

CLYDE CITY COUNCIL
Regular Session – December 15, 2020

Clyde City Council met at 7:00 p.m. on Tuesday, December 15, 2020 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Council Member Jean Jackson
Council Member Steve Keegan
Council Member Brent Stanley
City Manager Paul Fiser (Not voting)
Finance Director Craig Davis (Not voting)
Solicitor Zachary Selvey (Not voting)
Clerk of Council Janet Dickman (Not voting)
Deputy Clerk Jackie Hoppe (Not voting)

Absent/

Excused: Vice Mayor Bobbie Boyer

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the December 1, 2020 regular session of council were distributed for review prior to this meeting. There were no corrections.

Motion: to approve the minutes of the December 1, 2020 regular session of council as written,

Action: Approve,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor G. Scott Black, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan.

Absent: Vice Mayor Bobbie Boyer

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2020-64 AN ORDINANCE AWARDING A CONTRACT FOR LIME SLUDGE REMOVAL FOR THE WATER TREATMENT PLANT IN THE CITY OF CLYDE TO MIDWEST COMPOST, INC. FOR A TWO YEAR CONTRACT BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2022; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Ordinance No. **2020-64** was read in its entirety.

Mr. Fiser stated we are very familiar with Midwest as they have had numerous contracts for sludge removal. The price went up a little, about \$9,500; not horrible but noticeable.

Ms. Jackson stated it is nice to be using a local company, and their bid was a third the price of the other bids.

Mr. Stanley questioned if the \$9,500 increase is covered within the budgeted amount (within their contractual services, yes).

Mayor Black announced that Ordinance No. **2020-64** had its first reading.

2020-65 AN ORDINANCE MAKING CERTAIN SUPPLEMENTAL APPROPRIATIONS, INTER-FUND TRANSFERS AND INTRA-FUND TRANSFERS TO APPROPRIATIONS DURING THE FISCAL YEAR 2020 AND DECLARING AN EMERGENCY.

Ordinance No. **2020-65** was read in its entirety.

Mr. Davis reported this is the year-end appropriations and transfers to clear the books up. The list is shorter than anticipated. Within payroll, there were instances of employees not being able to take vacation time and taking a cash-out instead, or with overtime being paid due to other staff being out due to COVID. There was also an extra pay period in 2020. The CARES Act funds were appropriated. Income Tax Collections are on target to meet budget, which were budgeted a little less than what we had last year.

Mayor Black announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

Absent: Vice Mayor Bobbie Boyer

By poll of Council, Ordinance No. **2020-65** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2020-65**, **Action:** Adopt,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Brent Stanley.

Absent: Vice Mayor Bobbie Boyer

Mayor Black announced that Ordinance No. **2020-65** has been adopted.

2020-__ AN ORDINANCE RATIFYING AND APPROVING ON BEHALF OF THE CITY OF CLYDE, OHIO THE CONTRACT WITH BARGAINING UNIT A, LOCAL 1940, OHIO COUNCIL 8 OF THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, FOR THE PERIOD EXPIRING ON DECEMBER 31, 2023 RELATIVE TO WAGES, BENEFITS AND EMPLOYMENT POLICIES GOVERNING CERTAIN EMPLOYEES OF THIS MUNICIPAL; AND DECLARING AN EMERGENCY.

This Ordinance was removed from the agenda.

2020-__ AN ORDINANCE RATIFYING AND APPROVING ON BEHALF OF THE CITY OF CLYDE, OHIO, THE CONTRACT WITH BARGAINING UNITS B, C, AND D, LOCAL 1940, OHIO COUNCIL 8 OF THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, FOR THE PERIOD EXPIRING ON DECEMBER 31, 2023 RELATIVE TO WAGES, BENEFITS AND EMPLOYMENT POLICIES GOVERNING CERTAIN EMPLOYEES OF THIS MUNICIPAL; AND DECLARING AN EMERGENCY.

This Ordinance was removed from the agenda.

2020-__ AN ORDINANCE ESTABLISHING WAGES AND OTHER CERTAIN BENEFITS FOR CLYDE LIGHT & POWER AND NON-BARGAINING/NON-UNION FULL-TIME PERSONNEL; AND DECLARING AN EMERGENCY.

