

CLYDE CITY COUNCIL
SPECIAL SESSION – BUDGET HEARINGS
October 26, 2021

The regularly scheduled special session of Clyde City Council was held on Tuesday October 26, 2021 at 6:00 p.m. in the 2nd Floor Council Chambers, City of Clyde Municipal Building, 222 N. Main Street, Clyde, Ohio 43410. Mayor Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Jean Jackson
Council Member Bobbie Boyer
Council Member Steve Keegan
Council Member Brent Stanley
City Manager Paul Fiser (Not voting)
Finance Director Craig Davis (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)

Absent/

Excused: Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

Mr. Davis reviewed the budget preparation process. The General Fund should be around \$250,000+ by the end of the discussions.

6:00 p.m. Fire Department / Chief Davis

- Hazmat Trailer \$6,000
 - Free up space in the trucks and in bays and other areas at the fire station; there would not be indoor storage to place this trailer
- Rt 20 Entry Door replacements \$25,000
 - 5 heavy steel commercial man doors

To note, tanker will need to be replaced in 2023

6:05 p.m. Police Department / Chief Campbell

- Marked car \$40,000
 - Estimate based off last vehicle purchased; two cars were purchased last year, one through the budget and one through other funding; two cars with over 100,000 miles will be retired; this purchasing rotation may prevent the need to purchase two at one time in the future; one vehicle was needed to be converted for a K9 vehicle
- Replacement servers \$10,000
 - In case a server would go bad; currently there are no issues; this could be a 911 or any server; calls come to Clyde and to the county, each one able to be a back-up to the other; suggested that only land line calls come to Clyde, cell phone 911 calls go to the county

- Vehicle video cameras/equipment \$6,030
 - Related to marked car
- SRT Equipment \$5,000
 - Addition to current supply
- Ballistic Armor \$17,000
 - Unknown until April if grant to pay half will be available
- K9 replacement \$20,000
 - Replace Lasso who is 9 years old and is struggling; Officer Shaffer will probably be our full time K9 officer going forward; after Chase retires in 5-6 years, will go forward with only one K9; it is not recommended to move K9's to a different handler
- Vehicle conversion \$15,000
 - Related to marked car

6:17 p.m. **Parks, Cemetery, Recreation / Jim Mason**

- 1 ton dump truck \$54,000
 - Currently there are two in the department; one is a hand me down from CL&P and is stationed at the cemetery; the other at Community Park is not heavy duty enough to do much hauling and has had electrical problems, rusted brake lines
- Light fixtures at Community Park ball fields \$61,000
 - Current lights were put in during 1987 and are outdated; some lights are broken and cannot be fixed as we cannot get parts for repairs; new lights would be LED, with 80-85% savings in electric consumption; this quote is for the fixtures, installation would fall on the City; we have not asked if the Flier Youth Sports association would assist with the funding
- Refinish slides at pool \$29,000
 - There was an issue with a leak and it was fixed; this would be the aesthetics of the slides, polishing the inside and painting/caulking the outside; pool opened in 2008

6:27 p.m. **Water Department / Phil Farrar**

- Elm St Tower Repainting \$50,000
 - This would be for the outside only; bad spots to be repaired
- Repave WTP driveway \$16,000
 - From the flag pole out to the road has not been done since 1997; it has been patched numerous times; from flag pole to back has been done once
- Power Vent THM's \$223,000
 - Continuation of project from the past 2-3 years; plans are currently with the EPA; may be deferred to 2023 or after; 16 week lead time once parts are ordered; construction to start in 2022, finished in 2023

Of note for next year, prices of chemicals, such as chlorine gas, are drastically increasing in price.

