

CLYDE CITY COUNCIL
Regular Session – November 17, 2020

Clyde City Council met at 7:00 p.m. on Tuesday, November 17, 2020 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Bobbie Boyer – via conference line
Council Member Jean Jackson
Council Member Steve Keegan
Council Member Brent Stanley
City Manager Paul Fiser (Not voting)
Finance Director Craig Davis (Not voting) – via conference line
Solicitor Zachary Selvey (Not voting) – via conference line
Clerk of Council Janet Dickman (Not voting) – via conference line
Deputy Clerk Jackie Hoppe (Not voting) – via conference line
Guest: Justin LaBenne, IT Director

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the November 3, 2020 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 4, Resolution 2020-57, 7th line: "... relayed that increase to *us use*, ..."

Motion: to approve the minutes of the November 3, 2020 regular session of council as corrected,

Action: Approve,

Moved by Vice Mayor Bobbie Boyer, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

There was none.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2020-58 AN ORDINANCE MAKING CERTAIN SUPPLEMENTAL APPROPRIATIONS TO APPROPRIATIONS DURING THE FISCAL YEAR OF 2020 AND DECLARING AN EMERGENCY.

Ordinance No. **2020-58** was read in its entirety.

Mr. Davis stated this is part of some end of the year “housekeeping”; this is related to the state highway improvement. When we start at the beginning of the year that is an estimated number for work that will be done by the General Services department on state highways. We had a little additional work this year than what was originally planned. This was charged back to the State highway.

Mayor Black announced that this ordinance contained an emergency clause.

Motion: to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Approve,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

By poll of Council, Ordinance No. **2020-58** was read by title only for its second reading.

Motion: to adopt Ordinance No. **2020-58** **Action:** Approve,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer.

Mayor Black announced that Ordinance No. **2020-58** has been adopted.

SECOND READING ORDINANCES

2020-54 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES PURSUANT TO OHIO REVISED CODE SECTION 5705.38 FOR THE CITY OF CLYDE, STATE OF OHIO, DURING THE FISCAL YEAR 2021.

By poll of Council, Ordinance No. **2020-54** was read by title only for its second reading.

Mr. Fiser and Mr. Davis had no additional information.

Mrs. Boyer noted she made all of her comments at the last Regular Council Session.

Motion: to adopt Ordinance No. **2020-54**, **Action:** Approve,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by roll call vote (**summary:** Yes = 4; No - 1).

Yes: Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Council Member Brent Stanley.

No: Vice Mayor Bobbie Boyer

Mayor Black announced that Ordinance No. **2020-54** was adopted.

RESOLUTIONS

2020-59 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WOLFF BROTHERS SUPPLY INC., SANDUSKY, OHIO FOR THE PURCHASE OF 126 COBRA HEAD STYLE LED LIGHT FIXTURES, AS PART OF THE CITY WIDE LED LIGHTING UPGRADE FOR STREET LIGHTS; APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2020-59** was read in its entirety.

Mr. Fiser stated this is our next Phase, Phase 4, of our LED lighting. We will be wrapping it up this year, with maybe just a few into next year. These lights are going down Wildcat Shoot and then on the north side of 20.

Mr. Davis noted this item was included in the 2020 Budget.

Mayor Black is glad for this Resolution.

Motion: to pass Resolution No. **2020-59**, **Action:** Approve,

Moved by Council Member Steve Keegan, **Seconded by** Vice Mayor Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson.

Mayor Black announced that Resolution No. **2020-59** passed.

2020-60 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HOWARD T. MORIARTY CO., INC., TOLEDO, OHIO FOR THE PURCHASE OF TWO SOLAR TECHNOLOGY MS 2.3LR MESSAGE BOARDS; APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2020-60** was read in its entirety.

Mr. Davis recalled these message boards were discussed at the last Regular Council Session, noting that the Sandusky County Engineers Office and also the City of Fremont had purchased them with CARES Act money for COVID messaging and whatever else needs to be done.

Examples of a COVID message that could be used on these boards was included with agenda packets. Other messages could go out related to the vaccine. We thought it would be a good idea at this point if we had the opportunity to purchase these message boards that we should do that. We would put one at each end of town on Route 20. The message boards can be remotely done so you do not have to go on scene to change the messages. That would be the main focus of using these message boards during this pandemic with the CARES Act money.

Ms. Jackson likes these boards and feels they will be needed.

Mr. Stanley agrees it is a good idea to get these. He noted the quote is for only one message board (the price quoted was doubled for this Resolution). We could also utilize it for other things in the future for the City, not just for COVID.

Mayor Black agrees this is a good idea. The CARES Act allows the City to purchase some things that are now needed in the City. Especially at this time when City funds are not where they normally are because of everything that has happened. This will be good for the community and it is good we are able to receive this money. It is a win win for everybody.

Motion: to pass Resolution No. **2020-60 Action:** Approve,

Moved by Council Member Brent Stanley, **Seconded by** Mayor G. Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan.

Mayor Black announced that Resolution No. **2020-60** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

COVID – we have three employees back to work, and all seem well. We do currently have one off now, awaiting testing results. In general, we still are in pretty good shape. We have a lot of sanitizing materials and devices that rolled in this week so we can step up our game there.

