CLYDE CITY COUNCIL
Regular Session – March 16, 2021

Clyde City Council met at 7:00 p.m. on Tuesday, March 16, 2021 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Jean Jackson
Council Member Bobbie Boyer (via conference line)
Council Member Brent Stanley
Council Member Steve Keegan
City Manager Paul Fiser (Not voting)
Clerk of Council Janet Dickman (Not voting) (via conference line)
Deputy Clerk Jackie Hoppe (Not voting) (via conference line)
Finance Director Craig Davis (Not voting) (via conference line)
Solicitor Zachary Selvey (Not voting) (via conference line)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the March 2, 2021 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 7, 3rd line: " … is to be able to ~~make the payment online~~ *upload W2's or 1040's*."

Motion: to approve the minutes of the March 2, 2021 regular session of council as corrected,
Action: Approve,
Moved by Council Member Brent Stanley, **Seconded by** Mayor G. Scott Black.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan.

DISCUSSION OF PENDING OLD BUSINESS

Mrs. Boyer referenced a discussion from the last meeting regarding Great Lakes Community Action grants in which it was noted Mayor Black would email information to Council, but this has not been received. Mayor Black left a hard copy at the City Building, but he will now email the information to Council. Mrs. Boyer requested input from staff if we have used this before and if we can use it this year. Mr. Fiser stated we use the CHIP grant, which is a three-year cycle grant; we are in the process of renewing that with Fremont and Bellevue.

Mr. Davis spoke about the CRA topic. He provided information on the Fremont and Bellevue

CRA programs. He also sent the recommendations that the ClydeScope members presented at the work session, for a comparison. Fremont is in the process of preparing their annual report for the state; although their current threshold is $2,500, if they were able to change it they would be more in favor of a $25,000 threshold. Of the 20 CRA's Fremont had last year, the lowest amount was for $31,000. The Sandusky County Auditor also recommends a bottom limit of $25,000. Mr. Davis recapped that Clyde has discussed CRA's for many years, have had two work sessions for this topic and convened a committee through ClydeScope to make recommendations. It is at the point now for Council to decide if we should move forward with the ClydeScope recommendations for a CRA.

Mrs. Boyer referenced one item on the proposal regarding non-commercial applications and if they come in after-the-fact. She will follow-up with Mr. Davis to have more conversation about this.

Mr. Stanley requested clarification on the reason for the Auditor's recommendation for having the bottom limit of $25,000 (for reporting purposes, and appraisal purposes).

Mr. Stanley noted in Fremont and Bellevue's information packets, it states the application could be submitted before or after the project, but Clyde requires application before the project. Mr. Brown had stated prior that submission of the application is a requirement, but Mrs. Boyer found legislation that prior submission is not a requirement.

Mayor Black will be asking for a work session on March 23 to address any lingering questions and come to a decision about the dollar amounts.

CORRESPONDENCE

There was none.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2021-20 AN ORDINANCE AUTHROZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MIDSTATES RECREATION FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE PARKS DEPARTMENT; APPROPRIATING FUNDS THEREFOR; AUTHORIZING THE EXPENDITURE OF FUNDS; AND AUTHORIZING A CONTRACT THEREFOR, AND DECLARING AN EMERGENCY.

Ordinance No. **2021-20** was read in its entirety.

Mr. Fiser stated this purchase price is slightly higher than the approved amount at the budget hearings.

Mr. Mason stated this is one of the proposals presented at the budget hearings, and was approved by Council to proceed. We do not have a definite date for delivery, but they need this approval before they will put this in their order system.

Ms. Jackson questioned how long it will take once we start moving forward (they will not commit to any timeframe; other beams that were ordered last October, we just received last week).

Ms. Jackson questioned how long the construction process will take (maybe 2-3 weeks, but that remains to be seen).

Mr. Keegan questioned if the company puts together everything (yes).

Mrs. Boyer questioned the use of the emergency measure for this Ordinance.

Mr. Stanley noted the quote we received is now expired (that will not be an issue; we have confirmed they will honor the quoted price).

Mr. Stanley noted there has been many comments on social media regarding the City playground equipment; he agrees this is a well needed piece of equipment for our community. Ms. Jackson noted she has been asking for new playground equipment every year that she has been on Council and this makes her very happy.