6:20 p.m. **Wastewater Department / John Biggs**

- Mower \$15,000

- Current mower is a 2004 John Deere, completely worn out; looking at a new Kubota; current mower is a safety issue
- Pickup truck \$20,000
 - Get used truck from local dealership
- Concentration Building Roof \$30,000
 - Original from 1986, leaking in several spots
- Digester Pump \$12,500
 - Original from 1986; it has been rebuilt at least five times; this would get both digester pumps new moving forward
- Screw Press \$1,000,000
 - In addition to the equipment, there will be engineering fees; this equipment makes waste dry enough it can be taken to landfill; if our current centrifuge would break we would need to contract with an outside company for this service; this would become our primary, and the centrifuge would be the back-up; we would need to double this cost to get the process to be able to use the dried waste instead of taking it to the landfill

6:46 p.m. **Electric Department/IT / Cory Lachner**

- Advanced metering infrastructure \$250,000
 - Discussed last year, to go with AMP for the AMI system; currently reviewing the contract; this would be a down payment
- Equipment storage building \$200,000
 - Discussed last year; material prices have come down a little this year
- Testing repair substation equipment \$100,000
 - Annual request for needed testing
- Operating Materials \$350,000
 - These are supplies that they use to get their job done
- Pole testing distribution \$100,000
 - This is the third time this request has come to Council; due to COVID, there is a great back log; new process is to use ultrasound to determine poles that need treated; a demonstration of this new process is being scheduled; the \$225,000 that was approved last year will not be used
- Tree trimming bucket \$225,000
 - trees are trimmed about five months a year; current truck is a 2000; sap from the trees causes unavoidable issues with the upkeep of the equipment; currently have four bucket trucks

6:58 p.m. **General Services Department / Bill Hamilton**

- leaf vac truck \$193,290
 - This would require one person to use it instead of the current truck, purchased in 2016, that requires two staff; current truck/trailer is very cumbersome and time consuming; staff are commended for the service they provide
- 1 ton snowplow/salter \$95,000
 - Replace a 2003 one-ton
- Stainless bed \$20,100

- Replacement for the 224
- Salt shed \$155,019
 - Current shed is old and in poor shape; new shed would hold 1,000 tons and would allow us to place orders for larger amounts, to avoid possible shortages when needed
- Forklift / used \$25,000
 - Currently borrow one from EVS; this is the same brand as the one that EVS has, and they have been very happy with the forklift and the service

All prices are subject to change.

Current painting machine (for crosswalks, etc.) is now fixed; would like to look into getting a second painting machine to have one for white paint and one for yellow paint

7:12 p.m. **Environmental Services Department / Jim Rohrbach**

- Amanda waterline \$50,000
 - From Vine to Main Street; need to determine current waterline size; pipe availability may be an issue; preliminary work will begin yet this year
- Bobcat/skidsteer \$75,000
 - Replacing a 2004 model; we have many attachments for the bobcat and these will work on the new model; this was approved last year, but waiting to get the new series type
- Service van \$50,000
 - Replace 2008 F350 with a smaller van; current truck has had some issues

7:18 break

Visitors:

7:25 p.m. **ClydeScope / Steve Spader, President, Fred Bouyack, Treasurer, Bill Brown, Director**

Budget was reduced by 15% last year. Grant fund started in 2017; began handing out in 2019. Funded through interest payments or money earmarked for grants. Maximum reward is \$5,000, other guidelines apply. Various grants awarded were reviewed, with new requests coming in as well. Marketing for the City tax renewal caused that line item to be over budget. The golf outing funds the grant fund. Many new businesses have/are opening; ClydeScope has assisted as appropriate but were not directly responsible for the new business coming to Clyde. ClydeScope has helped the City with the CRA and are currently working on a vacant building Ordinance, hopefully to present to Council in January. ClydeScope would add an additional \$20,000 to the grant fund next year if the City would add \$10,000. Their total request for 2022 is \$25,000 for general and \$10,000 for the grant fund. The grant fund could also be available to help with fixing up vacant buildings. All members of ClydeScope must contribute financially. Two loans to the Sandusky County Airport have been repaid. Current financial balances: general checking account is \$3,500; money market/cd's are \$180,000; grant fund is \$55,000, with \$10,000 about to be dispersed.

7:42p.m. **Fair Board Rich Ulman, Larry Dick**

Reviewed each line item. Their proposed total for 2022, \$50,650.00, is close to other years, not compared to 2021. Clyde is unique to have the City donate money to the Fair. Other cities rely more on donations from corporations in their city. Volunteers from FFA, Vanguard, and Boy Scouts were discussed. Assistance from jail inmates have been used.

