

CLYDE CITY COUNCIL
Regular Session – June 15, 2021

Clyde City Council met at 7:00 p.m. on Tuesday, June 15, 2021 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Jean Jackson
Council Member Bobbie Boyer
Council Member Steve Keegan
Council Member Brent Stanley
City Manager Paul Fiser (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)
Finance Director Craig Davis (Not voting)
Solicitor Zachary Selvey (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the June 1, 2021 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the June 1, 2021 regular session of council as written,

Action: Approve,

Moved by Council Member Bobbie Boyer, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Council Member Steve Keegan, Vice Mayor Jean Jackson.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

One thank you note from Amy Wobser for an expression of sympathy for the loss of her mother, Shirley Ross.

Visitors:

There were no visitors who requested to speak at this time.

Mayor Black requested that all present stand to observe a moment of silence for Jim Avery,

longtime Clyde resident and volunteer who passed away this afternoon.

FIRST READING ORDINANCES

2021-35 AN ORDINANCE AUTHORIZING THE CREATION OF THE AMERICAN RESCUE PLAN ACT FUND NO. 202 AND DECLARING AN EMERGENCY.

Ordinance No. **2021-35** was read in its entirety.

Mr. Davis noted this subject has been made mention of at previous meetings in regards to the upcoming funds the City will be receiving as part of the American Rescue Plan. The funds are set to be expended by 12/31/2024. It is recommended by the State Auditor to set up a separate fund account for these monies to verify how the funds are spent. Mr. Davis continues to get specific information regarding when the money will be coming. As far as the guidance on what to use the money for, it is almost exactly like the CARES Act except for infrastructure (water, sewer, broadband, etc.). This is still a discussion item. When we get the money we can decide which direction we want to go in with it. The emergency measure of this Ordinance is requested so the fund is in place for whenever we get the money.

Ms. Jackson questioned if we will get the money quicker if we have this separate fund set up (unknown).

Mr. Stanley is supportive of getting this into place quicker, instead of waiting. Once it is set up, we will be ready to receive the funds.

Mayor Black announced that this Ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

Moved by Council Member Bobbie Boyer, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

By poll of Council, Ordinance No. **2021-35** was read by title only for its second reading.

There were no further comments and/or questions by Administration and/or Council.

Motion: to adopt Ordinance No. **2021-35**, **Action:** Adopt,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.

Mayor Black announced that Ordinance No. **2021-35** has been adopted.

SECOND READING ORDINANCES

2021-32 AN ORDINANCE AUTHORIZING THE SALE OF A 0.1012 ACRE PARCEL OF PROPERTY LOCATED IN THE CITY OF CLYDE, OHIO.

By poll of Council, Ordinance No. **2021-32** was read by title only for its second reading.

Mr. Fiser noted the purchasers have agreed to all terms and have signed the purchase agreement.

Mr. Keegan questioned the approximate total cost, including closing costs, survey costs, etc. (approximately \$2,000-\$2,500)

Motion: to adopt Ordinance No. **2021-32**, **Action:** Adopt,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley.

Mayor Black announced that Ordinance No. **2021-32** has been adopted.

2021-33 AN ORDINANCE ADDING CHAPTER 377 TO THE CLYDE CODIFIED ORDINANCES.

By poll of Council, Ordinance No. **2021-33** was read by title only for its second reading.

There were no further comments and/or questions by Administration and/or Council.

Motion: to adopt Ordinance No. **2021-33**, **Action:** Adopt,

Moved by Council Member Bobbie Boyer, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson.

Mayor Black announced that Ordinance No. **2021-33** has been adopted.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

- US 20/SR 101 project – Mr. Fiser noted this project has taken a great deal of time, due to funding regulations. A lot of mobilization work occurred yesterday with actual excavation starting today. We are off to a good start and are still on schedule for Route 20 closure to begin next week. Mosser will do the storm sewer which will be placed across Route 20 simultaneously with the Norfolk Southern replacement of the grade crossing. ODOT's approved detour is at Route 6, then to Route 2, to Route 4 and back to Route 20 between Bellevue and Monroeville. Undoubtedly, we will still have some truck traffic to deal with but we are doing our best and finalizing a local detour route.
- Mulberry St. Bridge – Columbia Gas is tentatively scheduled to start the gas main relocation on Thursday. The last direct contact Mr. Fiser had with them though, it

sounded like they still needed a private easement executed with one landowner. This could possibly push back the start date.