This Ordinance was removed from the agenda.

2020-__ AN ORDINANCE ESTABLISHING WAGES AND OTHER CERTAIN BENEFITS FOR ADMINISTRATIVE PERSONNEL; AND DECLARING AN EMERGENCY.

This Ordinance was removed from the agenda.

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2020-66 A RESOLUTION AUTHORIZING THE PAYMENT OF FUNDS FROM 2020 BUDGET APPROPRIATIONS TO CLYDESCOPE ECONOMIC DEVELOPMENT

CORPORATION.

Resolution No. **2020-66** was read in its entirety.

Mr. Davis stated he is okay with this expenditure. For 2021, this amount is reduced to \$20,000. With currently having \$2 mil in the General Fund, this expenditure of \$25,000 is okay.

Mr. Keegan questioned if there are minutes from ClydeScope meetings (yes); can copies of their minutes be sent to Council (yes).

Mr. Stanley questioned if this amount is from the 2019 Budget hearings and is this payment routinely made at the end of the year (yes and yes).

Motion: to pass Resolution No. **2020-66**, **Action:** Pass,

Moved by Council Member Brent Stanley, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Brent Stanley, Council Member Jean Jackson.

Absent: Vice Mayor Bobbie Boyer

Mayor Black announced that Resolution No. **2020-66** passed.

2020-67 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TIM LALLY CHEVROLET, INC. OF BEDFORD, OHIO FOR THE PURCHASE OF ONE (1) NEW 2021 CHEVROLET TAHOE FOR THE CITY OF CLYDE POLICE DEPARTMENT; APPROPRIATING FUNDS AND AUTHROIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2020-67** was read in its entirety.

Mr. Davis stated this is an item being purchased with the CARES Act money. This will assist with keeping staff separated, and the opportunity to disinfect a vehicle between shifts. This is similar to a vehicle that was purchased previously this year, with a slight cost increase.

Mr. Fiser feels this fits perfectly with the CARES Act. This will allow us to have six road cars, with three cars on the road per shift. This will help with the one new police vehicle per year goal for budgetary purposes.

Mr. Keegan is glad to see it is a 4x4, especially for snow situations, off-road situations or the need to store evidence. Mr. Fiser stated the reviews on a Tahoe we got last year have been great; for one thing, it is a more comfortable environment for a six-hour shift.

Mr. Stanley stated great job as this appears to be coming in under the budgeted amount for equipping the vehicle as needed.

Mayor Black offered thanks for the CARES Act funds.

Motion: to pass Resolution No. **2020-67**, **Action:** Pass,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Mayor G. Scott Black, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan.

Absent: Vice Mayor Bobbie Boyer

Mayor Black announced that Resolution No. **2020-67** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

Year in review – we started out on a really high note, moving General Services into their new 23,000 sq ft “home”. On March 9th his calendar entry is “COVID??” On March 22nd plans were discussed on how to move forward to keep staff safe and continue with the services we provide. He offered thanks to all staff and to City Council for their efforts this year. Some neighboring cities did not all accomplish this. This coming Friday we will be back to 100% staffing again; we are doing a great job at flattening our own curve.

WWTP – Tom Bauer will be retiring at the end of the year; Mr. Fiser offered thanks to him for his service. He brought us through our 2006 consent decree after we met all of our targets. His replacement, Mr. Biggs, should be a seamless transition.

Cherry Street Phase II – this was completed in 2020. Another sewer separation, and an outstanding project. Cherry Street is a busy road and it looks outstanding now.

Paving Program – this was a new record for the tons of asphalt that was laid at 7,400+ tons.

Infrastructure – much work has been done.

New Equipment – numerous pieces of new equipment were purchased in 2020; we have few breakdowns, we have top of the line equipment and our staff take good care of it.

General Services New Building – at some point after COVID, we will have a Council meeting there so everyone can see it.

FINANCE DIRECTOR’S REPORT

Mr. Davis commended Mr. Fiser for his leadership during COVID. His priority was to protect the employees and the citizens.

Anstead Construction has been in and is in process of making repairs to the Finance Department building. Our City insurance adjuster is trying to find out if the driver has insurance. The amount is about \$32,000 worth of damage; if the car would have hit a little more to the left there would have been damage to the entire office.

