

CLYDE CITY COUNCIL
Regular Session – March 2, 2021

Clyde City Council met at 7:00 p.m. on Tuesday, March 2, 2021 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Jean Jackson
Council Member Bobbie Boyer (via conference call)
Council Member Steve Keegan
Council Member Brent Stanley
City Manager Paul Fiser (Not voting)
Clerk of Council Janet Dickman (Not voting) (via conference call)
Deputy Clerk Jackie Hoppe (Not voting) (via conference call)
Finance Director Craig Davis (Not voting) (via conference call)
IT Justin LaBenne (Not voting) (via conference call)
Solicitor Zachary Selvey (Not voting) (via conference call)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the February 16, 2021 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 7, 6th paragraph, 2nd line: "... The sign does not ~~affect~~ *offend* him at all."

Motion: to approve the minutes of the February 16, 2021 regular session of council as corrected,

Action: Approve,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson Council Member Steve Keegan.

DISCUSSION OF PENDING OLD BUSINESS

Mrs. Boyer is hoping that Mr. Davis can get some CRA examples similar to our scenario, such as neighboring communities of Fremont and Bellevue, as we move further along in the planning.

Mr. Stanley referenced the previously discussed water fund increase of 40%. The 48% was the recommended increase to add a water line from the river. Is that still going to go forth with the way our fund sits currently (currently we are still moving forward with the design, and they are 90% done; next up would be filing for the DEFA loan, but we are not ready to do that yet). Will

that come before Council to approve (yes).

Mr. LaBenne has been working with the Historical Society and the Clyde Museum on a project to honor veterans. This will be for the banners downtown. We will do around 78-80 banners to be placed downtown and on the bike trail. These banners will be hung about 26 at a time, rotating out every two months beginning in April until probably November. About 22 banners have been sold already. The community can make a purchase for \$100; the family will get to keep the banner after it is taken down. We will try to film some of it too. The City will be co-promoting this with the Museum and the Heritage League. CL&P will handle the installation of the banners. Have we looked at what Woodville does, as they do put banners up as well, to compare the costs (yes; I believe ours was modeled off either Woodville or Fremont; \$100 is basically the cost for the banner). What will the banners look like (the family will provide a picture, the veteran's name, and it will have an American flag type of backdrop in red, white and blue). Mr. LaBenne will email information to Council.

Mr. Davis gave an update on the CRA process. This past Friday, ClydeScope Director Bill Brown set up a meeting with Senator Bill Reineke and others to discuss the CRA and Senate Bill 212, which is a variation of the CRA. Senator Reineke offered to help us if needed with our CRA. However, Senate Bill 212 has basically gone away during a recent General Assembly. There is a new House Bill 123 that was introduced which basically revamps the CRA again. There are many dynamics in the new bill that would make the CRA process easier. Mr. Davis would like us to take a look at this bill and ensure that if we do something, we do it right the first time and not need to go back and make changes.

Mr. Davis also spoke on previous conversations of upgrading exteriors and re-development. Senator Reineke spoke positively about how Tiffin has done this with a 501(c)(3) program. This is basically, what Fremont is doing too. We will continue looking at this.

Senator Reineke feels that a DORA is a good program to draw people in, which Fremont just recently started. Assistance was offered to help us if we want to offer this in Clyde as well.

CORRESPONDENCE

We received a legislative notice from the Division of Liquor Control offering Council an opportunity to have a hearing to review a liquor license request for the new gas station on Route 20. Mr. Stanley questioned if this new business will be truck stop (it will be very similar to other gas stations in this area). It will probably be open 24-hours a day. Council did not have any objection to this license request, therefore, a hearing will not be requested.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2021-18 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SELKING INTERNATIONAL OF STONY RIDGE, OHIO FOR THE PURCHASE OF ONE (1) NEW 2021 INTERNATIONAL DUMP TRUCK

**MODEL HV607 FOR THE ENVIRONMENTAL SERVICES DEPARTMENT;
APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS
THEREFOR.**

Ordinance No. **2021-18** was read in its entirety.

Mr. Fiser stated this is the swap for a capital expenditure for EVS that was discussed at the last meeting. This is a company that we have gotten all of our International trucks through.

Mayor Black announced that Ordinance No. **2021-18** had its first reading.

