

**CLYDE CITY COUNCIL**  
**Regular Session – June 1, 2010**

Clyde City Council met at 7:00 p.m. on Tuesday, June 1, 2010 in Council Chambers of the Municipal Building, 222 N. Main Street, Clyde, Ohio. Mayor Scott Black called the meeting to order.

**Roll Call.**

**Present:** Member of Council - Gary Beamer  
Mayor - G. Scott Black  
Member of Council - Ken Dick  
Vice Mayor - Carolyn Farrar  
Member of Council - Steve Keegan  
City Manager - Daniel Weaver (Not voting)  
City Solicitor - Barry Bova (Not voting)  
Finance Director - Christine May (Not voting)  
Administrative Assistant - Sharon Smith (Not voting)  
Clerk of Council - Janet Dickman (Not voting)

Visitors signing in can be referenced in the Record Book Supplement.

The meeting opened with The Lord's Prayer followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

The minutes of the May 18, 2010 regular session of council were distributed for review prior to this meeting. There were three corrections.

Pg 3, 3<sup>rd</sup> paragraph, Midwest Compost instead of Midland Compost.

Pg 3, Resolution No. 2010-24, "Mr. Weaver noted this preventative maintenance *program is done...*"

Pg 4, Admin Report, 2<sup>nd</sup> paragraph, "The purpose of ~~my~~ *this* travel was ..."

**Motion:** to approve the minutes of the May 18, 2010 regular session of council as corrected,

**Action:** Approve,

**Moved by** Mayor - G. Scott Black, **Seconded by** Member of Council - Steve Keegan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor - G. Scott Black, Vice Mayor - Carolyn Farrar, Member of Council - Ken Dick, Member of Council - Steve Keegan, Member of Council - Gary Beamer.

**DISCUSSION OF PENDING OLD BUSINESS**

There was none.

**CORRESPONDENCE**

There was none.

**VISITOR(S):**

There were no visitors who requested to speak before Council.

Administration requested to add a Resolution to the agenda. This was approved by Council members.

**FIRST READING ORDINANCES**

**2010-25** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE INSTALLATION OF A TWELVE-INCH SANITARY SEWER AND APPURTENANCES; STORM SEWER INSTALLATION; CURB AND GUTTER; SIDEWALK AND NEW PAVEMENT FOR BUCKEYE STREET, PHASE III, IN THE CITY OF CLYDE; APPROPRIATING FUNDS THEREFOR; AUTHORIZING THE EXPENDITURE OF FUNDS; AND AUTHORIZING A CONTRACT THEREFOR AND DECLARING AN EMERGENCY.

Ordinance No. **2010-25** was read in its entirety.

Mr. Weaver reported that funding through Issue 1 was applied for last fall. The funding was scheduled to be released on July 1; however, legislators now may delay the release until fall. Mr. Weaver is waiting to find out about this. It is okay to begin the bid process; however, no authorization for payments can be made until the funds are received.

Mr. Keegan asked if the company has additional insurance to cover any possible problems, such as telephone lines being damaged during the sewer installation (City has \$3 million in insurance coverage for contractors). Regarding if businesses will need to close during the installation, Mr. Weaver will check on this. He stated it may be difficult for the bank, as all of their entrances will be affected.

Mr. Beamer questioned if this will cause problems with the Clyde Fair (no). He questioned if it could cause problems with the foot traffic during the Fair (no, construction fencing will be used). Lastly, Mr. Beamer questioned if the sewer will go from George Street to the intersection (yes).

Mr. Black questioned if the funding is delayed, can the installation be done before winter (no, project would wait until spring). He questioned if the money would still be available in the next calendar year (yes). Mr. Black asked if the project could begin before the funding is released (no, project would need to be re-bid if the start of the project is delayed until spring).

Mayor Black announced that this ordinance contained an emergency clause.

**Motion:** to suspend the rule preventing passage of an ordinance at a meeting at which it is first introduced, which is section 4-5 of the Charter, **Action:** Suspend rule,

**Moved by** Member of Council - Ken Dick, **Seconded by** Mayor - G. Scott Black.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Vice Mayor - Carolyn Farrar, Member of Council - Ken Dick, Member of Council - Steve Keegan, Member of Council - Gary Beamer, Mayor - G. Scott Black.

By poll of Council, Ordinance No. **2010-25** was read by title only for its second reading.

