

CLYDE CITY COUNCIL
Regular Session – November 3, 2020

Clyde City Council met at 7:00 p.m. on Tuesday, November 3, 2020 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor G. Scott Black called the meeting to order.

Roll Call.

Present: Mayor G. Scott Black
Vice Mayor Bobbie Boyer – via conference line
Council Member Jean Jackson
Council Member Steve Keegan
Council Member Brent Stanley – via conference line
City Manager Paul Fiser (Not voting)
Finance Director Craig Davis (Not voting) – via conference line
Solicitor Zachary Selvey (Not voting) – via conference line
Clerk of Council Janet Dickman (Not voting) – via conference line
Deputy Clerk Jackie Hoppe (Not voting) – via conference line

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The minutes of the October 20, 2020 regular session of council were distributed for review prior to this meeting. There was one correction.

Page 7, bottom of page, touch less should be touchless

Motion: to approve the minutes of the October 20, 2020 regular session of council as corrected

Action: Approve,

Moved by Council Member Jean Jackson, **Seconded by** Mayor G. Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan.

The minutes of the October 27, 2020 Special Session - Budget Hearings of council were distributed for review prior to this meeting. There were three corrections.

Page 3, Rec Department report, Mrs. Wobser instead of Ms. Wobser

Page 8, last line, was at \$372,000 *now* \$2,025,868

Page 9, Council agreed ~~with~~ *was open to* this proposition.

Motion: to approve the minutes of the October 27, 2020 Special Session - Budget Hearings of council as amended, **Action:** Approve,

Moved by Council Member Steve Keegan, **Seconded by** Council Member Brent Stanley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

DISCUSSION OF PENDING OLD BUSINESS

There was none.

CORRESPONDENCE

A thank you note for an expression of sympathy.

Visitors:

There were no visitors who requested to speak at this time.

FIRST READING ORDINANCES

2020-54 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES PURSUANT TO OHIO REVISED CODE SECTION 5705.38 FOR THE CITY OF CLYDE, STATE OF OHIO, DURING THE FISCAL YEAR 2021.

Motion: to read this Ordinance by title only for its first reading, **Action:** Approve,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Jean Jackson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer,.

Ordinance No. **2020-54** was read by title only.

Mr. Davis noted the budget process is lengthy, but we were able to get to where we need to be for next year's budget. The General Fund reached a starting balance of \$217,417.00 after making cuts and changes to that budget; he reviewed the cuts that were discussed at the budget hearing. He offered thanks to everyone for their help to get through this. Regarding the Finance Department parking lot project for \$75,000, following the budget hearing Mr. Davis and Mr. Fiser decided to keep \$15,000 in multiple funds instead of moving this cost to the Permanent Improvement Fund. This way Mr. Fiser will be able to go forward with the projects already listed for the PI Fund.

Mr. Fiser has talked to all of the department heads and explained the situation to them. They also thank Council for taking their requests under consideration and for what they were able to give to them.

Ms. Jackson feels the budget was thoroughly covered last week.

Mr. Stanley offered thanks to all for the work, time and effort for this budget.

Mayor Black stated this was the longest budget hearing since he has been on Council, and it turned out well.

Mayor Black announced that Ordinance No. **2020-54** had its first reading.

SECOND READING ORDINANCES

There was none.

RESOLUTIONS

2020-55 A RESOLUTION SPECIFYING THE DATE FOR THE PRIMARY/SPECIAL ELECTION TO DETERMINE WHETHER THE CITY OF CLYDE, OHIO SHALL RENEW A 1.5 PERCENT INCOME TAX AND DIRECTING THE BOARD OF ELECTIONS TO CONDUCT THE ELECTION.

Resolution No. **2020-55** was read in its entirety.

Mr. Davis stated this Resolution would authorize us to put the Income Tax renewal on the May 4 (*potential date*) ballot. Pending the outcome of the election, we would come back to Council with the Ordinance. We do not have the official date, but we would like to present this now to get a head start on this.

Mr. Fiser noted Mrs. Hoppe had checked with the Board of Elections in May and they do not know yet what type of election this will be, which is why it is listed as “primary/special”.