SECOND READING ORDINANCES

2021-13 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE MULBERRY STREET BRIDGE REPLACEMENT PROJECT IN THE CITY OF CLYDE; APPROPRIATING FUNDS THEREFOR, AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING A CONTRACT.

By poll of Council, Ordinance No. **2021-13** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2021-13**, **Action:** Adopt,

Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson Council Member Steve Keegan, Mayor G. Scott Black.

Mayor Black announced that Ordinance No. **2021-13** has been adopted.

2021-14 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE 2021 CLYDE PAVING PROGRAM IN THE CITY OF CLYDE; APPROPRIATING FUNDS THEREFORL AUTHORIZING THE EXPENDITURE OF FUNDS; AND AUTHORIZING A CONTRACT.

By poll of Council, Ordinance No. **2021-14** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2021-14**, **Action:** Adopt,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.

Mayor Black announced that Ordinance No. **2021-14** has been adopted.

RESOLUTIONS

2021-19 A RESOLUTION APPOINTING DEAN L. AUXTER TO THE SANDUSKY COUNTY DEPARTMENT OF PUBLIC HEALTH BOARD.

Resolution No. **2021-19** was read in its entirety.

Mr. Fiser offered thanks to Mr. Auxter for signing up for another five-year term. He is doing a fine job.

Mr. Mason welcomed Mr. Auxter back. He noted Mr. Auxter has done a fine job.

Mr. Keegan offered thanks to Mr. Auxter. He is sure he does a good job.

Mrs. Boyer has known Mr. Auxter for many years and she appreciates his service in this capacity.

Mr. Stanley appreciates Mr. Auxter's service and thanks him for another five-year term.

Mayor Black thanks Mr. Auxter for re-applying as he does a good job. He is glad to see him back with us for another term.

Motion: to pass Resolution No. **2021-19**, **Action:** Pass,

Moved by Council Member Bobbie Boyer, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley.

Mayor Black announced that Resolution No. **2021-19** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

COVID – City staffing is still in good shape. We had one person out on quarantine for a possible exposure, but that person is back to work and we are at 100% again.

US RT 20/ST RT 101 Project – we are starting the process of numerous pre-construction meetings, with one tomorrow with the railroad and a larger one next week with all other parties (i.e. Mosser, all utilities, REL, ODOT, inspectors). Contracts are being executed.

TURNPIKE PLAZAS – we are meeting the week of the 22nd on their proposal to bring their waste stream into town from their plant as they would like to decommission that. We currently have a water agreement with them and will look to have a similar sewage agreement.

ANOTHER VENTURE – on a similar front, we have some additional meetings coming up from folks west of town proposing a similar venture. More on that later.

2021 PAVING – we are working on construction documents and contracts. We are wrapping up plans.

MULBERRY STREET BRIDGE – same with this project, we are working on contracts and

documents for bidding. Plans for that are 99% done. Probably a June bidding timeframe.

REC PROGRAMMING / Aquatic Center, Building Rentals – Bellevue, Fremont and Gibsonburg are all planning at this time on opening their pools, but this has not gone to their Councils yet. Normally we would be starting to hire our seasonal workers at this time.

Jim Mason, Parks Superintendent, has tentative reservations for the Shelter House for the upcoming season, starting in April, with all of them on hold. Although the Governor has released these restrictions, Mr. Mason is unable to find clear written guidelines for this. Mr. Mason has developed a draft floor plan that would allow for approximately sixty people (about 50% capacity) to gather together. He is hopeful we can open, at least on a limited basis, with restrictions. Mr. Keegan questioned who would police this. Mr. Mason agrees there could be problems, but he would want to explain all restrictions before people rent it. Mayor Black noted many people have already had COVID and more and more people are being vaccinated. Mr. Stanley questioned if a release of liability could be added to the rental agreement. Mr. Selvey stated the City has a broad shield against liability. We could add something additional to outline these rules due to the COVID pandemic. If we put a capacity limit on it, similar to our current fire limit capacity, we would need to trust people to follow this the same way we have expected them to follow the maximum capacity as related to fire regulations. Mr. Selvey could work with Mr. Davis to develop a waiver.

Mr. Selvey questioned the use of outdoor shelter houses. Mr. Mason stated there were tables removed last year, to reduce the number of people who could attend but no one was denied use of the outdoor shelter houses.

Mr. Selvey noted the State of Ohio has issued orders for this. If we have a waiver stating the renters must follow the state issued orders, then we would not need to go back and change the waiver as the state changes their orders.

