

CLYDE CITY COUNCIL
Regular Session – January 19, 2021

Clyde City Council met at 7:00 p.m. on Tuesday, January 19, 2021 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Jean Jackson
Council Member Bobbie Boyer – via conference call
Council Member Steve Keegan - via conference call
Council Member Brent Stanley
City Manager Paul Fiser (Not voting)
Clerk of Council Janet Dickman (Not voting) – via conference call
Deputy Clerk Jackie Hoppe (Not voting) – via conference call
Finance Director Craig Davis (Not voting) – via conference call
Information Technology Justin LaBenne – via conference call
Solicitor Zachary Selvey (Not voting) – via conference call

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the January 5, 2021 reorganizational session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 5, 2021 reorganizational session of council as written, **Action:** Approve,

Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Council Member Steve Keegan, Vice Mayor Jean Jackson.

The minutes of the January 5, 2021 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the January 5, 2021 regular session of council as written, **Action:** Approve,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2021-07 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF CLYDE, OHIO AND DECLARING AN EMERGENCY.

Ordinance No. **2021-07** was read in its entirety.

Mr. Fiser stated this is annual housekeeping for changes that were made in 2020 for General Assembly action.

Mrs. Boyer requested a review from Mr. Selvey of the General Assembly changes (these are changes initiated by the Courts; many of these changes are for things that Clyde does not write tickets for).

Mr. Stanley feels we need to look at our Clyde Zoning Codes in the future, related to animals. Mr. Selvey clarified that we have two different things going on here, one related to Ordinances and one related to enforcement of said Ordinances. We need to look at our resources related to enforcement when we consider enacting new laws.

Mayor Black has not seen a problem with dogs running around, but continues to see a problem with feral cats.

Mayor Black announced that this Ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.

By poll of Council, Ordinance No. **2021-07** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2021-07**, **Action:** Adopt,

Moved by Council Member Bobbie Boyer, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley.

Mayor Black announced that Ordinance No. **2021-07** has been adopted.

2021-__ AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH STOOPS WESTERN STAR OF OHIO OF WAPAKONETA, OHIO FOR THE PURCHASE OF ONE (1) NEW 2021 WESTERN STAR TRUCK MODEL 4700SB FOR THE GENERAL SERVICES DEPARTMENT; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR, AND DECLARING AN EMERGENCY.

This Ordinance was removed from the agenda.

2021-08 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MULTI-YEAR, PROFESSIONAL ASSET MANAGEMENT SERVICE CONTRACT WITH UTILITY SERVICE CO., INC. OF ATLANTA, GEORGIA FOR ENGINEERING SERVICES AND WATER QUALITY MANAGEMENT FOR THE THREE (3) CLYDE WATER STORAGE TANKS IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR, AND DECLARING AN EMERGENCY.

Ordinance No. **2021-08** was read in its entirety.

Mr. Fiser stated this was discussed at the budget hearing. Mr. Farrar, Water Treatment Plant Supervisor, is in attendance tonight to answer any questions.

Mr. Davis repeated that this is a budgeted item.

Mrs. Boyer asked if this is the first year for this service (yes; this has been discussed for multiple years and was recently delayed due to COVID).

Mr. Stanley questioned what is included with this contract (this is the equipment, the engineering service and filing of plans with the EPA).

Mayor Black announced that this Ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend,

Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson.

By poll of Council, Ordinance No. **2021-08** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2021-08**, **Action:** Adopt,
Moved by Vice Mayor Jean Jackson, **Seconded by** Council Member Brent Stanley.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan.

Mayor Black announced that Ordinance No. **2021-08** has been adopted

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2021-09 A RESOLUTION APPROVING THE COVERAGES AND PREMIUMS FOR VARIOUS LIABILITY, AUTO AND PROPERTY INSURANCE COVERAGES FOR THE CITY OF CLYDE, OHIO FOR THE PERIOD JANUARY 23, 2021 TO JANUARY 23, 2022.

Resolution No. **2021-09** was read in its entirety.

Mr. Davis stated this is an annual renewal. We are with the public entities pool, since 1994, which is a consortium of municipalities and government entities within Ohio. The insurance dollar amount has increased about \$17,000.00 due to property and casualty rates increasing, due to increasing our property value by \$1.7 million and due to purchasing five new vehicles. Next year will be our last year for the current three-year commitment with this coverage group; at the end of this year, we will compare costs on the open market for next year, just to see what is out there.

Mr. Stanley questioned the inland marine property coverage (this is for distribution lines coming into town; this is not for poles within the City).

Mayor Black is glad we will be comparing costs, to know what options are out there.

Motion: to pass Resolution No. **2021-09**, **Action:** Pass,
Moved by Council Member Bobbie Boyer, **Seconded by** Council Member Steve Keegan.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Member Bobbie Boyer, Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council.

Mayor Black announced that Resolution No. **2021-09** passed.

2021-10 A RESOLUTION APPOINTING JONATHAN MILLS TO THE CITY OF CLYDE PLANNING COMMISSION.

Resolution No. **2021-10** was read in its entirety.

Mr. Fiser noted there have not been a lot of Planning Commission meetings in the past couple years so he has not had a chance to interact with Mr. Mills. He offered thanks for Mr. Mills accepting this role and for committing to five more years.

Ms. Jackson is glad Mr. Mills would like to stay on this Commission.

Mr. Keegan thanks Mr. Mills for showing an interest in the City.

Mrs. Boyer echos appreciation for Mr. Mills serving on this Committee. He has served us well so far and she looks forward to continuing to work with him.