Mr. Stanley offered thanks to those who have worked on this.

Mayor Black noted we knew this Resolution was coming. This pops up every so many years. It is vital to our City that we get this passed. It covers many essential services that we need to have to help maintain the City as we know it. He is glad to see that it is here.

Motion: to pass Resolution No. **2020-55**, **Action:** Pass,

Moved by Council Member Brent Stanley, **Seconded by** Mrs. Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley.

Mayor Black announced that Resolution No. **2020-55** passed.

2020-56 A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR THE PURCHASE AND DELIVERY OF VARIOUS SUPPLIES AND SERVICES FOR THE NEEDS OF VARIOUS CITY DEPARTMENTS FOR THE YEAR 2021 FOR THE CITY OF CLYDE, OHIO.

Resolution No. **2020-56** was read in its entirety.

Mr. Fiser stated they are pleased with these bids. He reviewed which departments use each supply and service. Mr. Fiser reviewed the price comparisons from the current year to this contract award.

Mr. Keegan questioned if the hydrated lime is kept in the silos (yes). He questioned if the liquid alum comes in a big plastic tank (that is the polymer).

Mayor Black stated it would be nice if we could have saved more, but it is what it is.

Motion: to pass Resolution No. **2020-56**, **Action:** Pass,

Moved by Council Member Jean Jackson, **Seconded by** Mayor G. Scott Black.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson.

Mayor Black announced that Resolution No. **2020-56** passed.

2020-57 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SOUND SOLUTIONS OF OHIO LLC OF TIFFIN, OHIO FOR THE PURCHASE OF HARDWARE FOR THE CURRENT ZETRON DISPATCH RADIO SYSTEM FOR THE POLICE DEPARTMENT IN THE CITY OF CLYDE; APPROPRIATING FUNDS AND AUTHORIZING THE EXPENDITURE OF MONEYS THEREFOR.

Resolution No. **2020-57** was read in its entirety.

Mr. Fiser stated the upgrade of our Zetron dispatch system was done when the entire dispatch center was upgraded about five years ago. This will be the first upgrade since then. We had gotten a quote from Sound Solutions, who we use often, in early 2019 for \$24,000+. The project went on for well over a year. We wanted the timing of the upgrade to coincide with the county's work so we all went live at the same time with the upgrades. Some system requirements and hardware was changed and Sound Solutions ended up coming in with this quote. They say they relayed that increase to use, but we do not think they did. However, Mr. LaBenne is comfortable with this amount. It was an oversight on somebody's end, but it is a legitimate increase due to the increase in equipment we received.

Mr. LaBenne stated when we originally got quotes it was 2019. The 911 project was delayed through the county. At that time the Zetron system did 911 as well. During that county upgrade Zetron was going to go to radios only and then we would not be using that service/company for 911, we would be using what the county had. It took well over a year before the county was ready to do theirs. Prices changed and we had to re-quote; this is an accurate amount. Everything is up and working now as intended, it is just a case of clarifying this payment.

Mr. Davis stated the Zetron equipment was purchased with the Police Department upgrades in 2014/2015, and we had received a grant through Sandusky County and the Village of Lindsey to

do the Zetron equipment. It was a 10% match and we had to pay \$27,000. Basically, all of the original system was put in with a grant. The upgrades we had to do were timely and to be able to go with the system the county was putting in.

Mrs. Boyer requested clarification of the increase amount of the re-quote (about \$5,000).

Mr. Stanley questioned if we should expect increases to the dispatch radio system periodically, in the near future (this is now done and we are on the latest and greatest for the radios; we could have costs with the 911 system as that is a whole different vendor; everything is working well now).

Motion: to pass Resolution No. **2020-57**, **Action:** Pass,

Moved by Council Member Brent Stanley, **Seconded by** Vice Mayor Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Mayor G. Scott Black, Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan.

Mayor Black announced that Resolution No. **2020-57** passed.