Mr. Selvey questioned if the community room at the City Building will be rented this year. Mr. Davis questioned if we are still observing the “no more than ten person” guideline. Mr. Selvey feels there are additional issues to be considered for the City Building community room. We could also develop a waiver and guidelines for the renters to follow all current state mandates. It would be okay if a decision were made to open one (shelter house, community room) and not the other.

Mayor Black questioned if we will trust the renters to clean the buildings as needed. Mr. Mason stated a City employee would disinfect the high touch areas following the weekend rentals. Mr. Davis questioned if this will require overtime pay (yes, it could potentially result in overtime each weekend, with rentals booked solid April to mid October). Mr. Stanley questioned how long it would take to clean (with the atomizer it would not take too long, but minimum overtime pay is for two hours).

Mr. Keegan noted the Council Chambers currently has a capacity of ten; he questioned how the size of Chambers compares to the Shelter House (Chambers might be about a third the size). Mr.

Selvey stated banquet centers follow different guidelines. Mr. Mason would post signs that masks need to be worn when not seated or not eating. Mr. Stanley questioned if the renters have already signed agreements (no, not until the rental is confirmed and it is closer to the rental date). Mr. Selvey noted we could not change the agreement (to increase cleaning fees) because the City would have already made a verbal agreement with the renter. Mr. Selvey is comfortable this can be handled with a waiver, and if there are problems, the rentals could be shut down.

If the shelter house is approved for use, it is also scheduled for Tee ball sign-ups to take place there. Mr. Stanley questioned if no more than ten people would be permitted to be in the shelter house at one time for these sign-ups (we could monitor the number of people inside, and ask additional people to wait outside until someone leaves; based on past experience, it is not expected that this would be a problem to have large groups of people signing up at the same time). Mr. Selvey also suggested having people complete the form in their car and then bringing it back inside, although he does not feel the ten-person rule would apply to this event. Mr. Mason noted the sign-ups could also be held at an outdoor shelter house. Mr. Selvey suggests having renters sign the waiver agreement and a 25% capacity limit be observed for any City events at the shelter house. Council agreed with this suggestion.

Aquatic Center – Mr. Mason has researched State websites and could not find specific guidelines related to aquatic centers. If we are going to open, we need to start hiring staff very soon. If area communities are going to open their pools, the kids we want to hire could go there to get jobs. To accommodate social distancing according to the size of the pool, Mr. Mason calculates we could admit about 200 people in the pool. Under normal conditions, we could have 425 people in the water and 600 people in total in the facility. Mr. Mason guesses the normal average attendance is less than 200 per day. Mrs. Boyer questioned how this could affect the financial piece. Mr. Mason suggests eliminating the sale of season passes, in case restrictions need to be put in place regarding attendance (refunds were issued last year for anyone who purchased a season pass before it was decided to close it). Mr. Fiser would appreciate getting an answer from Council tonight regarding opening the pool (Council agrees to move forward with opening the pool this summer). Mr. Davis confirmed funds are available for the start up of the pool. Mr. Stanley recommends that Council discuss the admission prices at a future date (legislation will be brought to Council).

Mr. Mason has started getting phone calls from parents asking about recreation programs at Clyde this summer. Considering that schools have been playing sports, such as wrestling and football, Council does not have a problem with having Rec programs this summer. Mr. Mason noted that the bleachers were removed from the park last year (continue with that same practice for this summer, until further notice). Some organizations are holding their sign-ups online (Mr. Mason will get a sign-up form to Justin LaBenne to see about getting it online, including payment capabilities). Council recommends that sign-ups be held at the earliest possible time. Games would start sometime in May.

Carolyn Pofok recommends the City should announce that a new Rec Programmer has been hired, that sign-ups will be coming soon, and other decisions that Council has made tonight. Mr. Fiser noted the person hired will be at his current job until the 15th.

FINANCE DIRECTOR'S REPORT

Mr. Davis stated the E-File system for income taxes is now up and running. Some customers have used it, but Mr. Davis has not gotten any feedback yet. The only piece that is not there yet is to be able to make the payment online, but that should be done relatively soon.

Month end for February will be presented at the next meeting.

Our GAP conversion is in process to prepare for our audit in May/June.