Bed Tax:

8:05 p.m. **Clyde Business & Professional Association – Sarah Crist, Pat Rife**

Reviewed events for next year; if Expo is scheduled, it needs to be revamped. \$28,060 is the request for 2022. Concerns for the future of the BPA were shared; Sarah and Pat have resigned. Winesburg event has a good committee to plan that event.

8:17 p.m. **Permanent Improvement/Administration / Paul Fiser**

Annual expenditures were reviewed; ditch program is for open ditch excavations, bond payment on pool will come off in 2025 and the bond retirement for Vine St/Main St will come off in 2022.

The PI projects of the Premier Dr Joint Expansion Entrance of \$50,000 is a concrete road; the Grant St Culvert, by the old Eliza Ramsey Home, of \$150,000 is replacement of pipe; the Paving of \$400,000 should score well with Ohio Public Works for funding.

The five year plan maps were distributed and reviewed. The overall paving program is in a good place. A salt shed is included for 2023; plans could begin to be drawn up next year. The screw press will also need plans drawn up and this could also occur next year; a DEFA loan at 1% interest could be used for this purchase; the UV system debt service will come off their books in 2022, which will help with the screw press payments. A revenue requirement and rate study for the sewer system will need to occur in 2022 and Mr. Davis is aware. The Municipal Building roof from 2001 is inspected every year and is deemed to still be okay; the Finance Department roof from 1996 would be replaced with funds coming from various accounts. Sanitary Sewer work in 2022 will be partially funded through OPW, using some ARP funds for the balance, and some sort of assessment to the customers. An upgrade to the cemetery HQ is also on the 5 year plan and is in dire need of repairs. An estimate for patchwork of the curbs near the City Building is \$80-114/foot. Possibly if the curbs were completely taken out and replaced, it would be closer to \$20/foot.

Revised Fund Balance Projections spreadsheets were distributed.

Water Fund

The \$50,000 listed with EVS for the Amanda Street project will be moved over to Water Fund. This work will be done by City crews, the expenditure is only for materials. It was confirmed that Mr. Rohrbach keeps a good eye on the transite and Mr. Fiser believes he would prefer to have transite instead of the extremely old iron pipe. Capital outlay approved as submitted.

Wastewater Fund

Capital outlay approved as submitted.

Electric Fund

Capital outlay approved as submitted.

Environmental Services

Capital Outlay approved as submitted.

Fair Board

Past revenues have been \$22-24,000; the City has routinely given \$15,000. Maintain that donation of \$15,000.

ClydeScope

Agreed on donation of \$20,000 for their general fund and \$10,000 to their grant fund.

BPA

Total bed tax allocation of 28,060 approved; any funds not used, will go back to the General Fund.

General Fund

About \$650,000 needs to be cut

\$155,019 - Remove the salt shed from Gen Serv

\$193,290 - Remove leaf vac from Gen Serv

\$ 95,000 - Move 1 ton snowplow/salter from Gen Serv to SCMR - Street Construction
Maintenance and Repair

\$ 40,000 - Remove marked car from PD

\$ 6,030 - Remove vehicle video cameras/equipment from PD

\$ 15,000 - Remove vehicle conversion from PD

\$ 10,000 - Remove servers from PD

\$ 29,000 - Remove the slide refinishing at pool from Rec

\$ 61,000 - Remove lights fixtures from Parks

\$ 6,000 - Remove trailer from FD

\$ 25,000 - Remove entry doors from FD and move to PI

\$ 50,000 - Remove strategic plan from council

\$ 50,000 - Remove park equip from council

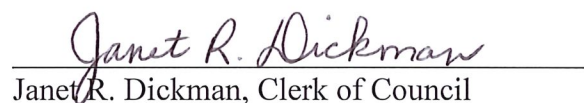
\$ 50,000 - Remove park from council

\$785,339 cut

\$265,000 to the good for General Fund

Adjourn 10:05 p.m.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE
COUNCIL MEETING

Date: Tuesday 10/26/2021 Budget Hearings

Visitors – PLEASE SIGN IN:

1. Cory Smith
2. Chris Shey
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