Mayor Black is also glad that we are getting this equipment. He noted the sooner the better, and he feels that justifies the emergency measure.

Mayor Black announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend,
Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

By poll of Council, Ordinance No. **2021-20** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2021-20, Action:** Adopt,
Moved by Council Member Brent Stanley, **Seconded by** Vice Mayor Jean Jackson.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.

Mayor Black announced that Ordinance No. **2021-20** has been adopted.

SECOND READING ORDINANCES

2021-18 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SELKING INTERNATIONAL OF STONY RIDGE, OHIO

FOR THE PURCHASE OF ONE (1) NEW 2021 INTERNATIONAL DUMP TRUCK MODEL HV607 FOR THE ENVIRONMENTAL SERVICES DEPARTMENT; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

By poll of Council, Ordinance No. **2021-18** was read by title only for its second reading.

Mr. Fiser and Mr. Davis had no additional information.

Mr. Stanley questioned a potential delivery date (unknown at this time).

Motion: to adopt Ordinance No. **2021-18,** **Action:** Adopt,
Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley.

Mayor Black announced that Ordinance No. **2021-18** was adopted.

RESOLUTIONS

2021-21 A RESOLUTION APPOINTING A CHARTER REVIEW COMMISSION PURSUANT TO SECTION 10-4

Resolution No. **2021-21** was read in its entirety.

Mr. Fiser stated every five years we seat a Charter Review Commission. We typically do not get a lot of volunteers for this, even though it only meets a few times. A maximum of three members can be repeats; we have three repeats on this Commission. This is a diverse group from the City. The first meeting will also be attended by Mr. Selvey and Mr. Fiser to review the Charter and the scope of the meetings. After that first meeting, Mr. Selvey and Mr. Fiser have no part in the meetings. Any changes they recommend would be brought to Council. If Council agrees with the changes, they would then be brought to community members to vote on. The last two Charter Review Commissions that Mr. Fiser has seated did not have any recommended changes.

Ms. Jackson is glad to see former Council member Gary Smith on this Commission. It is nice to see a variety of people on there. She offered thanks for their time for this project, as it is one we have to do because it is in the Charter.

Mr. Keegan offered thanks for their donation of their time.

Mrs. Boyer questioned how Mr. Fiser decided on the Commission members (he looks through the county GIS system, he asks for three repeats for some consistency, he tries to have both male and female, with a variety of professions).

Mrs. Boyer questioned if Council has made any recommendations in recent years and if there is a process for input for changes (Council could suggest changes at any time; the City stays out of this process). Mr. Selvey stated this is a chance for citizens to bring topics up. Zoning topics will be brought to this Commission.

Mr. Stanley questioned if there were more than nine who requested to be on this Commission (no). He offered thanks to these members for offering their time.

Mr. Stanley questioned when any changes might come before Council (maybe late summer; any changes would go on the ballot next year).

Mayor Black questioned the date of the first meeting (Mr. Fiser will notify Council).

Mr. Stanley questioned if this is open to the public (yes; the meetings will be recorded and the Commission will select a secretary).

Motion: to pass Resolution No. **2021-21, Action:** Pass,
Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson.

Mayor Black announced that Resolution No. **2021-21** passed.

2021-22 A RESOLUTION APPOINTING BEV HENSON TO THE LANDSCAPE COMMITTEE.

Resolution No. **2021-22** was read in its entirety.

Mr. Fiser noted Ms. Henson had left the Committee, but now has a desire to get back on the Committee.

Ms. Jackson noted it is good to have someone who will offer input.

Mr. Keegan noted Ms. Henson took her membership on this Committee seriously. He is glad to have her come back.

Mr. Stanley is glad she is willing to return.

Mayor Black stated is it nice she is willing to come back.

Motion: to pass Resolution No. **2021-22, Action:** Pass,
Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan.

Mayor Black announced that Resolution No. **2021-22** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:
COVID Update – we do have two staff out on quarantine, hopefully they will be back in the next few days.

This is by far the busiest time of the year.