ADMINISTRATIVE REPORT

Mr. Fiser gave the following report:

COVID – there has been increased activity in the area; we do have two employees out on quarantine with positive tests, we have one out on quarantine for contact tracing. This is a fluid thing and we learn something new daily. Moving forward everything is dependent upon what a positive test case might tell the contact tracing people. If the right people were put on a list for a contact, we could easily be a whole department in quarantine for two weeks. We are doing a lot of contingency planning. The departments that come to mind as the most concerning are the PD and General Services, going into snow and ice control season. We have some CDL holders scattered throughout the City. We are just trying to plan ahead and make sure we have everything in order that we can, before going into snow and ice season. Department heads are having conference calls regularly. The next couple of months might be pretty rough, but we will get through it.

Income Tax Legislation – we have been increasing our percentages of passing that levy; he asks that we all really push for this levy when we get started campaigning for it. In 2006, it passed by 60%, in 2011 it passed by 65%, and in 2016 it passed by 68%. He is hoping for a 70% approval rate for the next one. We kind of use it as a report card; we will get our message out.

FINANCE DIRECTOR'S REPORT

Mr. Davis has been pretty busy with the budget, the CARES Act and closing out month end.

Mr. Davis did receive our refund from the BWC in the amount of \$78,919 from premiums we paid in the past, with \$34,000 going back in the General Fund.

The CARES Act uses and possible uses include:

- We received \$405,415
- \$4,500 for glass barriers in the Finance Office
- \$12,000 atomizers
- \$185,000 CMI software
- \$6,500 e-file software
- \$25,000 Council tablets
- Touchless drinking fountains throughout the City
- Furnaces with an ultraviolet light system
- Masks and canisters
- Electronic signs, portable, could be used for public safety messages; possibly have a Resolution at the next Council meeting
- \$25,000 computer upgrades throughout the City, to upgrade to Windows10 and some video conferencing, etc.
- Telephone networking upgrades for more teleconferencing capabilities; upgrades for Council Chambers and conference room for recording and teleconferencing
- \$333,000 used, still have \$72,000 available

Other municipalities have also purchased vehicles; many vehicles are used by more than one person or are used in tandem. We are considering purchasing a police cruiser; if we have one extra cruiser, when a cruiser comes in at end of shift, we could clean/disinfect it before dispatching it out for the next shift and rotating cruisers as they are cleaned/disinfected.

Sandusky County building codes – at the end of September Sandusky County was approved to be able to do their own building inspections from the state. Therefore, Sandusky County could do these instead of the state. Currently Clyde is still set up to use the State building inspectors. If we choose to go through the county, Council would need to approve legislation. There would be a third party, Safe Code, doing the inspections. We have a process through the State that currently is in place. Mr. Davis recommends looking at changing to using Sandusky County for the future, and maybe in the next year let the county get all the kinks worked out of their program before joining them. The county has encouraged Clyde to pass legislation, possibly because they are in need of Clyde permits for their revenue stream. He suggests that Council have further discussions on this topic in the future.

FIRE DEPARTMENT REPORT

Chief Davis reported everything has been low key. Training and meetings have been postponed due to the recent increase of COVID cases. Firefighters have been reminded to keep socially distanced during fire calls, and to travel in separate vehicles as appropriate.

COUNCIL REMARKS

Ms. Jackson hopes those who have tested positive for COVID will take their time and get the rest needed for their recovery.

Ms. Jackson hopes everyone voted today, or earlier, for the election.

Mr. Keegan questioned where someone could get a COVID test if they are curious if they could

be positive (Ms. Jackson went to Bellevue Hospital).

Mrs. Boyer is glad that Ms. Jackson sounds stronger and sounds more like herself tonight.

Mrs. Boyer complimented the staff on their efforts for the budget; she is especially grateful for the staff that clearly understood that these are different times and were very thoughtful with their requests.