Administration had no additional comments.  
Council had no additional questions/comments.

**Motion:** to adopt Ordinance No. **2010-25**, **Action:** Adopt,  
**Moved by** Member of Council - Steve Keegan, **Seconded by** Mayor - G. Scott Black.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Member of Council - Ken Dick, Member of Council - Steve Keegan, Member of Council - Gary Beamer, Mayor - G. Scott Black, Vice Mayor - Carolyn Farrar.

Mayor Black announced that Ordinance No. **2010-25** has been adopted.

### **SECOND READING ORDINANCES**

**2010-22** AN ORDINANCE AMENDING SECTION 937.04 OF THE CODIFIED ORDINANCES OF THE CITY OF CLYDE, OHIO RELATIVE TO UTILITY BILLING SPECIAL SERVICES BY ADDING A NEW SECTION 937.04 (h) CONCERNING ONLINE PAYMENT CHARGES.

By poll of Council, Ordinance No. **2010-22** was read by title only for its second reading.

Ms. May distributed a chart that showed the number of bills that are sent out each month and the associated level of the charge that the City would incur from the company that will be assisting the City to be able to accept credit/debit payments. She noted that the average amount that other cities charge is \$3.95.

Mr. Dick confirmed that the initial cost for the software program was \$6,000 and the yearly upgrade fee will be \$2,000 (yes). With these figures in mind, he does not feel that the \$4.00 fee will cover the costs.

Mr. Black also questioned the costs of offering this service and the ability to recoup the costs. Ms. May stated that other Finance Directors "eat" these costs as they are considered the cost of doing business in the 21<sup>st</sup> century. She noted that residents have been requesting this payment option for the past five years.

Ms. May clarified that after the initial year, the costs will include the \$2,000 yearly upgrade fee plus an individual transaction fee. It is unknown how many residents will pay by credit card. Mr. Black asked if residents could be surveyed regarding possible usage of this option. Ms. May stated that the insert machine, to insert a survey with the monthly bills, is malfunctioning. Also, she feels that people do not usually respond to surveys.

Mrs. Farrar requested clarification that this software is for online credit/debit payments (yes). Ms. May noted that the payments received through this option will be direct deposited to the city account and directly applied to the resident's account balance.

Ms. May shared that bills are sent to 3,200 customers per month, 36,000 bills per year. She

offered to report back in six months or after one year regarding the usage of this payment option.

Ms. May clarified that the \$6,000 software program cost has already been spent. This Ordinance is only to decide if the City will re-coup any of the costs through the \$4.00 fee. Mr. Black noted that he was planning to vote against this Ordinance when he thought that the \$6,000 hadn't already been spent.

**Motion:** to adopt Ordinance No. **2010-22**, **Action:** Adopt,

**Moved by** Member of Council - Steve Keegan, **Seconded by** Mayor - G. Scott Black.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Member of Council - Steve Keegan, Member of Council - Gary Beamer, Mayor - G. Scott Black, Vice Mayor - Carolyn Farrar.

**No:** Member of Council - Ken Dick.

Mayor Black announced that Ordinance No. **2010-22** passed.

Mr. Black requested that this issue be re-visited to inform Council how many residents are using this option. He also requested updates on other available uses for this software program (only income tax, but it uses a different software).

## **RESOLUTIONS**

**2010-26** A RESOLUTION AWARDING A CONTRACT FOR THE RESCO DRIVE EXTENSION – ROADWAY PAVING & RESTORATION PROJECT IN THE CITY OF CLYDE TO M & B ASPHALT COMPANY, INC. OF TIFFIN, OH.

Resolution No. **2010-26** was read in its entirety.

Mr. Weaver stated that M & B had the lowest bid on the base bid and the alternate bid. He noted a correction to the Resolution – M & B is out of Tiffin, not Sandusky. Resco Drive is a priority and the project will begin shortly after the contract is awarded.

Mr. Black asked if the City has used M & B before (yes). Mr. Black noted that the pavement on Limerick Road by the new Middle School is broken up. Mr. Weaver will call the county engineer and report this.

Mr. Beamer questioned if it will be the full sixty days before the other projects, after Resco Drive, start (no, it could be sooner).

**Motion:** to pass Resolution No. **2010-26**, **Action:** Approve,

**Moved by** Member of Council - Ken Dick, **Seconded by** Member of Council - Steve Keegan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Member of Council - Gary Beamer, Mayor - G. Scott Black, Vice Mayor - Carolyn Farrar, Member of Council - Ken Dick, Member of Council - Steve Keegan.