- We have the US Route 20 pre-construction meeting this Friday.
- Contract document work is being done for the 2021 Paving and the Mulberry Street bridge projects. The Mulberry Street bridge will probably have an early July bid date, but we are uncertain of a bid date for the paving project.
- Next week there will be a meeting for future infrastructure grants.
- We need to get the Woodland Sewer plans finalized, the assessments calculated and some public meetings scheduled for that project.
- We have locked in a date for a meeting with the Turnpike for mid-April to discuss their proposal.
- Next week we have a meeting with the Health Department and all the local aquatic center players; hopefully we can all get on the same page and somewhat mirror each other with our openings.
- Mr. Fiser and Mr. Davis have been working on Income Tax renewal strategies, with ClydeScope on board to assist.
- Mr. LaBenne has a plan rolling out to bring the Rec sign-ups on line.
- Mrs. Hoppe has been working on the 2021 Annual Report.
- CL&P are in the final phase of the street light LED conversion, which has been a five-year project.
- General Service and EVS have started their work in support of the 2021 Paving Program. General Service is also starting the curb side services effective April 1st.
- Parks and Cemetery are doing all they can until the seasonal crews arrive closer to the end of the month/beginning of April.
- The Water and Waste Water Plants are quietly rolling along.
- Mr. Selvey and Mr. Mason are working on additional language for our rental agreements. Mr. Mason is looking to open the shelter house in the next few weeks so he can honor those April reservations.

All in all, it is a little bit crazy right now to start out the spring.

FINANCE DIRECTOR'S REPORT

Mr. Davis reported for the February financials:

- All fund balances were higher than February 2020
- Income Tax Collections were down about $18,000; for the year we are up $37,000
- Interest income is absolutely taking a beating

The E-file portion is up and running and the uploads of W2s and 1040s is working now, so those are starting to come through.

Kronos payroll/timekeeping upgrades are still being worked on, and also our CMI utilities.

Water and electric meters for the future are being looked at as Mr. Lachner had discussed.

Circling back on the CRA piece, Mr. Davis noted that Fremont requires prior approval for multi-family and commercial/industrial projects. Bellevue applications for tax exemption *should be* completed prior to construction. Mr. Davis confirmed that Council could not make any decisions at a work session, if a third work session for this topic is held. In 1998 it was passed that the City Manager is the Housing Officer for the Ohio Community Reinvestment Area program, so that is already in place. He questioned if the final pieces could be decided on tonight instead of having another work session for this topic.

With the last round of stimulus benefits, the City of Clyde is scheduled to receive $1.208 million. Specifics for how these funds can be used will be discussed at a call on Thursday. There will be parameters in place, similar to how the CARES Act funds were used. Another consideration for receipt of these funds is that this will put us into a single audit category for grants, which will trigger some different expenses and more expense for audits the following year after we receive the money.

FIRE DEPARTMENT REPORT

Chief Davis reported there will be a CPR refresher tomorrow.

Graveside services will also be tomorrow for a past firefighter.

A Chicken BBQ will be April 25 and will be drive-thru only. More information will be coming out later.

COUNCIL REMARKS

Ms. Jackson likes the stipulation to require the CRA application prior to a project beginning. She is not keen on the residential part, but she likes the commercial part. The limit of $25,000 may only affect people who are building new homes.

Mr. Keegan is not for any of the CRA.

Mrs. Boyer is okay without having a work session. She likes the way the Ohio legislation is written which allows for CRA applications to be submitted after the project is completed. The proposal for the City of Clyde states the application must be approved prior to the project starting.

Mr. Fiser noted it will need to be decided how far back we will go, if the CRA is approved (with the current language, with the application needing to be submitted prior to work being done, it would not go back at all).

Mr. Stanley is okay with the current proposal language. It was confirmed the City Manager would be the Housing Officer and Mr. Fiser could appoint someone to that position if need be.

Mayor Black has previously given his comments regarding the CRA. He will await the legislation for future comments.

The March 23, 2021 work session is cancelled.

A proclamation will be presented, in conjunction with Mayor Sanchez in Fremont, for October 13^{th} to be Myrtle Smith Day, who was born in Clyde in 1917 and lives in Fremont currently. Mayor Black shared contents of the proclamation.

Ms. Jackson questioned if there is a date for when the Rt 20/Rt 101 project might start (not yet).

Ms. Jackson shared that this Saturday, March 20 is the annual pizza party for the pantry. It will be held from 12 noon until 2 pm at the High School as a drive thru. There will not be pizza this year, but donations will be accepted. This was started in 2013 and they have collected over 2,000 items and over $2,000 for the Pantry. Please enter from Woodland Ave and pass through the auditorium drive, exiting to Race Street.