- Columbia Gas – they have contractors in town cleaning up a lot of their projects that they open cut throughout the winter. They are also at Route 20 and 510 trying to locate a leak. We are going to see how much of that intersection gets destroyed and then hopefully cost share in rebuilding that approach to 510. What they don't fix, we will use their same contractor to finish the job, at our expense, which seems a fair sharing of the cost.
- General Services – still knocking out intersection upgrades for 2021 paving program. This work is looking good and they are making good progress.
- Aquatic Center – opened this past weekend. There were no real issues with our free admissions, to date. Saturday/Sunday attendance average was about 160. There was a disturbance in the past couple days and the Clyde PD was called; a few kids behaviors were getting out of line and they were banned from the facility.
- Solar – May numbers were shy of 512,000 kwh which was an average May
- Reservoir – at 92.5%, which is great for June.

FINANCE DIRECTOR'S REPORT

Mr. Davis reviewed the financials for May.

- General Fund cash balance, about \$407,000 higher than 2020
- Water, Sewer and Electric Funds are all looking positive
- Income Tax Collections were an increase of \$170,000; part of that is because of the 5/17 due date instead of the July 2020 due date; YTD we are up by \$291,773 compared to 2020; cautionary news is that we are seeing some withholdings being down quite a bit due to manufacturing down days and retail closures

Kronos timekeeping upgrade, which started 2/10/2021, went live this week. Included in the upgrade work was inputting pay codes, shift premium and reprogramming of the timeclocks. This upgrade took a great deal of time for Mr. Davis, the payroll clerk and IT.

The audit for 2020 has been performed by Julian & Grube, Inc. for the past month or so, and they were in the office last week. Everything seems to be okay and the report should be available in the next couple of weeks.

We had talked previously about AMI project for electric and water meters. All information has been submitted to the AMP team who is doing the analysis for us.

The CMI upgrade for our utility billing, payroll and finance is still moving forward.

The engineering for the water line to the river was done by GGJ, which is now LBG Inc. Karen Henry with LBG is working on an ODWA loan application.

The CRA submission to the State has been slowed due to these numerous projects; the goal is to submit by the end of this week.

FIRE DEPARTMENT REPORT

Chief Davis reported there was an alarm at the high school the other night and some carbon monoxide calls.

There will be a hands on fire training event tomorrow at 6pm at the high school at a south campus house that is scheduled to be demolished. Training will include operations and search and rescue. We invited Green Springs, Townsend and Bellevue Fire departments to join us if they would like to.

Annual hose testing was recently completed. They tested 14,372 feet of hose and we had 750 feet of hose that failed. There were no big bursts, just some fittings leaking.

Mayor Black noted that interest income is down \$36,000; Mr. Davis said it feels almost like we are paying them to hold our money. Mr. Stanley questioned if we could move our money around; Mr. Davis stated we could move the money, but he has always taken a conservative approach as he does not like to take risks. Mr. Stanley feels there are other conservative avenues where we could get more money (we can take a look at this; it is time for an Investment meeting to be scheduled).

Mayor Black questioned a recent instance where there were many, many sirens going on (the Clyde and Green Springs Fire departments escorted the track team back into town in honor of their success and also the Clyde Fire department offered support to the local Jack's Lemonade Stand).

Mayor Black noted that Whirlpool also had to check their hoses once a year and there could be dangerous pressure if one of the hoses burst, so it is good to practice (every three to five years a third party is brought in to check the hoses, in addition to our annual checks).

COUNCIL REMARKS

Ms. Jackson questioned the pool maximum capacity (Mr. Fiser will find out). She requested confirmation that there have been no issues related to out of town residents having to pay admission (no; in fact, one day they took in \$400, so that would be 100 pool attendees who were honest about not living within city limits).