We have had times of limited staff due to COVID precautions and due to vacations.

The upgrades for the software that was purchased with CARES Act funds are progressing. It is anticipated the e-file and e-payments should be available for 2021.

November financials:

- General Fund cash balance is above the \$2 mil dollar mark, \$164,000 higher than November 2019
- Water and sewer fund are continuing with lower balances than 2019
- Electric fund is up
- Income Tax Collections for November were increased by \$136,000 compared to November 2019; this is good to close the YTD gap to about \$82,000; we are on target for budget for Income Tax
- Interest Income is down and is not looking to get any better soon

FIRE DEPARTMENT REPORT

Chief Davis stated it has been quiet. When COVID is over, we will get back to having group activities and training.

COUNCIL REMARKS

Ms. Jackson echoed Mr. Fiser's comments that it was a great job by the City staff to deal with all COVID issues; shout out to all Administrative leaders to comply with State mandates to keep our citizens and staff safe. She offered her thanks.

Ms. Jackson questioned when the repairs to the Finance Office might be complete (glass at front of building could be three to four weeks or longer due to the upcoming holidays, but the interior should be done in a couple weeks).

She questioned if Mr. Davis will be getting a larger office after the renovations (a wall that was between two offices will be removed and a conference table will be added too).

Ms. Jackson wished all a Merry Christmas and a Happy New Year; she also wished a Happy Birthday to Mr. Fiser at the end of this month.

Mr. Keegan also thanked all the employees and Administration; although some community members were not happy about the pool not being opened, park activities cancelled or not having parades, they still had all the necessities, like water, sewer, fire protection, police protection, etc. There were tough decisions to be made, and he agrees with these decisions.

Mr. Stanley also offered thanks to the Administration and to all the staff for their hard work and getting through the COVID restrictions that also affected community members. Although some things were closed, all necessities were provided and we had the services that some neighboring communities did not have. He offered thanks to Mr. Fiser for his efforts to keep everyone safe.

Mr. Stanley questioned if December is looking to be a promising increase for Income Tax Collections (Mr. Davis will probably know more tomorrow).

Mr. Stanley offered thanks to Mr. Bauer for his extended years of service.

Mayor Black congratulated the City workers, Administration and Council for helping us get through the most trying time there has been since he has been on Council. A few years back when we had the recession the City took huge financial hits and we eventually bounced back. We took huge hits again this year and we are bouncing back. We had the additional challenges of people getting sick and other COVID regulations.

A couple months ago, Mayor Black's 401k was lower than it had even been. Then we had a new election and a new person in charge, and this month's statement is now higher than it has ever been. Hopefully, the finances will keep trending upward and hopefully now that we have somebody that cares, COVID will become a thing of the past.

Mayor Black offered thanks to Mr. Bauer; he has never been disappointed with how Mr. Bauer has handled things.

Mr. Davis announced that on 11/9/2020 he was notified Clyde received a State award for having a clean audit. About 15% of State audits receive this award. The last time the City received this award was 2010. He offered thanks to his staff for their assistance with this.

The December 22, 2020 work session is cancelled.

The Reorganizational Meeting is scheduled for 6:45 p.m. on Tuesday January 5, 2021 in Council Chambers.

MOTIONS

Motion: to enter into an executive session at 7:49 p.m. for the sole purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **Action:** Enter,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

Absent: Vice Mayor Bobbie Boyer

ADJOURNMENT

Motion: to adjourn the Executive Session at 9:00 p.m., **Action:** Adjourn,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Brent Stanley.

Absent: Vice Mayor Bobbie Boyer

Motion: to adjourn the regular session at 9:01 p.m., **Action:** Adjourn,

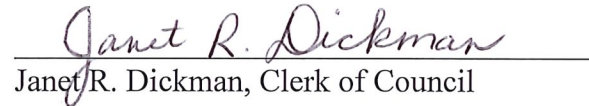
Moved by Mayor G. Scott Black, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Council Member Brent Stanley, Council Member Jean Jackson.

Absent: Vice Mayor Bobbie Boyer


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 12-15-2020 Regular Session

Visitors – PLEASE SIGN IN:

1. Chris Shay

2. Carly Smith

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____