Winesburg Christmas – an abbreviated schedule of activities is planned. The fireworks will be at the reservoir Friday at 7pm and we will be pushing that out through social media this week. Parking at the Eagles, side yards and maybe even Limerick Park, but no parking in Hendricks Park. This will be about a 7-8 minutes show. We will celebrate Christmas/Winesburg Weekend as best we can.

Ohio Turnpike Commission – this past week the Ohio Turnpike Commission reached out to us. They have the forced main for their sanitary plant out there at the plazas on the front burner again. They are interested in running a forced main from their location, shutting down their facilities, and having us treat their sewage. That would be a nice influx for the sewer fund. We will begin working on the details for that, and will bring it before Council when they are ready.

FINANCE DIRECTOR'S REPORT

Mr. Davis reported his office is now back to full staff effective today.

October financials:

- Revenue reports are pretty close to target
- Expenditures are typical for this time of year
- General Fund cash balance is at \$2 mil; \$90,000 higher than October 2019
- Water and Sewer Funds are down quite a bit compared to October 2019
- Electric Fund is up, at the highest level it has been in quite a while
- Income Tax Collections were down about \$10,000 compared to October 2019; YTD \$222,000 down compared to October 2019; so far November looks like we should be able to make some of that back up
- Interest income is horrible, off over \$100,000, with about the same amount of money or more invested

CARES Act:

- CMI utility upgrade process has started.
- Glass barriers for Finance Office is waiting on one more and then it will be done
- Electronic spray atomizer for every department, to spray vehicles, offices, etc.
- In process of implementing e-file and e-pay for income tax
- Tablets for Council have been purchased
- Touchless drinking fountains throughout the city
- UV lights for ventilation system
- Limited touch door openers at shelter house at park, like an ADA door
- PPE and other supplies at WT facility; additional PPE, gloves, CPA masks and other items have been purchased
- We have a quote for the conference room to set it up as an annex to Council Chambers for meeting purposes with wireless mics to allow for better social distancing and other electronic upgrades
- Shortell phone system is about ten years old; might do an upgrade to allow for better conference calling capability

\$405,415 total CARES Act funds; \$393,094 amount spent/anticipated to expense.

All money must be encumbered by November 20th. Other communities are purchasing pick-up trucks and we will look at that. Another option is replacing/adding a Gator.

Mr. Fiser requests Council express any opinions on the CARES Act expenditures during their remarks. Nothing on the list will require Council approval as they are all under the \$25,000 amount. We will need to make decisions this week.

FIRE DEPARTMENT REPORT

Chief Davis reported on heavy winds and downed power lines resulted in three calls on Sunday. There was a mutual aid call with a house fire, which turned out to be a streetlight in Vickery.

COUNCIL REMARKS

Ms. Jackson noted the City decorations are up and they look nice; she thanked City staff for doing this.

She is glad to hear that three employees are back to work.

She feels it was the right call to cancel the City Christmas potluck for this year.

She agrees with the list of items for using the CARES Act funds. There are things on the list we could not afford to do without this money, and we are putting it to good use.

Mr. Keegan noted a tree across the crick on Mulberry near the old paint factory.

Mr. Keegan asked that trees on Elm and Amanda be looked at to determine if they are a hazard for commercial truck traffic.

Mrs. Boyer likes the list that Mr. Davis shared. She questioned if there will be improvements that will allow for video meetings as part of that package (yes, at least for the conference room since there is already a TV there; it would be possible to look at doing this for Council Chambers as well).

Mr. Stanley offered thanks to Mr. Fiser and Mr. Davis for their efforts related to the CARES Act funds. He feels they will continue with good ideas for the remaining \$12,000 of funds available.

Mr. Stanley questioned the date of the Winesburg fireworks (Friday November 20th).

Mayor Black offered kudos to City workers in picking up the leaves after the violent winds over the weekend.

The November 24, 2020 work session is cancelled.

Mr. Stanley noted a resignation letter from Frank Forwalder from the Landscape Committee.

MOTIONS

Motion: to accept the resignation of Frank Forwalder, **Action:** Accept,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

Ms. Jackson noted he is resigning due to health issues. He has served for a long time and has brought a lot of knowledge to this Committee. She thanks him for his time served and hopes he takes care of his health.

Motion: to enter into an executive session at 7:39 p.m. for the sole purpose to consider the

appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **Action:** Enter executive session,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer.

It is anticipated that no further business will be conducted following the executive session.

ADJOURNMENT

Motion: to adjourn the executive session at 8:00, **Action:** Adjourn,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley.

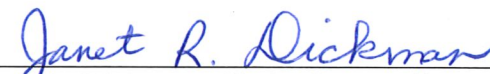
Motion: to adjourn the regular meeting at 8:01, **Action:** Adjourn,

Moved by Council Member Jean Jackson, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 11-17-2020 Regular Session

Visitors – PLEASE SIGN IN:

1. Chris Shay

2. Gary Smith

3. _____

4. _____

5. _____

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