Ms. Jackson questioned an update on the solar power output (February was our second best February since we started).

Ms. Jackson would like to see some stimulus money given back to local businesses who had to close for a period of time due to the pandemic.

Ms. Jackson questioned if the City takes out taxes if someone wins the lottery (we do charge tax against the winnings; the State will notify the City of persons who win; the threshold is for any amount that you get a 1099 on).

Ms. Jackson reported two areas on Route 20 where you can barely see the lines for the "marked pavement" that should not be driven on, but is being used as a turn lane.

Ms. Jackson offered a Happy St. Patrick's Day.

Mr. Keegan questioned if Billings Sales and Service are being kept apprised of the Route 20 project (yes, they have been given the opportunity to review the plans and they will be attending the pre-construction meeting; Mr. Fiser will closely monitor this project).

Mr. Keegan had brought up that some limbs on Elm Street seem to have been hit by commercial trucks; that area has been trimmed and is in good shape now.

The Industrial Park area is very littered and needs attention. He questioned if people who receive community service penalties through the courts could help with this (Mr. Selvey will get information and share with Council at the next meeting; he will also check with the Juvenile

Court). Boy Scouts have helped with other areas of the City. Mr. Keegan would like to avoid any scenario where we would need to pay for supervision.

Mrs. Boyer emailed information on the CRA to Council members.

Mr. Stanley noted the cross walks can also use attention with re-painting of the lines.

Mr. Stanley questioned the timeline of when we will know what the stimulus money can be used for (there is a call scheduled for this Thursday).

Mr. Stanley questioned the meter project that was discussed during the budget hearings (we had a big kick-off meeting with them; they sent some data sheets that Mr. Davis has shared with Mr. Rohrbach and Mr. Lachner for data collection).

Mr. Stanley confirmed that the updated rental agreements are being worked on (COVID clauses are being added; reservations will be closed if the attendees do not follow state guidelines and a cleaning fee could be added).

Mr. Stanley has been doing some investigating related to trash collection services for city-wide, due to a large variation in prices that are being charged by Republic; he will share information he has gathered from Buckeye Sanitation from Gibsonburg and Rumpke out of Tiffin, which are lower prices than Republic or Cyclone in Clyde. He feels this is unfair to the residents of Clyde. Mr. Fiser would like to get Council approval to begin looking at creating a city-wide municipal waste pick-up. He has done enough preliminary work on his own time to feel that we could be in the ballpark or could save people some money. Mr. Stanley agrees with Mr. Fiser's suggestion.

Mr. Stanley agrees with some stimulus money being earmarked for local businesses.

Mr. Stanley noted that the City of Tiffin will be having free admission for their City pool this summer; he suggested looking at this for Clyde, possibly using some stimulus money for this too.

Mayor Black agrees with the concerns with the trash service.

Mayor Black noted everyone age 16 and above will be eligible for a vaccine by the end of the month.

Mayor Black questioned if the Community Room at the City Building could be used by groups, specifically the Lions Club, if there are 10 or less attendees and they would social distance.

Mayor Black attended the ClydeScope meeting last Thursday and was told of a concern with a large volume of plastic particles going into the air; this is happening behind Evergreen (Mr. Fiser will contact someone about this).

Mayor Black questioned if there is a chance we could have a garbage drop off in the fall. Mr.

Davis noted this went very well the last time it was done; it can be done after the city-wide garage sale days. It is nice to promote use of some Income Tax money for this program, for the collection containers and hauling away of the collections.

Mayor Black recalled a long ago work session where a discussion was held regarding increasing the amount of tax collected on lottery winnings. This option is available to Council to change this amount.

MOTIONS
There was none.

ADJOURNMENT
Motion: to adjourn the meeting at 8:36 p.m., **Action:** Adjourn,
Moved by Mayor G. Scott Black, **Seconded by** Council Member Brent Stanley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

G. Scott Black

G. Scott Black, Mayor

Janet R. Dickman

Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday March 16, 2021 Regular Session

Visitors – PLEASE SIGN IN:

1. Bill Brown
2. Chris [illegible]
3. Gary Smith
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