FIRE DEPARTMENT REPORT

Chief Davis reported one call for a car fire on 101. We did send eight firefighters to Ballville on Saturday, for a rescue class with other fire departments. There was a classroom portion in the morning and a rescue operation at the reservoir on the ice in the afternoon. This was a welcomed training.

COUNCIL REMARKS

Ms. Jackson heard on the news that Sandusky County made it in the top ten for business development for US micropolitans. This is for a county that has a major city under 50,000. We are actually ranked seventh. This was our first time in the top ten out of 500. Seneca County was number four.

Ms. Jackson received a complaint about the trains. Is there anything we can do about the timing of the trains, as they seem to come at lunch and dinnertime, which negatively affects the restaurants on Route 20 (this has been repeatedly discussed with the railroad). Mr. Selvey noted that, essentially, we cannot ticket them for blocking train crossings. Mr. Stanley expressed a concern for the train blockings negatively affecting our police and fire. Mr. Fiser noted this issue is brought up each time the City meets with the railroad.

Mrs. Boyer appreciates the partnership with the Clyde Heritage League for our heroes. She offered thanks to Mr. LaBenne.

Mrs. Boyer appreciates Mr. Davis' summary of the CRA meeting. Senator Reineke has been a real friend to our community, especially to The Buckeye Restaurant. If it wasn't for him, they probably would not be open. He worked with the State to overcome some obstacles that the Department of Commerce put in the way. He also was on the committee that rewrote the PPP regulations for the State of Ohio and opened the door for several kinds of businesses that were not able to receive that.

The comment about the City of Tiffin, that all began with their planning process, their historical work and their work with a consultant that has been to Clyde during one of the work sessions Council had a couple years ago. They had some real good help with their work they did in Tiffin, and are a good example.

Mrs. Boyer noted other communities have built overpasses, etc. to deal with train situations. That

also points to our need to look at our revenue and look at ways that we can increase our revenue so we could do projects like that.

Mrs. Boyer appreciates the conversation tonight about the thoughtful consideration of opening our Rec programs and working with the kids and the families.

Mr. Stanley referenced the Turnpike waste treatment issue and past discussions of our waste treatment facility needing upgrades; would this require the upgrades to happen sooner (no). Will the potential for an additional waste treatment agreement with someone to the west of us be able to be handled with our current waste treatment facility (yes).

Mr. Stanley questioned an anticipated date for the E-Pay system to be up and running (it just needs to get a few things worked out on it).

Mr. Stanley offered thanks to Mr. Mason for the Rec program discussions tonight.

Mayor Black attended a recent meeting with Senator Reineke and Representative Click. It was a fairly productive meeting with interesting discussion.

Mayor Black spoke at a Sandusky County Economic Development joint press conference on Monday at Terra State College. Also in attendance were Mayors from Bellevue, Fostoria, Tiffin and Fremont. Senator Reineke and Representative Click also spoke, along with US Senator Portman, US Senator Brown and US Representative Jordan.

Mayor Black received an email today from Great Lake Community Action Partnership. On behalf of the Sandusky County Commissioners, they are inviting localities in Sandusky County to submit project requests for PY 21 allocation funding, to further federal and state goals of benefitting low to moderate-income persons or to aid in the elimination of slums and blight. The funding cycle is from September 1, 2021 through October 31, 2023. This also applies to those who are handicapped. Mayor Black will forward the email to Council members.

Mr. Keegan saw on the news the announcement of the Sandusky County Economic press conference and noted there was a clip of washing machines on an assembly line.

Mr. Keegan reported a house on Cherry Street that is getting worse; the roof fell in on the porch and it should be condemned (this house is on the list for the Sandusky County land bank, and it shouldn't be too long before it is taken care of). Mr. Stanley asked if the land bank could put some fencing around the property, for safety reasons (yes, once they acquire it they can do that).

MOTIONS

There was none.

ADJOURNMENT

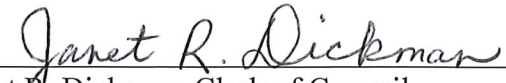
Motion: to adjourn the meeting at 8:44 p.m., **Action:** Adjourn,

Moved by Mayor G. Scott Black, **Seconded by** City Manager Paul Fiser.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: March 2, 2021 Regular Session

Visitors – PLEASE SIGN IN:

1. Chris Shay

2. Carolyn Polok

3. Gary Smith

4. Jim Mason

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15. _____