Mayor Black announced that Resolution No. **2010- 26** passed.

## **MOTIONS**

There were none.

## **ADMINISTRATIVE REPORT**

Clyde Light and Power continue building the 3-phase loop on Limerick Road and Maple Streets. Mr. Weaver will be getting with Herb Aldrich for an additional easement for our 3-phase electric that is crossing his property. We need this in lieu of overhead on Maple near Limerick Road. To go overhead would have required us taking down a Sycamore tree that is probably 8-10 feet in diameter and probably well over 100 years old. Although the tree was in the road right of way, the expense did not justify taking the tree down.

Once complete, street lighting will be placed on Maple Street with Sodium Vapor Lighting. We will be placing 6 LED Street lights on Limerick Road to test their visual appearance and longevity. We separated the lighting because the Sodium Vapor is more of a yellow light and the LED are more of a white light.

We have received word that the Federal COPS Grant is now considering our application after not receiving funding the first round. The updated info to the COPS Program is due starting June 2, 2010.

Our scheduled blood drive for tomorrow has been cancelled by the Red Cross. Apparently their union has called for a strike starting tomorrow, due to no apparent progress in negotiations.

Our reservoirs are 87.3% full. This does not include the pumping from the rain received on Memorial Day evening.

Ms. May reported that they are reconciling the bank statement for May. May income tax collections are up by 65.74% and YTD are up 13.85%. However, this figure is still not up to the 2008 collections.

## **COUNCIL REMARKS**

Mr. Beamer questioned if interviews for the City Manager position should be scheduled for 6/22/10. It was agreed to cancel the worksession scheduled for 6/22; instead, a special session will be held, beginning at 5:30 p.m. and the first interview will be scheduled at 6:00 p.m. Three interviews will be held at one hour intervals. A special session will also be scheduled for 6/29, beginning at 6:00 p.m. with the same interview schedule as on 6/22. Candidates will be scheduled in alphabetical order. Council members are to submit interview questions to Sharon Smith by the end of this week (since she will be on vacation the week of 6/20) and she will compile the list of questions.

Mrs. Farrar shared a concern from an irate resident regarding a recycling tote on Resco Drive. The tote was not emptied and residents continued to bring trash and leave the trash around the tote. Fultz Hauling was contacted and they took care of the problem. Mr. Weaver noted that there is also a problem when high winds blow this trash into the nearby substation, causing an

outage. Possibly the location of this recycling tote will need to be re-visited.

Mr. Dick feels that trash left outside of a dumpster is also due to residents not taking the time to put the trash inside the dumpster.

Mr. Black offered a reminder that any three foot or higher swimming pool is supposed to be fenced in. He hopes that residents are aware of this City Ordinance and comply with it for children's safety.

Mr. Black questioned if the City still employs a resident who will pick up stray cats (yes, but she is temporarily unavailable). Mr. Black will give to Sharon Smith the address of an abandoned house that has broken windows which allows cats to enter and it appears to have cats living there. Mr. Weaver stated that if the owner of the property is deceased, possibly the City may take action to board up the windows.

Mrs. Farrar questioned the status of the concerns voiced by resident Bobbie Boyer. Mr. Weaver reported that substantial progress has been made, with the rabbits, feces and odor now being gone. Mr. Winke continues to follow-up on this situation.

#### **ADJOURNMENT**

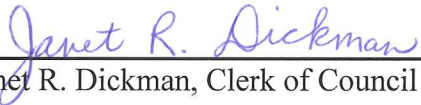
**Motion:** to adjourn the meeting at 8:05 p.m., **Action:** Adjourn,

**Moved by** Member of Council - Steve Keegan, **Seconded by** Mayor - G. Scott Black.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Mayor - G. Scott Black, Vice Mayor - Carolyn Farrar, Member of Council - Ken Dick, Member of Council - Steve Keegan, Member of Council - Gary Beamer.

  
\_\_\_\_\_  
G. Scott Black, Mayor

  
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Janet R. Dickman, Clerk of Council

CLYDE CITY COUNCIL  
VISITOR SIGN-IN

DATE: Tuesday June 1, 2010

1. Billy B. Book

2. Lester Bixler

3. Gary Smith

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