reviewed, with changes noted. A copy of the final assignment sheet is available in the Record Book Supplement.

Mayor Stanley noted a vacancy remains for the Civil Service Commission; he requests that Council members reach out to community members to try to fill this position.

MOTIONS

Motion: to donate \$900 to the Clyde Public Library for two summer youth reading events,
Action: Donate,

Moved by Council Member Doug McCauley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

Mr. Keegan noted the library has had these programs for years, and the City has donated to these programs for years. Reading is very important, and these programs help to make reading fun for kids to enjoy it. He feels this is money well spent.

Mr. McCauley stated we have a phenomenal library and staff for a community our size. Reading is critical, for our lifestyle and for education. Reading is vital for kids. We should support any activity such as this.

Mr. Shay stated this is a valuable investment for the City and he is happy to endorse it.

Mr. Black echoes these comments.

Mayor Stanley also echoes these comments. Any time we can help improve the literacy of our youth it is good for the City.

Mr. Davis stated we have been donating to the library since 1995, and we have a history of partnership with the library.

Motion: to enter into an executive session for the sole purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.,

Action: Enter Closed Session,

Moved by Mayor Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.

Mayor Stanley stated no further business will take place following the Executive Session.

ADJOURNMENT

Motion: to adjourn the Executive Session at 9:30 p.m. , **Action:** Adjourn,

Moved by Council Member Doug McCauley **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Doug McCauley, Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan.

Motion: to adjourn the regular meeting at 9:31 p.m. , **Action:** Adjourn,

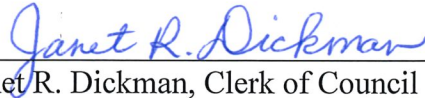
Moved by Vice Mayor Chris Shay **Seconded by** Mayor Brent Stanley

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor Brent Stanley, Vice Mayor Chris Shay, Council Member Scott Black, Council Member Steve Keegan, Council Member Doug McCauley.



Brent Stanley, Mayor



Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday Feb. 1, 2022 Regular session

Visitors – PLEASE SIGN IN:

1. Gary Smith

2. _____

3. _____

4. _____

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