Ms. Jackson referenced an email Council received from Mr. LaBenne. She would like to suggest adding all City departments, the 100-year old tree in the cemetery, and Paden Park. She thinks any of the location suggestions will be good.

Mr. Keegan is happy with the pool report. He agrees we do not need to put up with people acting up.

Mrs. Boyer offered thanks to Mr. LaBenne. The sixty-second ad was nicely done for social media.

Mr. Stanley noted when drivers are coming from Fremont there are no dates posted and no

information regarding the detour route for the ODOT detour on Route 20 and he feels this needs to be communicated.

For the gas leak on Rt. 20 and 510, Mr. Stanley questioned if the State is responsible for costs of replacing the approach on these State routes (if we want the approach work we pay 100%, if they think it needs to be replaced they would pay 80%; once Columbia Gas is done with their work, it may be a minor cost for us).

Mr. Stanley noted it is good to hear that the reservoirs are at 92% based on the heat we have had in May and June.

Mr. Stanley questioned the Kronos upgrade and if we were always with Kronos (yes; they did away with the Adobe flash that we had and are now cloud based; we will now automatically get the updates).

Mr. Stanley requested confirmation that the CRA application will be submitted later this week or early next week (yes).

Mr. Stanley questioned what AMP needs to do for the electric upgrades (we gave them information on the number and size for the meters and if the water can go with the electric at the same time; they will review this information to be able to give us a true estimate).

Mr. Stanley recalled a discussion at the Budget Hearing regarding Administration presenting a Strategic Plan in June (much work has been done and we are still on that path; this project is not at a halt).

Mr. Stanley recalled a discussion regarding Electric Vehicle grants and he questioned if we have gotten information from AEP (Mr. Fiser has a webinar this week with AMP to discuss). The new truck stop on Route 20 will have a couple EV stations. Sandusky County is also offering grants through the Ohio EPA through the county for EV charging stations and possibly we should look at that as well.

Mr. Stanley has looked into other grants and is frustrated that an ODNR grant through Nature Works deadline was June 1st, so we missed that. That grant could have been for parks and park equipment. There is also a Stonybrook Trail grant. It is not as large as the Nature Works grant, but it does have a max of \$10,000 and we would only have to match 20%. This could be used to update trails, playground equipment, etc. There could be another offering of grants at the end of the year. He would like us to be aware and to utilize grants instead of funding everything with our income tax money.

Mayor Black questioned the need for a work session (the work session for 6/22 is cancelled).

MOTIONS

Motion: to accept the resignation of Kathy Ball from the Fair Board, **Action:** Accept,
Moved by Mayor G. Scott Black, **Seconded by** Council Member Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan.

Ms. Jackson is sad to see her go, but understands that she is having some health issues.

Mr. Keegan feels she did a good job and he offered his thanks to her.

Mrs. Boyer echos Mr. Keegans comments and appreciates her years of service.

Mr. Stanley is glad to hear she had a good time serving on the Fair Board. He is sorry to hear of her health issues and he wishes her the best.

Mayor Black was surprised to learn of her resignation. He has known her since high school and he hopes she overcomes her medical problems.

Motion: to enter into an executive session at 7:50 p.m. for the sole purpose of the purchase or sale of land. **Action:** Enter Closed Session,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

Mayor Black announced there will be no further business or action taken following the executive session, other than to adjourn.

ADJOURNMENT

Motion: to adjourn the executive session at 8:20 p.m. **Action:** Adjourn,

Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.

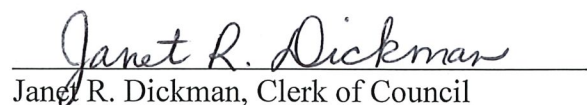
Motion: to adjourn the executive session at 8:21 p.m. **Action:** Adjourn,

Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday June 15, 2021

Visitors – PLEASE SIGN IN:

1. Chris Shroy

2. Gary Smith

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