Mr. Stanley offered thanks for extending his time on the Planning Commission for another five years, and for his time already served.

Mayor Black welcomed Mr. Mills back for a second term.

Motion: to pass Resolution No. **2021-10**, **Action:** Pass,

Moved by Council Member Brent Stanley, **Seconded by** Vice Mayor Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer.

Mayor Black announced that Resolution No. **2021-10** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

COVID Update – we are now back at 100% for staffing. We continue to be vigilant. We continue to spend our COVID Cares money and to install items that have been purchased. We are holding our own, and watching carefully.

Sewer Separation – The US Route 20/State Route 101 sewer separation was bid last Friday. We had six bidders. The engineers estimate was \$860,000. The six bids ranged between \$577,899 up to \$768,894. He believes the low bid will stand, as it happens to be Mosser Construction. That will free up an enormous amount of money that could be used for other permanent improvements, specifically the 2021 Paving Program that did not fare well through OPW, and maybe a couple other projects.

Ohio Public Works – Back on December 18th the Senate Bill 310 cleared the Senate and included \$280 mil for OPW. Our Mulberry Street bridge is right at the funding line so let's hope for the best that it will be funded this year.

Woodland Avenue Sanitary Sewer – We have finally got the exact route nailed down. We are updating a few of the plan pages and then we will get an estimate. Hopefully we can get the assessment hearings and the loan wrapped up for that project in 2021 and get that valuable project done in late 2021 or early 2022.

FINANCE DIRECTOR'S REPORT

Mr. Davis distributed a preliminary draft for the December 2020 financial statements.

- Revenue are at about 95% of the estimated amount
- General Fund cash balance is over \$2 mil, \$104,000 higher than 2019
- Water and Sewer funds both were down compared to 2019
- Electric fund was up
- Income Tax collections for December had a huge decrease of \$120,000 compared to 2019; YTD we were down about \$207,000 compared to 2019; we did hit the budget number
- Interest Income are still way off

Finance staff continue to work to finish up 2020. Mr. Davis noted that some statements that are received in the mail each month have been delayed.

W-2's should be arriving in mailboxes soon.

The office repairs related to the car that hit the Finance office a month and a half ago are getting finished up, with replacement energy efficient windows now installed. On Monday we should be back up and running in the office.

FIRE DEPARTMENT REPORT

Chief Davis reported there have been two rollover accidents recently; overall, a quiet start to 2021.

COUNCIL REMARKS

Ms. Jackson referenced the electric signs that were purchased with CARES Act funds; she questioned why one was on Woodland Avenue instead of Route 20 (the signs were originally placed on Route 20 at the east and west City limits for a couple weeks, then they were moved back into town).

Ms. Jackson requested information regarding a police chase that occurred recently (it was a slow chase, no injuries; apparently the suspect had an outstanding warrant).

Ms. Jackson reported that 527 George Street has a toilet that has been sitting by a telephone pole for a couple weeks.

Ms. Jackson offered get-well wishes to Mr. Keegan and Mrs. Boyer is glad he is on the mend.

Mrs. Boyer offered thanks to all for getting through the COVID marathon and for all that everyone has done to keep everything moving forward. She offered her support if anyone has a need.

Mr. Stanley is glad the low bid for the sewer separation project is approximately \$300,000 lower than what we had originally looked at; he questioned the OPW for the paving program, the Mulberry bridge and the grant money for the Rt 20/Rt 101 sewer separation (the Rt 20/Rt 101

was from round 34 from last year; for round 35 we submitted six projects; the bridge will be close but it should be funded; the paving will probably not be funded, we still have the matching money set up for that; with the new windfall we should be able to do the full paving project plus some).

Mr. Stanley has a concern for our water and sewer balances being down \$235,000 YTD (Mr. Davis will prepare a response for Council to review; he offered a reminder that a 10% increase is coming in 2021 for water rates; our sewer rate may need to be discussed later this year, as the last increase was 2014 or 2015).

Mayor Black offered well wishes to Mr. Keegan.

Mayor Black noted that COVID vaccinations are becoming available to the general population. Sandusky County will have sites (although the locations have not yet been announced). Community members should not be concerned regarding the payment for the vaccine. February 1 is for residents over the age of 70, which will include Mayor Black.

A January 26, 2021 work session is scheduled at 6:30 p.m. to discuss CRA's, to be presented by ClydeScope. It would be nice if you can attend in person, as they will have a visual presentation. Mr. Fiser requested input for the meeting format. Mr. Selvey confirmed that legally we would be permitted to conduct this meeting via Zoom. Mr. LaBenne will work out the logistics and speak with Mr. Brown about his presentation. Mr. Selvey will also contact Mr. Brown regarding his presentation and to determine if legal representation will be needed for this work session.

MOTIONS

There was none.

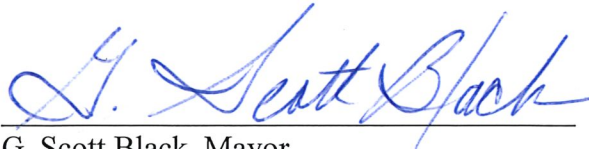
ADJOURNMENT

Motion: to adjourn the meeting at 8:01 p.m., **Action:** Adjourn,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Bobbie Boyer, Council Member Brent Stanley.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 1-~~8~~¹⁹-2021 Regular Session

Visitors – PLEASE SIGN IN:

1. Chris Shan

2. Gary Smith

3. _____

4. _____

5. _____

6. _____

7. _____

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9. _____

10. _____

11. _____

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15. _____