Mrs. Boyer referenced the Strategic Planning line item that was included in the draft budget at her request. In response, there was such a strong negative reaction by members of this Council. Our City Manager stepped in to offer that he would do his best to develop a plan with no outside assistance, which was a very noble, and kind, peace keeping response. However, that response really goes against what she hopes we could do, which is to give him funding to hire consultants that would facilitate the development of a plan. We give Mr. Fiser money to hire other types of consultants on a regular basis with no questions. The majority of this Council is unwilling to prioritize an investment in our future in that kind of way to support our staff and protect the future of our citizens. She wants to be clear that although she appreciates Mr. Fiser's fine gesture she is saddened by this solution that is only putting more pressure on our already taxed staff and offers no outside perspective and resources to the process. In her opinion, this is again an example of how we as elected officials are abdicating our responsibilities to provide vision and direction for the future of our community. One example is the budget we presented today that includes over \$100,000 for playground equipment, which is a great thing to do for the community in the best of times. We will have that playground equipment this year but no consultant to assist our staff with planning for our future. Until COVID lifts, the playground equipment could not be played on safely with the children. In our conversations we identified a number of needs such as aging infrastructure that could use more improvements than the budget allows, a limited work force, and a community trying its best to respond to the demands that COVID has placed upon us to name a few. These are all important considerations for planning and we as Council are doing merely the basics to get by and expecting our City Manager to have all the answers for us. This has been a consistent response for the last three years and she does not anticipate any changes in the coming year although she still hopes for them. Eventually hopefully others will step up and challenge those who are up for re-election next year and maybe there could be some change after that.

Mrs. Boyer would like to recommend that Mr. Davis talk with some businesses that have dealt with the State over the past couple years to get some input on what that process looks like these days. She would love to learn more about the third party that is taking this on, what their plans are and what they have in mind and how it will work. That will help us to make an informed decision.

Mr. Stanley is currently quarantined until November 9th. He and his wife are not showing symptoms and he feels for those who do have symptoms. He hopes all take the necessary time to get well before they come back and be prepared to do their work like they would normally do it.

Mr. Stanley questioned the cost for the electronic signs the county purchased (\$20,000 each;

\$40,000 for two; it would be capable of remotely changing the message on the sign; a sample would be the VFW sign in Clyde).

Mr. Stanley questioned the cost of a new police cruiser, outfitted as needed (about \$50,000).

Mr. Stanley thanked everyone for working together during the budget hearings.

Mayor Black thanked Mr. Davis for coming to the Clyde Lions Club meeting recently to give information about the Clyde Fire Department. He did a fine job and was well received.

Mayor Black had no trick or treaters show up at his house except for his grandkids. He hopes other people had some luck with trick or treating. Mr. Stanley saw some in his neighborhood, and later he heard comments that there were more people passing out candy than in the past. Mrs. Boyer had 75 trick or treaters at The Buckeye.

Mayor Black questioned if new speed signs could be included with the new signs (possibly, if the sign could also be used for displaying a COVID message; Mr. Davis will research this).

Mayor Black's father-in-law passed away this afternoon, and he paid homage to him.

MOTIONS

Motion: to put audio recordings on line, when possible, for all Council and Committee meetings, to be replaced by the written minutes once those are approved, **Action:** Approve,

Moved by Council Member Brent Stanley, **Seconded by** Vice Mayor Bobbie Boyer.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Vice Mayor Bobbie Boyer, Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black.

Mrs. Boyer thinks anything we can do to be transparent and communicate with citizens would be great.

Mr. Stanley stated this would not start until 2021.

ADJOURNMENT

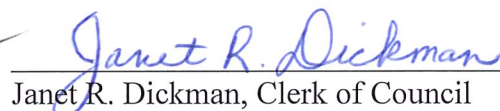
Motion: to adjourn the meeting at 8:09 p.m., **Action:** Adjourn,

Moved by Mayor G. Scott Black, **Seconded by** Council Member Steve Keegan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Council Member Brent Stanley, Council Member Jean Jackson, Council Member Steve Keegan, Mayor G. Scott Black, Vice Mayor Bobbie Boyer.


G. Scott Black, Mayor


Janet R. Dickman, Clerk of Council

CITY OF CLYDE

COUNCIL MEETING

Date: Tuesday 11-3-2020 Regular Session

Visitors – PLEASE SIGN IN:

1. Gary Smith

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____